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**TO: All Residents of Our Managed Properties**  
**RE: Introduction of Our New Payment Portal**

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Metro Management is excited to announce that effective November 1, 2023, we are upgrading our payment platform to Chase Digital Rent Pay provided by Paymentus. This change will bring about a host of benefits and make it easier than ever to make your monthly payments.

Improvements include:

- Credit and debit card payment options
- Digital wallet payments including PayPal, Venmo, Apple Pay, and Google Pay
- One-time payment option where no account registration is needed for payments

You can continue to pay by traditional methods such as ACH (by using your bank account information), automated monthly payments (AutoPay), or mailing your check to our J.P. Morgan Chase Lockbox.

Beginning November 1, 2023, all online payments for your property must be created through the new Chase Digital Rent Pay portal. Before this date any attempts to make a payment on this new portal will result in the following error message: 'Account was not found.' You can continue to use our current portal prior to 11/1/23.

If you use our current payment portal, you must now enroll at this new portal and register your profile on 11/1/23. To get started, visit <https://ipn.paymentus.com/cp/mmd> and click the 'Register Now' button. You can always be directed to this new portal from the 'Make a Payment' tab on our website, [www.metromanagementdev.com](http://www.metromanagementdev.com). From the new site, simply follow prompts to register your account and make your payment. It is important to note that any prior Auto Payments/instructions from our old website will no longer be in effect after October 31, 2023.

If you are not interested in registering and creating an online profile, you may also visit the following website to make one-time payments: <https://ipn.paymentus.com/rotp/mmd>.

For further information, please contact our Accounts Receivables Department at (718) 593-8929 or [customerservice@metromanagementdev.com](mailto:customerservice@metromanagementdev.com).

Thank you.