

AMVERSEV ASSOCIATION INC.

Management Office
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(side entrance)

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February 4, 2025

TO: All Shareholders
FROM: Kim Christie, Manager
RE: **PARKING PAYMENT INFORMATION**

This notice serves as a reminder that parking payments are due on the **1st of each month**. A grace period is extended allowing up to the 15th of each month. Please note that a **late charge of 15% of your monthly parking charge will be applied to all payments received after the 15th of the month**.

Please be advised that we have experienced a trend of reminder notices being sent monthly. Consistently late payments create unnecessary administrative work. Timely payment of your parking charges is essential, just like your monthly maintenance fees.

For your convenience, we offer several options for submitting your payment:

- **Check** - Mail a check to our JP Morgan Chase Lockbox in the envelope provided with your monthly bill;
- **Autopay** - Enroll directly through your bank;
- **ACH Debit** - Enroll in ACH Debit where the amount due will automatically be deducted from your bank account of the 5th day of each month;
- **Online** – Payments by credit or debit card, Paypal, Venmo, and others, can be made by visiting **www.metromanagementdev.com** and registering your account. You also have the option of making a one-time payment without registering an account.

You can obtain the necessary forms for ACH and online payments, as well as opting for an E-bill by visiting **www.amversev.org**. Please be mindful when registering that your parking account number differs from your maintenance account.

Failure to pay your parking charges timely may result in your vehicle being booted or your parking privileges being revoked. We hope to avoid these actions and appreciate your cooperation in ensuring all parking fees are paid promptly.

If you have any questions, please do not hesitate to contact our office.