

## Boundary County Parks and Rec

### Meeting Minutes

12/11/23

**Attending:** Rob Tompkins, Kayla Riek, Tess Rae, Annie Swift, Brandon Glaza.

Meeting called to order at 701 p.m.

**Employees:** Kylie

**Guests:** - Matt Pluid with Little League was concerned about baseball schedules overlapping. Rob explained how he didn't think it was going to be a problem. LL signups are in Jan/Feb and PR will pick up the kids who don't play LL later in the spring. We reaffirmed there will be plenty of equipment and fields for LL to use, so they will have the majority of the kids. LL season starts 2<sup>nd</sup> week of April and goes thru 1<sup>st</sup> week of June. We also discussed that we will draft an MOU to LL for use of the parks and rec baseball equipment. That way we can itemize what was distributed so that we can track what is returned.

-Joy from North Bench Fire returned to ask if we decided on their previous request to use the concession stand during Fair week. Tess motioned to allow North Bench Fire to use the concession stand during fair week 2024 after a user agreement is received. Sarah 2<sup>nd</sup>. Motion Carries. They will provide volunteers to operate the stand. Joy said they will donate a portion of their proceeds to Parks and Rec for the use of the facility. There was additional discussion about required insurance, licenses, existing inventory of food in the stand, etc. Joy will come back to a meeting in June or July to discuss any last minute details before fair, which starts August 6<sup>th</sup> 2024.

**Previous Minutes:** Tess motions to approve last month's meeting minutes. The motion is seconded and approved. Kylie has been posting our approved minutes to the PR website.

**Maintenance Report:** Kenny was unable to attend tonight and there was no report.

**Sports Director:** Discussed working with LL, scheduling fields, etc. We are OK with smaller PR teams. Discussed field scheduling for soccer, football, Tball, etc. Kylie has our support for adjusting schedules to best provide for the greatest good for the most kids. Kylie has been testing out the new registration program and it seems like it will work well. She is working out details for the direct deposits with the county treasurer. We discussed registration fees. We have been charging \$25 to play for more than 12 years. Costs for tshirts and hats have increased. We recognize that we want to have as minimal a fee as possible for our families, but need to ensure that we have enough revenue to cover costs. After discussion, TR motions to increase registration fees to \$30. KR 2nds. Motion Carries. Kylie has been tending to admin items, thank you cards, etc, this time of year.

**Concession Stand:** No updates

**Treasurer's Report:** Kayla Presented reports from Sept, Oct and Nov. Some double charges present for the alternating month invoicing, but everything seems OK. It appears we didn't order and purchase the 1 or 2 trash cans we had planned to last September in last years FY.

## **Old Business**

**Ice Rink:** No updates.

**Skate Park:** The Skate park committee is only a couple hundred bucks short of their \$10k fundraising goal! Well done! For review at a future meeting, Sarah will draft an MOU to commit use of PR property so that grants can be sought for construction of the skate park.

**Tennis Court Repairs:** No updates.

**Memorial Park Bathroom:** No updates. Still forming a plan this winter to utilize volunteer labor and skills from the community to hopefully begin construction next spring.

**Riverside Trails North Parks trails:** We discussed possible future development plans now that the additional adjacent 5 acres has been acquired by the county. We brainstormed about pickleball courts, playgrounds, road, trail and parking locations, etc. Very early in the process. One bit of research we have done is to explore the 'cloverleaf' pattern of 4 baseball fields. Unfortunately, examples of this require a footprint of around 16 acres, which we don't have at this park even with the additional acres. We also discussed the need for a secure storage building at that park because our maintenance employees spend a lot of time hauling equipment back and forth. We will also need to develop a plan or process for how we solicit ideas for park development to the commissioners and eventually the public. Lots more to come.

**Tree Maintenance:** Nothing

**Well:** Kylie presented a letter from IDWR to us at the meeting tonight. It states that our water right proposal is in process and will have a legal ad in the paper soon.

## **New Business**

No new business was presented.

Sarah motions to adjourn @ 8:59 pm. The motion is seconded and approved. Motion carries.

Respectfully submitted,

B. Glaza