

## Tax evasion policy

Tax evasion is illegal and unethical. It involves deliberately misrepresenting or concealing financial information to reduce tax liabilities. No legitimate business, including nursing agencies, should engage in tax evasion. Instead, nursing agencies should have a clear and ethical tax compliance policy to ensure they meet their legal obligations while minimizing their tax liabilities through legal means. Here are some key components of a tax compliance policy for CNS Locums nursing agency:

## **Compliance with Tax Laws**

1. CNS Locums Ltd complies with all UK tax laws and regulations. This includes income tax, payroll tax, sales tax, and any other relevant taxes.

## **Accurate Financial Reporting**

2. We maintain accurate financial records and report all income, expenses, and deductions honestly and transparently. Use reliable accounting software and seek professional assistance.

# **Employee Tax Compliance**

3. Ensure that all employees are properly classified as employees or independent contractors according to UK tax laws. Withhold and remit payroll taxes, including income tax and Social Security contributions, as required.

#### Record retention

4. CNS Locums maintain records in accordance with the UK tax laws, including retention of financial documents, receipts, and tax filings for the required number of years.

## Consulting with tax professionals

- 5. We Consult with Tax Professionals and consider accountants who specialise in healthcare or nursing agencies. They provide guidance to us on tax planning strategies and ensure compliance with complex UK tax laws as required.
- 6. CNS Locums Ltd is not involved in tax evasion schemes or tax shelters that promise unrealistically large tax benefits. These are illegal and can lead to severe penalties.
- 7. Our Accountants always review our financial records and tax filings to identify any potential issues or discrepancies. This proactive approach helps us to prevent tax problems from arising in the future.

## **Education of employees**

8. CNS Locums Ltd ensures that all employees and contractors are aware of the importance of tax compliance and their individual responsibilities regarding The UK tax law.

#### **Ethical conduct**

**9.** We promote a culture of ethical conduct within CNS Locums Ltd, emphasizing the importance of honesty and integrity in all financial matters.

### Seeking legal advice

**10.** If we have questions or concerns about specific tax issues, we consider seeking legal advice from a tax consultant with expertise in healthcare and nursing agency taxation.

Tax laws can be complex and may change over time, so it's crucial that we stay informed and adapt our tax compliance policy accordingly. Additionally, it's essential to emphasize the importance of ethical and legal tax practices to all employees and stakeholders within our nursing agency.

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