


**STATE OF TEXAS
COUNTY OF BURNET
CITY OF DOUBLE HORN**

On the 8th day of May 2025, the City Council convened at 7:00 pm in the Council Chambers located at 103 Vista View Trail, Suite 100, Double Horn, Texas. Notice of the meeting giving the time, place, date, and subject had been posted as described in Chapter 551 of the Texas Government Code.

- 1. Call Meeting to Order.** Mayor Sereno called the meeting to order at 7:00 pm.
- 2. Roll call to Confirm Quorum.** City Secretary Christina McDonald confirmed a quorum, with Mayor Sereno, and Aldermen Kimber, Rathe, Stafford and Schmitz present.
- 3. Invocation.** Mayor Sereno gave the invocation.
- 4. Pledge of Allegiance – U.S. & Texas.** Mayor Sereno led the pledges.
- 5. Approval of Minutes – April 10, 2025, Regular Meeting.** Alderman Rathe moved to approve the minutes, seconded by Alderman Kimber. The minutes were approved by a unanimous vote (4-0).
- 6. Citizen Comments.** There were no citizen comments.
- 7. Regular Agenda.**
 - A. Treasurer's Report:**
 - i. Monthly Financial Reports.** Mayor Sereno presented the April financials. Alderman Schmitz moved to transfer \$2,480.04 from the Property Tax Account to the Operating Account, seconded by Alderman Stafford. The motion passed unanimously (4-0).
 - B. Emergency Management Team Update.** No update was provided.
 - C. Zoning & Ordinance Committee.** No report was provided.
 - D. Flock Safety (security cameras) Update.** Alderman Stafford provided the update and Council reviewed vehicle counts.

- E. Discuss and consider action on projects recommended by the Water Conservation Partnership Committee, a joint committee between the City of Double Horn, Double Horn Creek Water Supply Corporation, and the Double Horn Improvement Association to promote water conservation and protect water service.**
- i. Review of WaterSmart Rebate Financial Status Report.** The Council reviewed the status report. No action was taken.
 - ii. Discuss and consider action to communicate the WaterSmart Rebate & Education Program via mass mailing.** Mailing of information to the residents of Double Horn was discussed.
 - iii. Discuss and consider request to donate \$2,000 to DHIA, a one-third share of the expense to connect rainwater harvest tank to drip irrigation system at Vista View gate.** Council discussed participation in the project. No action was taken.
- F. TXDOT 2026 Project, SH71 Spur to Double Horn Creek (right-hand turn lanes for East Trail & High Plains Trail):**
- i. Discussion and possible action to approve TxDOT AFA Agreement and city expenditure of \$10,000 related to Project 070001048.** Alderman Rathe moved to approve the Agreement with an expenditure of \$10,000 related to Project 070001048. Alderman Schmitz seconded the motion. The motion carried by a unanimous vote (4-0).
- G. Discuss and consider purchasing smart monitor for city meeting room (budgeted item).** Alderman Schmitz stated he would research the purchase of a smart monitor for the city meeting room.
- H. Discussion and consider refurbishing the Little Library located at Double Horn Pavilion.** Council discussed volunteers refurbishing the Little Library.
- I. Update on status of professional building and City Offices.** Mayor Sereno provided an update on the sale of the professional building where the City offices are located. No action was taken.
- J. Discuss and consider action to recruit a City Treasurer.** Mayor Sereno stated the city is still in need of a City Treasurer.
- K. Distribute Monthly Office Hours Sign Up Sheet & DHIA/DHCWSC Meeting Sign Up Sheet – Confirm assignments.** City Secretary Christina McDonald confirmed office coverage for May.

- L. Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council. Mayor Sereno stated the next regular meeting is scheduled for June 12, 2025.
8. **Adjournment.** There being no further business to discuss, Alderman Rathe moved to adjourn. Alderman Schmitz seconded the motion. The meeting was adjourned at 8:10 pm.


Cathy Sereno, Mayor

ATTEST:


Christina McDonald, City Secretary