



CITY OF DOUBLE HORN

STATE OF THE CITY

OCTOBER 2019

Mayor's Note

The City Council and I are pleased to present the first **State of the City Review**. It's hard to believe it's been only 9 short months since the Council members and I were sworn in to represent and serve the citizens of Double Horn. Since that time, we have conducted 15 public meetings, drafted, reviewed and adopted 20 Ordinances & Resolutions, completed over 100 hours of training, launched or initiated several low cost/no cost services and more. This report will provide details on these achievements.

We are committed to out-of-the-box thinking, to find ways to enhance and protect our quality of life AND at the same time stay mindful of our commitment to be a city that is fiscally responsible and respectful of the freedoms our residents enjoy. I believe our actions, highlighted in this review, have stayed aligned with those values.

When we began this journey, the City Council and I were not municipal experts nor were we professional politicians; there was no one book or checklist to reference as we went about the important tasks of forming a new city. On-the-job training and the guidance of other officials has been our only option. Thanks to the kind and helpful efforts of Burnet County officials, the Texas Municipal League, our City Attorney and countless others, we have accomplished more than anyone could have expected when we began this journey. We owe a tremendous debt of gratitude to these patient experts as they have fielded our questions and concerns. Additionally, the Council and I would like to formally express our thanks and appreciation to all the citizens who have attended our meetings, offered constructive input and/or joined our committees and teams. Without your support and encouragement we could not have succeeded. As so much of this was new to us, there is little doubt we have stumbled a few times as we learned, therefore, your patience is very much appreciated.

Establishing a new city is an enormous challenge in the best circumstances. Unfortunately, we are facing additional challenges including the unforeseen lawsuit brought by the Texas Attorney General, initiated by the Dalrymple/Spicewood Crushed Stone legal team. As a community of law-abiding citizens, we worked closely with Burnet County officials to incorporate. We strongly believe this lawsuit has no merit and we will ultimately prevail. No matter the outcome, we have clearly written a new chapter in Texas history. A great history filled with good people willing to fight the seemingly "impossible" fight for something they believed in. Texas and this country were founded on just that courage.

Again, on behalf of the City Council, City Secretary & myself, thank you for your support.

Sincerely,
Cathy Sereno
Mayor
City of Double Horn



WELCOME TO THE FIRST CITY OF DOUBLE HORN STATE OF THE CITY REVIEW

- ❖ The **State of the City Review** will be an annual communication to the citizens of Double Horn. The purpose of this presentation is to provide the citizens of Double Horn an update on the work accomplished by City Council and our Committees over the past fiscal year and to provide visibility to the City Council's plans for our next fiscal year. The presentation will cover the following topics:
 - I. Introductions
 - II. Key Accomplishments
 - III. What's Next - Fiscal Year 2019-2020 Plans
 - IV. City of Double Horn Contact Information

PROTECTING DOUBLE HORN!

WHERE THE WORK REALLY BEGAN:

FIRST CITY COUNCIL MEETING

February 28, 2019

DOUBLE HORN PAVILION



I. INTRODUCTIONS: THE VOLUNTEERS SERVING THE CITIZENS OF DOUBLE HORN

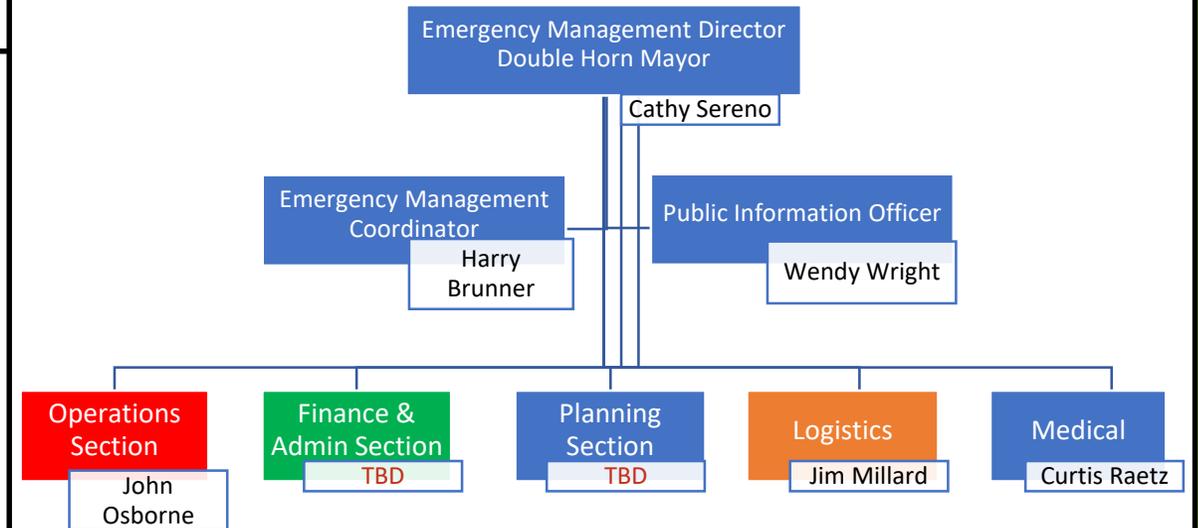
- **MAYOR** CATHY SERENO
- **CITY COUNCIL** RG CARVER (MAYOR PRO TEMP)
GLENN LEISEY (TREASURER)
JIM MILLARD
JOHN OSBORNE
GWEN STIRLING
- **CITY SECRETARY** KAREN MAXWELL
- **CITY ATTORNEY** PATTY AKERS

Zoning & Ordinance Committee

- JIM MILLARD (CHAIRMAN)
- JOHN GARY
- HARRY BRUNNER
- LARRY STIRLING

We have leadership positions available on the Emergency Management Team. Learn how you can help Protect our City

Emergency Management Team



II. KEY ACCOMPLISHMENTS - SUMMARY

The City of Double Horn's First Fiscal Year was Only 8 Months - yet Much was Accomplished:

1. Launched the City of Double Horn Website: doublehorntx.org
2. Established a City of Double Horn Logo and Seal
3. Established Key Committees & Management Teams
4. Completed Over 100 Hours of Required Training & Certification
5. Established Key Agreements & Partnerships
6. Adopted 13 Ordinances Carrying the Weight of Law & Required to Establish & Protect our City
7. Approved 7 Resolutions Required to Establish and Protect our City
8. Launched Air Quality Monitoring Service
9. Launched City of Double Horn Little Library
10. Partnered With TXDOT to Place Our City Signs



II. KEY ACCOMPLISHMENTS

1. LAUNCHED THE CITY OF DOUBLE HORN WEBSITE

March 2019

Over the last several months, the DOUBLEHORNTX.ORG website has averaged over 200 visitors per month and has earned recognition by InSight as a top website in its category, Government/Services, with a

Score of 93*

Usage: Within the last 30 days there have been 1259 page-views & 249 documents downloaded

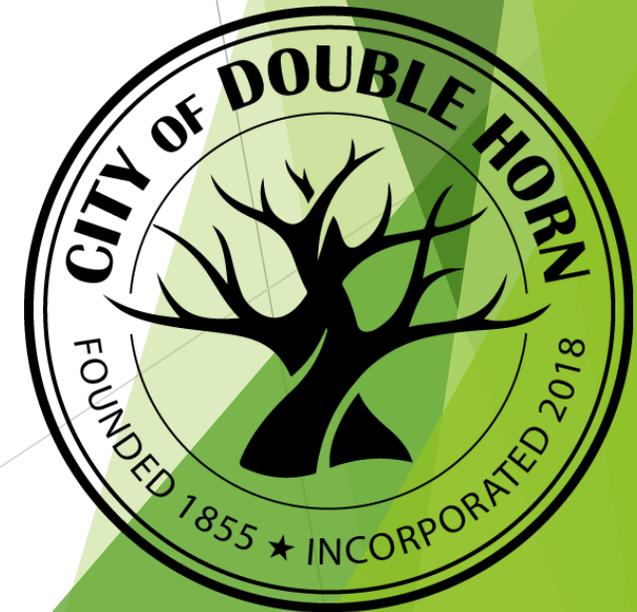
**Scoring is based on the following calculations and comparisons: Site Quality, Other Presence, Engagement, Outreach, Location, Industry & Digital Maturity*

Why is the website important? The website provides a quick and easy way to access information about our city. It's a low-cost way to provide information and services to the citizens of Double Horn. Communication and Transparency are key goals of the City Council.

2. ESTABLISHED the CITY OF DOUBLE HORN LOGO & SEAL

March 2019

Thanks to the collaborative efforts of two of our citizens, Wendy Wright and Glenn Leisey, our city logo and official seal is both professional & unique. Talent abounds in our little city!



II. KEY ACCOMPLISHMENTS

3. Established Key Committee and Management Teams:

Ordinance & Zoning Committee

Mr. Jim Millard - Committee Chairperson

Double Horn Emergency Management Team

Mr. Harry Brunner - Emergency Management Coordinator

4. Completed Over 100 hours of Training & Certification

The Mayor, City Council Members, City Secretary, Committee and Emergency Management Team members have completed critical training fulfilling legal requirements and learning the skills required to manage and protect our city.

Training/Certifications include:

Texas Open Meetings Act

Texas Public Information Act

Municipal Fundamentals

Public Funds Investment

Emergency Management/FEMA ICS100, ICS200, ICS700, ICS800

Texas Public Officials Emergency Management

II. KEY ACCOMPLISHMENTS

5. ESTABLISHED KEY AGREEMENTS & PARTNERSHIPS

The City Council has worked quickly to approve key agreements and partnerships that are fundamental to City management. These have been approved through a series of Resolutions and Ordinances and include:

Texas Municipal League City Membership

TML Intergovernmental Risk Pool Insurance

Burnet County Appraisal District Tax Collection Services

Burnet County Elections Administrator Election Services

Interjurisdictional Emergency Management Plan/Burnet County

National Incident Command System

First United Bank

Akers & Akers/Messer, Fort & McDonald Law Firms

II. KEY ACCOMPLISHMENTS

6. ADOPTED KEY ORDINANCES:

- 2019-ORD001 CITY MAP
- 2019-ORD002 CITY COUNCIL RULES & PROCEDURES
- 2019-ORD003 ROLES & DUTIES OF THE MAYOR
- 2019-ORD004 FISCAL YEAR
- 2019-ORD005 ABOLISH MARSHAL OFFICE
- 2019-ORD006 COMPREHENSIVE PLAN
- 2019-ORD007 EMERGENCY MANAGEMENT PLAN
- 2019-ORD008 UNIFORM ELECTION & TWO TERM LIMITS
- 2019-ORD009 CALLING GENERAL ELECTION
- 2019-ORD010 ADOPTING BUDGET FY 2019-2020
- 2019-ORD011 ADOPTING & LEVYING 2019 PROPERTY TAX
- 2019-ORD012 TAX LEVY 2019
- 2019-ORD014 CANCELLING GENERAL ELECTION & DECLARING UNOPPOSED CADIDATES ELECTION

Thirteen (13) Ordinance were drafted, reviewed and adopted by the City council in our first fiscal year. While Some Ordinances may seem basic or mundane (e.g. Fiscal Year) others were very complicated and required many hours of research (e.g. Comprehensive Plan, Budget & Tax) All are required actions of a new city.

II. KEY ACCOMPLISHMENTS

7. APPROVED RESOLUTIONS:

Seven (7) Resolutions were drafted, reviewed and approved by the City Council in our first fiscal year. These Resolutions were foundational actions required of a new city.

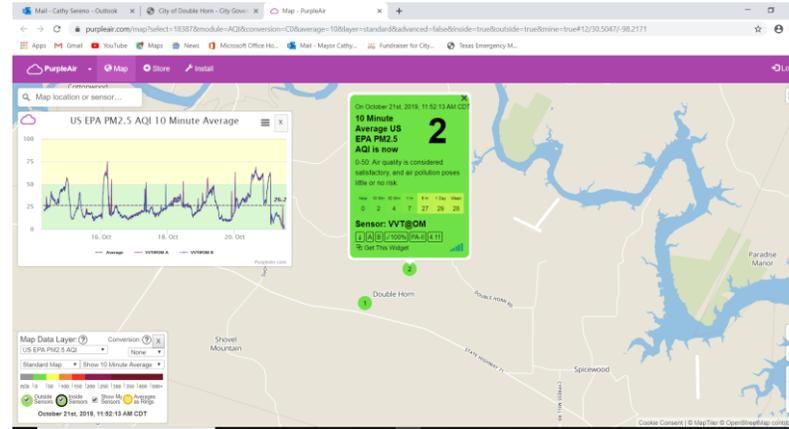
2019-RES001	OFFICIAL NEWSPAPER
2019-RES002	TAX COLLECTION BCAD
2019-RES003	CITY SPEED STUDY (TXDOT)
2019-RES004	CITY'S INTENT TO PROVIDE SERVICES
2019-RES005	INTERJURISDICTIONAL EMERGENCY MANAGEMENT PROGRAM
2019-RES006	ADOPTING NIMS
2019-RES007	PUBLIC HEARING FOR BUDGET & PUBLICATION NOTICE

II. KEY ACCOMPLISHMENTS

8. Launched Air Quality Monitoring Service

July 2019

Two monitors have been installed within City limits - real-time & historical reports are available on the city website: doublehorntx.org



9. Launched City of Double Horn Little Free Library

August 2019

The City of Double Horn has joined an international organization, Little Free Library. Our shared goal is to Build Community, Spark Creativity & Inspire Reading. Located at the Double Horn Pavilion please feel free to stop by, take a book and/or share a book - it's free!



Two services provided at NO COST. Two great examples of our City Council's Commitment to Quality of Life and Budgetary Responsibility

II. KEY ACCOMPLISHMENTS

10. PARTNERED WITH TXDOT TO PLACE OUR CITY SIGNS

Marking our city limits, new Double Horn signs were placed on Hwy 71 in both the East bound and West bound lanes.



City of Double Horn:
Recognized by TXDOT, a
State Agency!

III. WHAT'S NEXT: FISCAL YEAR 2019-2020 PLANS

1. Ordinances focused on protecting our Quality of Life and Property Values including:
 - a. **Blasting**
 - b. **Noise**
 - c. **Zoning**
2. Seismic Monitoring Service
3. Key Speaker Events featuring a variety of timely topics including: Water Retention, Landscaping with Native Plants, Dark Sky and More
4. Additional Air Monitors - Expanding the Service
5. Highway 71 Safety Initiatives
6. Continued Outreach and Partnership with Commercial & Industrial partners within City Limits and our ETJ
7. Ongoing Training and Certification for Council, Committees and interested Citizens
8. Other Low-Cost or No-Cost Services that enhance and protect our Quality of Life

10/23/19 City Council Update! Blasting & Noise Ordinances were adopted.

The City Council is already off to a fast start this fiscal year. Our first year was foundational; now we can execute the important actions required to protect our future in this beautiful part of the Hill Country we call HOME.

Note: Our Fiscal Year is October 1st through September 30th

IV. City of Double Horn Contact Information

If you have questions, want to get involved or learn more about the FY2019-2020 Action Plan please feel free to:

- ▶ Attend City Council Meetings

- ▶ Regular Monthly City Council meetings are held the second Thursday of every month. A schedule of upcoming meetings and the agenda will be posted on the City of Double Horn website: doublehorntx.org

- ▶ Send an email to the City Council & Mayor

- ▶ Use the “Contact Us” feature on the City of Double Horn website: doublehorntx.org

- ▶ Check Frequently Asked Questions (FAQ's)

- ▶ Located on the City of Double Horn website Home page

- ▶ Call and Leave a Message for the City Secretary, Mayor or Council Member at
830-220-9607

- ▶ Send an Email to the Mayor: Mayor@doublehorntx.org