

**STATE OF TEXAS
COUNTY OF BURNET
CITY OF DOUBLE HORN**

On this the 12th day of September 2024, the City Council convened at 7:00 pm in the Council Chambers located at 103 Vista View Trail, Suite 100, Double Horn, Texas with notice of meeting giving time, place, date, and subject having been posted as described in Chapter 551 of the Texas Government Code.

1. **Call Meeting to Order.** Mayor Sereno called the meeting to order at 7:00 pm.
2. **Rollcall to Confirm Quorum.** Mayor Cathy Sereno, Mayor Pro-Tem Millard and Aldermen Glen Stafford, Bob Schmitz and John Osborne were present. City Secretary Christina McDonald confirmed a quorum.
3. **Invocation.** Alderman Osborne gave the invocation.
4. **Pledge of Allegiance – U.S. & Texas.** Mayor Sereno led the pledges.
5. **Approval of Minutes – August 8, 2024 Council Workshop and August 8, 2024, Regular Council Meeting.** Alderman Osborne moved to approve the minutes of the August 8, 2024 workshop. Mayor Pro-Tem Millard seconded the motion. The workshop minutes were approved by a vote of 4-0. Alderman Schmitz moved to approve the minutes of the August 8, 2024 regular meeting. Alderman Stafford seconded the motion. The workshop minutes were approved by a vote of 4-0.
6. **Citizen Comments.** There were no citizen comments.
7. **Regular Agenda.**
 - A. **Conduct a PUBLIC HEARING; and consider, discuss and take any action necessary regarding Ordinance No. 2024-ORD045 of the City of Double Horn, Texas, Approving the Budget for Fiscal Year 2024-2025, adopting a budget and appropriating resources for the City of Double Horn, Texas for the Fiscal Year 2024-2025.** Mayor Sereno opened the public hearing and reviewed the proposed budget with Council. There was discussion regarding the reduction in cost from the for TxDOT lane improvements and moving some of the monies from the SH71 Safety Fund to the city improvement fund for safety, security and water conservation. There being no further discussion, Mayor Sereno closed the public hearing and read the caption of the ordinance Alderman Schmitz moved to approve Ordinance 2024-ORD045 approving the FY 2024/2025 budget with the changes as discussed. Alderman Stafford seconded the motion. The motion carried by the following roll call vote (4-0):
 - Mayor Sereno – Non Voting Member
 - Mayor Pro-Tem Millard - Aye
 - Alderman Osborne - Aye
 - Alderman Stafford - Aye
 - Alderman Schmitz - Aye
 - Alderman Rathe – Absent and Not Voting

- B. Consider, discuss and take any action necessary regarding Ordinance No. 2024-ORD046 of the City of Double Horn, Texas, adopting a Property Tax Rate reflected in the Fiscal Year 2024-2025 Budget of \$0.0641 per \$100 valuation on all taxable property within the corporate limits of the City of Double Horn for the Fiscal Year 2024-2025.** Mayor Sereno opened the public hearing. There being no discussion, Mayor Sereno closed the public hearing and read the caption of the ordinance. Alderman Stafford moved to approve Ordinance 2024-ORD046 adopting a property tax rate for FY 2024/2025 of \$0.0641 per \$100 valuation on all taxable property within the City of Double Horn. Alderman Schmitz seconded the motion. The motion carried by the following roll call vote (4-0):

Mayor Sereno – Non Voting Member
Mayor Pro-Tem Millard - Aye
Alderman Osborne - Aye
Alderman Stafford - Aye
Alderman Schmitz - Aye
Alderman Rathe – Absent and Not Voting

- C. Treasurer's Report: Monthly Financial Reports.** Mayor Sereno reviewed the August financial report with the Council. Alderman Schmitz moved to sweep \$756.16 from the Property Tax Account to the Operating Account. Mayor Pro-Tem Millard seconded the motion. The motion carried by a unanimous vote (4-0).

- D. Emergency Management Team Update.** No update was provided.

- E. Zoning & Ordinance Committee:**

Review draft of Ordinance No. 2024-ORD047 of the City of Double Horn, Texas, Adopting ICC Building Codes. Mayor Pro-Tem Millard reviewed the proposed ordinance with the Council. No action was taken.

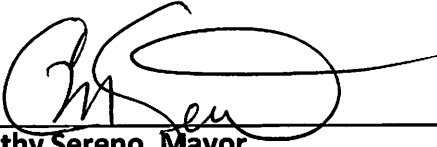
- F. Flock Safety (cameras) Update: Insurance, Data Reports & Auto Theft Task Force liaison update.** Alderman Stafford provided the update. Mayor Sereno confirmed the cameras have been added to the city's insurance.

- G. Discuss and consider action on projects recommended by the Water Conservation Partnership Committee, a joint committee between the City of Double Horn, Double Horn Creek Water Supply Corporation, and the Double Horn Improvement Association to promote water conservation and protect water service.** Alderman Schmitz stated he would like to poll the residents to determine the interest in another tour of Bamberger Ranch in the fall.

- H. Discuss and consider action to approve DHIA Sign Permit Application(s).** Mayor Sereno provided an update on conversations with the Double Horn Improvement Association regarding the City's requirement for a sign permit for the installation of a monument sign in the median on Vista View Trail. Mayor Sereno referenced Section 2.4 of the City's Sign Ordinance, stating that the City's primary concern is safety of all our citizens and the general public that travel on Vista View Trail

After much discussion, Mayor Pro-Tem Millard moved to instruct the Mayor to send a letter, contingent upon the City Attorney's approval, to the Double Horn Improvement Association (DHIA) requesting the monument sign permit item be placed on the DHIA's next meeting agenda to be discussed in open session. The motion was seconded by Alderman Schmitz and carried by a unanimous vote (4-0).

- I. **Discuss and consider action on Texas Municipal League Intergovernmental Risk Pool Board of Trustees ballot.** The Council reviewed the candidates. Mayor Pro-Tem Millard moved to authorize the Mayor to complete and submit the ballot. Alderman Osborne seconded the motion. The motion carried by a vote of 4-0.
 - J. **Discuss and consider action on Texas Municipal League Board of Directors ballot.** The Council reviewed the candidates. Mayor Pro-Tem Millard moved to authorize the Mayor to complete and submit the ballot. Alderman Schmitz seconded the motion. The motion carried by a vote of 4-0.
 - K. **Discuss and consider action to recruit a City Treasurer.** Mayor Sereno stated the City is still recruiting for a City Treasurer.
 - L. **Distribute Monthly Office Hours Sign Up Sheet & DHIA/DHCWSC Meeting Sign Up Sheet – Confirm assignments.** City Secretary Christina McDonald confirmed office coverage for the month of September and thanked the volunteers.
 - M. **Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council.** Items for the October meeting agenda were discussed.
8. **Adjournment.** There being no further business to discuss, Mayor Pro-Tem Millard moved to adjourn. The motion was seconded by Alderman Stafford. The meeting was adjourned at 8:49 pm.


Cathy Sereno, Mayor

ATTEST:


Christina McDonald, City Secretary