

Boundary County Parks and Rec

Meeting Minutes

01/13/2025

Attending: Rob Tompkins, Kayla Riek, Sarah Skinner, Tess Rae, Annie Swift, Brandon Glaza.

Meeting called to order at 702 p.m.

Employees: Kylie

Guests:

None.

Previous Minutes: TR motions to approve last month's meeting minutes. The motion is seconded and approved. Kylie has been posting our approved minutes to the PR website.

Maintenance Report: Rob reported that he spoke to Gordon recently and provided the brief update. Gordon has been working in the shop, building benches, maintaining equipment, cleaning up, etc. He is working a couple partial days per week and it sounds like things are going fine.

Concession Stand Report: None. We are still trying to figure out how our last season of concessions came out and how to proceed for this coming year. Kayla is still working to analyze last years books and should have it by next months meeting. Preliminary results indicate that we may be around \$7500 in the red after all expenses and the stand manager's salary. This is not an acceptable cost to us and there was discussion about how to proceed for this year. Some options such as 'leasing' the concession stand to another operator, and other ideas were brainstormed. We need to decide what to do within the next month or so.

Sports Director: Flyers were successfully delivered to the schools. 9B trails has selected dates for the mountain bike camps in May, June and August and they were added to the flyer. We reviewed the waiver statement for the bike camp and we agreed that it was adequate and included the right language regarding potential risks and required safety gear. Kylie updated the website to improve its organization. Glenda ordered office supplies for us. Basketball starts in February and the gym schedules are squared away. Overall, things are going well.

Treasurer's Report: Kayla provided Nov and Dec expense reports. All looks reasonable and on track. Porta potty rentals have been reduced to around \$550/month since we have fewer at the parks.

Old Business

Ice Rink: We heard that some potential ice rink users were unable to skate because of the amount of dirt on the rink. Gordan has been cleaning it but the lack of snow has contributed to it being difficult for our part-time employee to keep ahead of. Also, it was reported that several panels were removed to better accommodate basketball. It appears that there may be more basketball users for that space than ice skaters.

Skate Park: Sarah reported that a site survey may be needed by the design firm. She will inquire about exactly what type of survey is needed before we proceed.

Tennis Court Repairs: None.

Memorial Park Bathroom: Its still coming together...still planning for construction this year.

Riverside Park: Its been looking nice and we see lots of use.

Tree Maintenance: No update.

Well: Still need to build a pumphouse at the new well. We will see if we can purchase building materials next month. Rob will donate his time to build it.

New Business

Rental agreement update: Rob will deliver our agreement and fee updates to the commissioners so they can schedule the required hearing to get that in place.

UTV purchase: We discussed the purchase of a new Kubota UTV. The base UTV is about \$19k, with about \$1k of roof/windshield options and an additional \$3k snowplow. We think this machine would be handy for our needs and get plenty of regular use at the park for all our maintenance routines (i.e. trash pickup, dragging infields, running around the parks, etc.). We agreed that the machine would be a good addition to our fleet, but we just want to make sure it's the appropriate model and time to buy. We tabled this decision until next month.

Sarah motions to adjourn @ 818 pm. The motion is seconded and approved. Motion carries.

Respectfully submitted,

B. Glaza