

AMVERSEV ASSOCIATION INC.

Management Office
214-03 18th Avenue
(side entrance)

18-15 215 Street Bayside, NY 11360
Telephone (718) 224-9625
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January 15, 2025

TO: All Residents

FROM: Kim Christie, Manager

RE: GUEST PARKING FOR HOLIDAYS and PRIVATE EVENTS

Please be advised that during any given holiday or planned event, residents anticipating guests are required to reserve parking in advance by purchasing Pre-Paid Parking Tickets from the Amversev Management Office.

In order to accommodate all residents and their guests, only two (2) reservations per apartment are permitted specifically on major holidays. Keep in mind that parking within the garage is limited especially during the garage restoration project; therefore, reservations are granted on a first come first serve basis. In addition, there may be blackout dates for community events.

If you are planning a private event, exclusive of a holiday, and require guest parking, you must contact our office in advance to reserve parking as well as purchase Pre-Paid Parking Tickets, if applicable. Please note there is an additional cost for extra staff if your event requires parking for 20 vehicles or more. Kindly call our office for further information.

Pre-Paid Parking Tickets are currently \$10 for 5 hours and must be purchased from the Amversev Management Office payable by cash or check made out to "Amversev". Upon exiting, vehicles parked over 5 hours must pay the differential in parking charges, in cash, to the parking attendant. There is also a differential for SUV's over 75" wide. More importantly, please inform your guests that large SUV's and vans (over 79" wide) are not permitted in the garage.

Lastly, guests will be denied parking during a major holiday or planned event if they do not have a reservation or the number of vehicles exceeds the number of reservations made by the resident.

If you have any questions, please do not hesitate to contact our office. Thank you in advance for your cooperation.