

Boundary County Parks and Rec

Meeting Minutes

10/13/2025

Attending: Kayla Riek, RobTompkins, Sarah Skinner, Annie Swift, Brandon Glaza

Meeting called to order at 7:00 p.m.

Employees: Gordon and Wayne

Guests: None.

Maintenance Report: All equipment is running. Gordon presented a quote from Boundary Tractor for a 84" plow for the tractor for \$3400. Water is shut off at Riverside and memorial. Gordon may need to help at the courthouse this winter due to staffing there, but unknown for sure. He reports the no camping signs are invalid due to the language printed on the signs.

Previous minutes: Kayla motions to approve minutes with Annie 2nd. Motion carries.

Concession Stand: Wayne came to say thanks for the opportunity to operate the stand. He said we finished in the black this year. He doesn't think he will be able to run the stand next year, but said he would be willing to stop by and train the new employee next year. We thought he did an excellent job with organization and operating the stand and appreciated his professionalism. Thanks Wayne and best wishes for what's next!

Sports Director: Annie has volleyball going. All is going well. Kylie is planning to return around the first of November. Annie and Kylie will coordinate and sort thru old gear, balls, etc.

Treasurer Report: Kayla presented reports for Aug and Sept. Seems on track. The items we ordered in Sept were completed.

Old Business

Skate Park: Sarah submitted a JRS survey quote for \$3000 to survey the property corners, which is required as part of the skate park development. There was discussion about getting a second quote from another outfit and seeing if JRS is willing to donate some of this cost so we can put more towards the skate park construction.

Bathrooms: Waiting on state building permit.

Tennis: Nothing

Riverside: No updates.

Tree maintenance: No updates.

New Business:

Snow Plow: There was discussion about a snow plow, which would be handy for the winter. A plow for a pickup would be around \$10k, so the tractor option is less. Rob motions to purchase the plow for \$3450 from Boundary tractor to be charged to our capital heavy equipment line. Sarah 2nds. Motion carries.

Heater in parks office: The antique heater in the parks office (Godwin house) has quit and the repair folks said it cannot be repaired because parts aren't available. We got a quote of \$7016 to replace the gas heater, and \$8635 for a minisplit from Evergreen mechanical. We will request a quote from 9b mechanical. For now, a couple space heaters are deployed.

Porta Potties: We reviewed our two bids for providing and servicing portapotties at the parks.

KG&T is \$120/unit/month for a regular or ADA unit. Additional service per week per unit is \$35. If triple service is needed during high use periods, it will be donated.

Pinnacle septic is \$105/unit/month for a regular unit, and \$130/unit/month for a ADA unit. Hand sanitizer is \$5 ea as needed. Additional services per week are \$35.

There was discussion about our recent KGT invoices, which are in the range of \$2000/month for our parks, which seem high. Toilet rentals have become a significant expense to our limited budget. Annie asked if there was an error with our most recent invoice since it was the same cost as August when the fair was held, but was told that's the correct price. When we analyzed the total cost for our usage of portapotties, the costs would be similar, within around \$10/month. When we were considering both quotes, we realize that KG&T has been a long time sponsor of our sports teams and programs, usually sponsoring several teams per year, which we appreciate. Sarah motions to use KG&T for memorial and Riverside parks for the period of 1 year. Annie 2nds. Motion carries. We will request new quotes next fall.

Soccer goal repairs: After 2 goals were repaired last FY, we still have several that need repairs. Rob motions to spend \$4580 to repair remaining 2 sets of goals to be paid out of the capital equipment line. BG 2nds. Motion carries.

Sarah motions to adjourn at 9pm. Annie 2nd. Motion carries.

Respectfully submitted, B. Glaza