

## Boundary County Parks and Rec

### Meeting Minutes

1/8/24

**Attending:** Kayla Riek, Annie Swift, Brandon Glaza, Sarah Skinner. Meeting called to order at 7 p.m.

**Employees:** Kylie and Kenny

**Guests:** - John Beck and Sharon Helms – Boundary County Tennis Association. Are curious where we are at with the replacement of the tennis Courts. B. Glaza stated that the bids received for the replacement of the courts far exceeded the anticipated costs (approx.. \$250K estimated with the bids coming in excess of approx.. \$500K.) The proposal was 2 tennis courts and 4 pickleball courts on the footprint of the current tennis courts and removal of the mound to the back board of the baseball field. There was discussion as to what options are available (2 tennis 2 P. ball., no designated P. ball with p-ball overlays on two tennis courts, etc). we are looking at options for facilitating both tennis and pickleball. B. Glaza stated that BCTA may want to discuss the options proposed and get back to us or possible attend a commissioners meeting. Brandon stated there is a great interest as to pickleball courts so they can't be ignored. Sharon Helms stated that she would return with Kim from 9B pickleball. They will work on their proposal and get back to us.

Linda Lederhous: Bonners Ferry rotary. She has a sign that says in several languages "May Peace Prevail on Earth". She asked is there a good place along the North fields and / or the walking path to place that. There was discussion as to can we ask the tribe to also put something in their language?? She stated that they asked the tribe and never heard anything back. There was also discussion as to methodology to erect the sign. We will find a place to put the sign by the walking area and T Dougherty will get with Gary Akin on the tribes desire to be included.

**Previous Minutes:** Sarah motions to approve last month's meeting minutes. Kayla seconds the motion and motion is approved.

**Maintenance Report:** Kenny has not been very busy given the slow nature of the weather as well as not allot of usage down at the park. He will continue to monitor. He really isn't working that much right now

**Concession Stand:** No updates

**Sports Director Report:** Kylie stated that basketball begins February 20<sup>th</sup>. There are no dates slated currently for deadlines of registration. She also has increased the fee for sports registration. No real issues right now. The website needs some attention right now. Kylie going into the website and look at the funding / expense items. We still have scholarships for families but there hasn't been much request for them. Kylie continues to be a rock star for BCP&R....

**Treasurer's Report:** Kayla was unable to obtain December's budget #s but last month had budget numbers for October & November and everything looked ok and not out of line.

### Old Business

**Ice Rink:** None

**Skate Park:** See attachment #2. There was discussion as to needing to run the MOU past the county commissioners. We will most likely need to do such.

**Tennis Court Repairs:** See above.

**Memorial Park Bathroom:** Nothing

**Riverside Trails North Parks trails:** The letter of support was motioned to be approved for the bike skills portion of the enchanted forest on their trail system. It is seconded and B. Glaza will get on with it.

**Tree Maintenance:** Nothing

**Well:** Nothing

**New Business**

No new business was presented.

Sarah motions to adjourn @ 8:17 pm. The motion is seconded and approved. Motion carries.

Respectfully submitted,

T Dougherty  
Secretary – BCP&R

Executive session: Discussion regarding Kenny and the garbage and other issues at the park

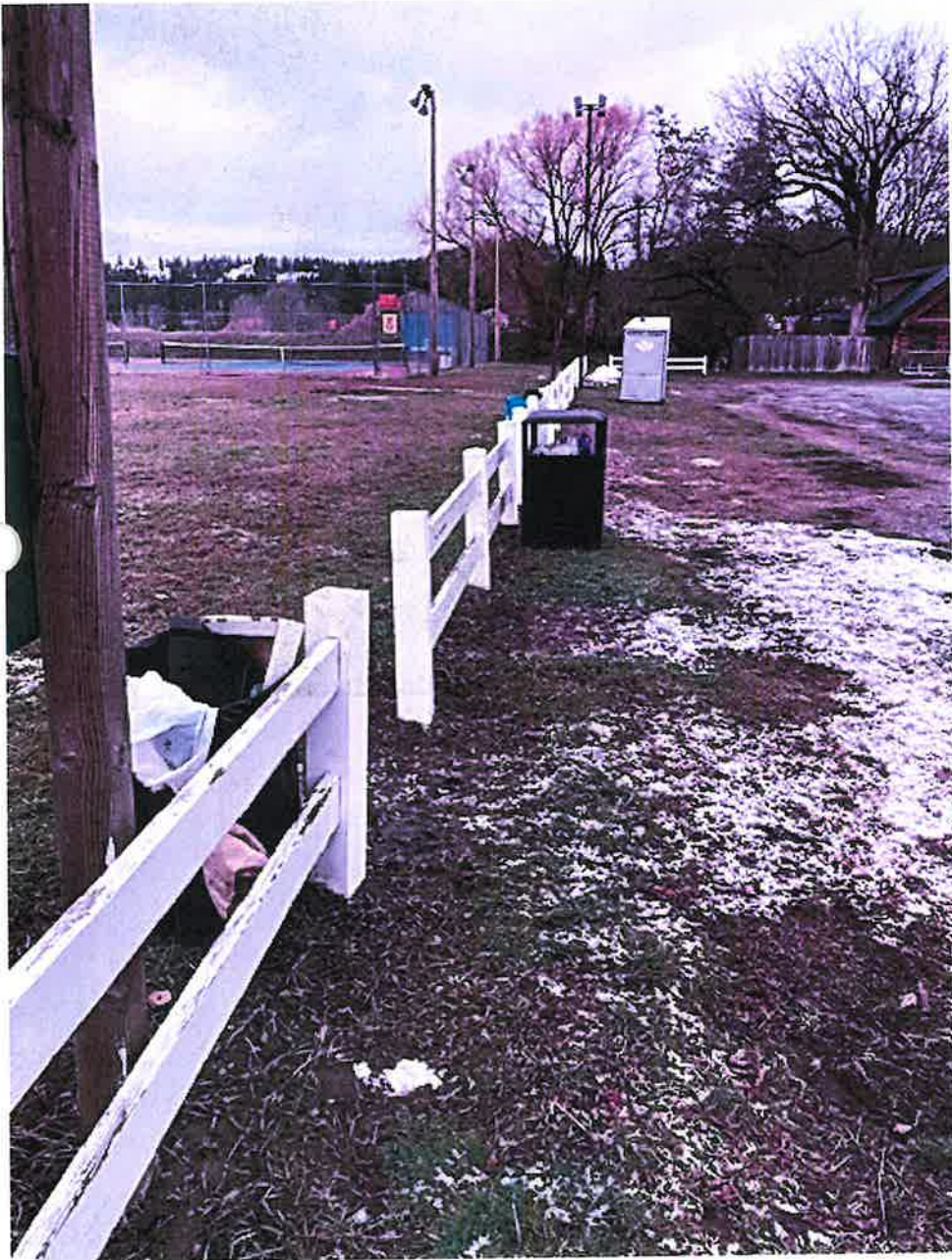
Maintenance Report: After Kylie left, Brandon showed us pictures of the grounds and the trash cans that are over-flowing as well as some items at the playground that need attention. See attachment #1. There was discussion as to the sponsor signs and their need to come down in the Fall, the weeds that needed attention last Summer as well as the soccer nets that are still up. T Dougherty will send out the minutes with comments on what we discussed.

Following adjournment of the meeting, the board went out to Memorial Park to see if the garbage containers were empty. The majority of them were not but were full. B. Glaza volunteered to drop by the park tomorrow and see if Kenny would be plowing snow and discuss the garbage issue. He also volunteered to check and see how many hours Kenny was submitting for payment.

**Dougherty, Tim**

Attach ment #1

**From:** Dougherty, Tim  
**Sent:** Tuesday, January 9, 2024 4:43 PM  
**To:** Dougherty, Tim  
**Subject:** Garbage



Sent from my iPhone

## Memorandum of Understanding between Boundary County Skatepark Alliance and Boundary County Parks and Recreation

**Boundary County Skatepark Alliance - BCSA** is an all-volunteer advocacy group formed for the purpose of providing the youth of Boundary County with a safe well-lit all wheel skatepark facility.

**Boundary County Parks and Recreation - BCPR** board is the 7-member board under the supervision of the Boundary County Commissioners. Their mission is to enhance the quality of life for those living in Boundary County by providing safe, well-maintained parks and recreation opportunities for people of all ages and abilities to play, to learn and to build community. The current skatepark is under their supervision.

### The objective

The project to build a new skatepark facility is slated to take approximately 3-5 years but could in actuality take much longer. The project started in May of 2022. This project is estimated to cost \$500,000 - \$750,000. The proposed facility will replace the current 2000 sq ft slab with an 8,000-10,000 sq ft facility.

### Responsibilities

**BCSA** will be responsible for all fundraising, advertising, purchasing of official blueprints and the writing of grants. BCSA will be responsible for the project until completion, whereby it becomes the responsibility of BCPR. BCSA will keep BCPR updated on the progress of the project through Sarah Skinner who is a member of both groups. BCSA will consult with BCPR for their approval for landscaping and other accessory projects not specifically addressed in design prints.

All funds collected by BCSA for this project will be directed to its completion, with no remuneration to the BCSA members beyond reimbursement for material expenses procured for out-of-pocket project expenses (e.g. marketing materials, promotional event supplies, etc.). All charitable donations are expressly for use in this public project for Boundary County and are thereby tax-deductible under section 170(c)(1) of the Internal Revenue Code.

**BCPR** will be responsible for all maintenance and upkeep of the skatepark upon its completion. BCPR will allow the new facility to be built on the land where the current facility is located using the entire 8000-10000 sq ft area.

### Fund distribution should the project not be completed.

In the event that this project does not reach completion all funds raised will be donated to BCPR for the purpose of funding any ongoing public project.

\_\_\_\_\_  
Rob Tomkins  
BCPR board chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sarah Skinner  
BCSA representative

\_\_\_\_\_  
Date

# Boundary County Parks and Rec. Board Meeting Agenda



**01/08/2024 7:00pm**

Individuals wishing to address the board shall be designated and on the agenda as submitted by the chairman 48 hours prior to the meeting. Individuals addressing the board at any scheduled meeting shall arrive at the meeting prior to the allotted time. This time shall be the beginning of any scheduled meeting. Individuals addressing the board shall have 10 minutes to address the board. Following there address, the board may take time to ask questions or discuss concerns. Unscheduled guests may be accommodated as time allows and will be granted 5 minutes of presentation time. (Parks and Rec Bylaws Article 7 item 6)

- Guests
  - Sharon Helms, John Beck
- Approve and accept previous meeting minutes
- Maintenance Report
- Concession Stand Report
- Sports Director Report
- Treasurer Report
- Old Business
  - Tennis Court
  - Bathrooms
  - Ice Rink
  - Tree Maintenance
  - Well
  - Skate Park
- New Business
- Letter of support for 9B Trails (Action item)
- Adjournment