

**CITY OF DOUBLE HORN, TEXAS  
ORDINANCE NO. 2024-ORD045**

**AN ORDINANCE OF THE CITY OF DOUBLE HORN, TEXAS APPROVING AND ADOPTING A BUDGET AND APPROPRIATING RESOURCES FOR THE CITY OF DOUBLE HORN, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025; PROVIDING FOR REPEALING, SAVINGS AND SEVERABILITY CLAUSES; PROVIDING FOR THE FILING OF THE BUDGET IN THE OFFICE OF THE CITY SECRETARY; AND PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE.**

WHEREAS, pursuant to the laws of the State of Texas, the Mayor of the City of Double Horn, Texas (“Double Horn”) has submitted to the City Council of the City of Double Horn, Texas (the “City Council”) the proposed budget of the revenues and the expenditures for conducting the affairs of the City and providing a complete financial plan for the fiscal year beginning October 1, 2024 and ending September 30, 2025 and has filed the same with the City Secretary (the “Budget”); and

WHEREAS, the proposed budget was filed by the Mayor with the City Secretary at least 15 days prior to the date of the public hearing and at least 30 days prior to the date of adoption hereof; and

WHEREAS, the City, in accordance with law, posted the proposed budget on its internet website and made the same available for inspection by any person, and held a public hearing on September 12, 2024, regarding the proposed budget and provided notice of such public hearing, and during the public hearing on the budget, all interested persons were given the opportunity to be heard for or against any item contained in said budget, and all said persons were heard, after which the public hearing was closed; and

WHEREAS, the City Council, upon full consideration of the matter, is of the opinion that the budget hereinafter set forth is proper and should be approved and adopted; and

WHEREAS, the City Council finds that all legal notices, hearings, procedures and publishing requirements for the adoption of the Budget have been performed or completed in the manner and form set forth by law.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DOUBLE HORN, TEXAS:**

**SECTION 1: Findings Incorporated.** The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

**SECTION 2: Adoption of Budget.** The Budget attached hereto as Exhibit “A” is hereby approved in all respects and the Budget is adopted for the City’s fiscal year beginning October 1, 2024 and ending September 30, 2025.

**SECTION 3: Appropriation.** That there is hereby appropriated the amount shown in said Budget necessary: (i) to provide for a sinking fund for the payment of the principal and interest and the retirement of the bonded debt of said City, if any; and (ii) to provide for the payment of expenditures as shown in the Budget.

**SECTION 4: Budget Amendments.** Expenditures during the 2024-2025 fiscal year shall be made in accordance with this Budget and this Ordinance, unless otherwise authorized by an ordinance duly enacted in accordance with state law. Pursuant to state law, no expenditure of the funds of the City shall hereafter be made except in compliance with the budget and applicable state law; provided, however, that in case of grave public necessity emergency expenditures to meet unusual and unforeseen conditions, which could not by reasonable, diligent thought and attention have been included in the original budget, may from time to time be authorized by the City Council as amendments to the original budget. Pursuant to state law, the Council may make emergency appropriations to address a public emergency affecting life, health, property or the public peace and other appropriations as authorized thereby.

**SECTION 5: Savings/ Repealing Clause.** All provisions of any ordinance in conflict with this Ordinance are hereby repealed; but such repeal shall not abate any pending prosecution for violation of the repealed Ordinance, nor shall the repeal prevent prosecution from being commenced for any violation if occurring prior to the repeal of the Ordinance. Any remaining portions of conflicting ordinances shall remain in full force and effect.

**SECTION 6: Severability.** Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. Double Horn hereby declares that it would have passed this Ordinance, and each section, subsection, sentence, clause, or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

**SECTION 7: Filing of Budget.** A true and correct copy of the approved Budget shall be filed in the office of the City Secretary.

**SECTION 8: Effective Date.** This Ordinance shall become effective from and after its passage and adoption.


**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DOUBLE HORN, TEXAS**, on this 12th day of September, 2024, by the following roll call vote:

Mayor Cathy Sereno (the Mayor has no vote)

Mayor Pro-Tem James Millard	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay	<input type="radio"/> Abstain	<input type="radio"/> Absent
Alderman Glen Stafford	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay	<input type="radio"/> Abstain	<input type="radio"/> Absent
Alderman Bob Schmitz	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay	<input type="radio"/> Abstain	<input type="radio"/> Absent
Alderman John Osborne	<input checked="" type="radio"/> Yea	<input type="radio"/> Nay	<input type="radio"/> Abstain	<input type="radio"/> Absent
Alderman Laura Rathe	<input type="radio"/> Yea	<input type="radio"/> Nay	<input type="radio"/> Abstain	<input checked="" type="radio"/> Absent

  
Cathy Sereno, Mayor

ATTESTED TO AND  
CORRECTLY RECORDED BY:

  
Christina McDoanld, City Secretary

APPROVED ONLY AS TO FORM:

  
Josh Brockman-Weber, City Attorney

**“EXHIBIT A”**  
(Attached)

City of Double Horn  
**Approved Budget Overview: City of Double Horn 23-24 vs. 24-25**  
 October - September

	FY 23-24		FY 24-25											APPROVED BUDGET	
	Budget	Forecast	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025		Sep 2025
<b>Estimated Beginning Fund Balance</b>		50,123.25	-	-	-	-	-	-	-	-	-	-	-	-	50,123.25
<b>Revenues</b>															
4000 Ad Valorem Taxes	87,490.79	87,490.79													89,349.40
4002 Permits and Fees	1,000.00	1,326.50			1,000.00										1,000.00
4003 Other	-	-													-
<b>Total Revenue</b>	<b>88,490.79</b>	<b>88,817.29</b>													<b>90,349.40</b>
<b>Expenses</b>															
6000 Salaries & Wages	24,148.80	8,478.41	905.58	905.58	905.58	905.58	905.58	905.58	905.58	905.58	905.58	905.58	905.58	905.58	10,866.96
6010 Taxes - Payroll	1,851.24	651.60	69.42	69.42	69.42	69.42	69.42	69.42	69.42	69.42	69.42	69.42	69.42	69.42	833.04
6020 Workmen's Comp Insurance	1,000.00	1,000.00	1,050.00												1,050.00
6100 Computer Equipment	300.00	-													-
6110 Office Equipment	300.00	-			400.00										400.00
6130 Office Supplies	1,000.00	560.38													1,000.00
6140 Software	2,000.00	1,719.18													2,000.00
6205 Cleaning Services	1,800.00	1,800.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	1,800.00
6220 Email Maintenance	630.00	968.75		934.56				179.76							1,114.32
6230 Website Maintenance	250.00	189.24			22.99			297.87							320.86
6240 Rent or Lease of Buildings	22,200.00	22,200.00	1,850.00	1,850.00	1,850.00	1,850.00	1,850.00	1,850.00	1,850.00	1,850.00	1,850.00	1,850.00	1,850.00	1,850.00	22,200.00
6250 Internet/Phone	1,716.00	1,812.36	145.00	145.00	145.00	145.00	145.00	145.00	145.00	145.00	145.00	145.00	145.00	145.00	1,740.00
6260 Insurance - TML	4,140.00	4,210.66	5,390.00	-	-	-	-	-	-	-	-	-	-	-	5,390.00
6270 Utilities	900.00	824.22	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	900.00
6280 Legal & Professional Fees	12,000.00	6,265.77	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	9,000.00
6290 Consulting Services	3,000.00	-													3,000.00
6300 Accounting	3,600.00	5,090.00	700.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	6,200.00
6400 Membership Fees	1,000.00	861.00													921.00
6410 Legal Posting	1,000.00	612.00													700.00
6411 Advertising	1,500.00	200.00													1,500.00
6430 Tax Collection Fees	1,350.00	1,334.04			356.54			356.54			356.53		356.53		1,426.14
6440 Municipal Court Costs	1,000.00	-													1,000.00
6450 Code Enforcement	1,500.00	660.37													1,000.00
6460 Election Fees	75.00	75.00													75.00
6500 Training and Travel	1,000.00	-													500.00
XXXX Emergency Mgmt Team	-	-													1,000.00
XXXX Security Cameras	-	-										6,000.00	7,300.00		13,300.00
6610 City Improvement Projects	26,000.00	9,144.18													34,035.33
<b>Total Expenses</b>	<b>115,261.04</b>	<b>68,657.16</b>	<b>11,085.00</b>	<b>5,379.56</b>	<b>5,224.53</b>	<b>4,445.00</b>	<b>4,445.00</b>	<b>5,279.17</b>	<b>4,445.00</b>	<b>4,445.00</b>	<b>4,801.53</b>	<b>10,445.00</b>	<b>11,745.00</b>	<b>4,801.53</b>	<b>124,472.65</b>
<b>Net Operating Income</b>			<b>(11,085.00)</b>	<b>(5,379.56)</b>	<b>(5,224.53)</b>	<b>(4,445.00)</b>	<b>(4,445.00)</b>	<b>(5,279.17)</b>	<b>(4,445.00)</b>	<b>(4,445.00)</b>	<b>(4,801.53)</b>	<b>(10,445.00)</b>	<b>(11,745.00)</b>	<b>(4,801.53)</b>	<b>16,000.00</b>
Payments for Litigation Agreement			(500.00)	(500.00)	(500.00)	(500.00)	(500.00)	(500.00)	(500.00)	(500.00)	(500.00)	(500.00)	(500.00)	(500.00)	(6,000.00)
SH71 Safety Fund (New)			(5,000.00)											(5,000.00)	(10,000.00)
Add' Cash to Reserve															-
<b>Estimated Ending Fund Balance</b>															-

**Notes:**

7/31/24 Balance less forecasted expenses

Budget: \$139,390,632 \* .0641(NNR)  
SCS Blasting Permit

9 hrs. week, no salary rate increase  
9 hrs. week

New minimum premium per TMLIRP  
Smart Monitor, bracket for meetings  
Printer Maintenance/Repair  
Inc. Cleaning supplies, ink  
QBO, XVPN, Bitd, MS (incr), Adobe PDF Reader  
\$75/service, 2 times per month  
GoDaddy: 7 email accounts w/Adv Email Security  
GoDaddy: website & .org & .com Domain

Per Lease Agreement, Exp on 12/31/25  
Run rate + 3% est increase  
New minimum premium per TMLIRP  
PEC - flat to last years budget

Reduced based on run rate+inc for new ORD  
Strategic Planning Resource (Comprehensive/Other)  
ORW (Bookkeeping Service)  
TML, CAPCOG, ICC, Costco  
ORD, Hearings as required  
City Representatives- shirts, badges (18)  
Based on estimate of \$1426.14 provided by BCAD  
ORD enforcement/events  
ORD enforcement/events, signage  
Unopposed Annual Election Fee  
Council, staff, EMT  
TextMagic, Supplies( inc vests, traffic cones), meals  
Add 2 cameras, West Trl, East Trl , Other per POC decision  
Water Conservation /Source & Safety/Security Project(s)  
(Allocation by Council vote)

7/31/24 Reserve Fund Balance: \$22,516.74

General Fund Balance -  
 \* Reserve Fund Balance \$22,516.74  
**Total Funds 22,516.74**

\* Reserve balance goal = 3-4 months reserve