

## ACS Portland Section EC Meeting Minutes

January 9th, 2024, Zoom meeting

Attendees: Ken Schriver, Robin Terjeson, Hannah Boxberger, Jim Tung, Irving Rettig, Nick Hamel, David Terrell, Marcie Merritt, Bernie Carlsen, Martha Dibblee, Kathleen Carrigan

Commence: 7:07pm

1. December Executive Committee meeting minutes were approved as written.
2. Treasurer Report: Treasurer Robin Terjeson submitted the 2024 Proposed budget, which will be voted on by the Executive Committee next month.
3. Section support for ISEF / NWSE: The Executive Committee confirmed its support for two annual Special Awards at the PSU Northwest Science Expo.
4. Annual Report due Feb 15<sup>th</sup>: Section Treasurer Robin Terjeson and Chair Ken Schriver will prepare the Annual Report.
5. Strategic Planning Retreat: The Section Executive Committee received a grant from the Society to stage a Strategic Planning Retreat. Plans are being made to invite attendees.
6. IPG Grant Application: Portland Section has applied for an IPG grant to honor late Portland Section Member and former Secretary Elaine Nam who recently passed.
7. NorBoard Representative: The Executive Committee approved Bernie Carlsen, NorBoard Exhibitor Liaison, as 2024 Portland Section NorBoard Representative.
8. Committee Profile due Jan 31<sup>st</sup>: The ACS Secretariat requires of each Local Section an Officer Profile and Committee Profile. Portland Section Secretary Hannah Boxberger submitted the Officer Profile December 1, 2023 and will submit the Committee Profile by January 31, 2024. Portland Section Bylaws provide for the Chair to select committee chairs for the Chair's tenure.
9. Society mandated Bylaws Revision: The Society requires Local Section to have bylaws that are compatible with Society Standards. Portland Section plans to revise its bylaws during 2024 in accordance with Society guidelines.
10. Honoring Long-Term Members: Portland Section will recognize members who have served 25, 40, and 50 or more years in the April dinner meeting. This meeting will recognize Members' years-of-service anniversaries from both 2023 and 2024.
11. Scholarship Committee Appointment: Portland Section Scholarship Chair Dr Louis Kuo will step down from his position after the 2024 scholarships are awarded in April. The Section will appoint a new Scholarship Chair for 2025.
12. Nominating Committee Appointment by Feb 1<sup>st</sup>: Officer positions for 2025 include Secretary, Chair-Elect, and two Members at Large who will act as understudies for the Office of Treasurer and Secretary. Chair Ken Schriver reappointed Jim Tung as Chair of the 2025 Nominating Committee.

13. Upcoming Section Meetings: Portland Section has scheduled a tour of Bullseye Glass on January 11 followed by lunch at the Hopworks Urban Brewery in the meeting room. The February 8 meeting will feature a Reed College chemistry faculty talk and will be a dinner meeting in the Reed College Vollum Lounge.
14. Additional Item: Anonymous: the Portland Section now will be highlighted on the Chemistry Olympiad exams as having a contributing member to the creation of exam materials and experiments. As this exam is administered nationally, an addition to our webpage on Science Olympiad and/or an email blast may bring more awareness to this Exam, and emphasize the Portland Section's involvement as supporters, judges, and contributors.

Adjourn: 8:11