

REORGANIZATION MEETING
EXETER TWP., WYOMING COUNTY
BOARD OF SUPERVISORS

JAN. 3, 2022

THE REORGANIZATION MEETING OF THE BOARD OF SUPERVISORS OF EXETER TWP., WYOMING CTY. WAS HELD ON MONDAY, JAN. 3, 2022 AT THE TWP. BUILDING. THE MEETING WAS CALLED TO ORDER AT 7:00PM AND THE PLEDGE OF ALLEGIANCE WAS RECITED. ROLL CALL: TIMOTHY PIERCE-PRESENT, RICHARD FITZSIMMONS-PRESENT, DAVID THORPE-PRESENT. ALSO IN ATTENDANCE WERE NANCIE HOPKINS, SECRETARY/TREASURER AND OTHERS ON THE ATTENDANCE SHEET. RON JACKSON DECLARED ALL POSITIONS OF THE BOARD VACANT AND APPOINTED TIM PIERCE TEMPORARY CHAIRMAN AND NANCIE HOPKINS TEMPORARY SECRETARY. NEW SUPERVISORS WERE RECOGNIZED. THE FLOOR WAS THEN OPENED FOR NOMINATIONS.

A MOTION WAS MADE BY TIM PIERCE AND SECONDED BY RICHARD FITZSIMMONS TO NOMINATE DAVID THORPE AS CHAIRMAN. DAVID CALLED FOR A POINT OF ORDER THAT HE WAS A NEWCOMER BUT THE NOMINATION AND SECOND STOOD. ROLL CALL: TIM-YES; RICHARD-YES; DAVID-YES. MOTION CARRIED.

A MOTION WAS MADE BY TIM PIERCE AND SECONDED BY DAVID THORPE TO NOMINATE RICHARD FITZSIMMONS AS VICE CHAIRMAN. ROLL CALL: TIM-YES; DAVID-YES; RICHARD-YES. MOTION CARRIED.

RICHARD MADE A MOTION TO VOTE ON ALL MOTIONS AT THE END OF THE MEETING. A SECOND WAS MADE BY DAVID THORPE.

DAVID MADE A MOTION TO APPOINT NANCIE HOPKINS AS SECRETARY/TREASURER AND SET HER SALARY AT \$850 PER MONTH AND THE BOND AT \$400,000; SECONDED BY RICHARD FITZSIMMONS.

A MOTION WAS MADE BY DAVID AND SECONDED BY RICHARD TO APPOINT TIM AS ROAD SUPERVISOR.

A MOTION WAS MADE BY DAVID AND SECONDED BY TIM TO APPOINT RICHARD AS PARK ADMINISTRATOR.

A MOTION WAS MADE BY RICHARD AND SECONDED BY TIM TO APPOINT DAVID AS SENIOR CITIZEN LIAISON.

A MOTION WAS MADE BY RICHARD AND SECONDED BY DAVID TO APPOINT PAUL LITWIN SOLICITOR.

A MOTION WAS MADE BY RICHARD AND SECONDED BY DAVID TO APPOINT RON JACKSON AS CHAIRMAN OF THE VACANCY BOARD.

A MOTION WAS MADE BY RICHARD AND SECONDED BY TIM TO APPOINT ANN MARIE WILLIS AND ALLEN SZEWCZYK TO FILL THE VACANCIES ON THE PLANNING COMMISSION AND SET THEIR SALARY AT \$25 PER MEETING.

A MOTION WAS MADE BY RICHARD AND SECONDED BY TIM TO APPOINT HOLLY OSTOPIC TO THE ZONING HEARING BOARD. THERE IS STILL 1 POSITION VACANT AND WILL BE TAKEN CARE OF AT FEBRUARY'S MEETING.

A MOTION WAS MADE BY RICHARD AND SECONDED BY DAVID TO APPOINT STEVEN EGENSKI AS SEO.

A MOTION WAS MADE BY DAVID AND SECONDED BY RICHARD TO APPOINT RON JACKSON BUILDING AND ZONING OFFICE/FLOODPLAIN OFFICER. HIS SALARY WAS DISCUSSED AND WILL BE SET AT THE MEETING IN FEBRUARY.

A MOTION WAS MADE BY RICHARD AND SECONDED BY TIM TO HAVE PEOPLES SECURITY THE DEPOSITORY FOR FUNDS.

A MOTION WAS MADE BY RICHARD AND SECONDED BY DAVID TO HOLD THE MONTHLY MEETINGS THE SECOND THURSDAY OF EACH MONTH AT 7:00 PM AT THE TOWNSHIP BUILDING OR POSSIBLY VIA ZOOM IF NECESSARY.

A MOTION WAS MADE BY RICHARD AND SECONDED BY DAVID TO KEEP THE TAX RATES THE SAME – REALTY TRANSFER TAX ½ OF 1%; OCCUPATIONAL PRIVILEGE TAX \$10 WITH EXEMPTIONS FOR RESIDENTS OVER 65 YEARS OF AGE; REAL ESTATE TAX – TWP. 3.5 MILLS AND FIRE CO. .4 MILLS; AND WAGE TAX 1%.

A MOTION WAS MADE BY RICHARD AND SECONDED BY TIM TO APPOINT BERKHEIMER AGENCY TO COLLECT THE 1% WAGE TAX AND THE OCCUPATION PRIVILEGE TAX.

HOURLY WAGES FOR EMPLOYEES WILL BE TAKEN CARE OF AT THE MEETING IN FEBRUARY.

A MOTION WAS MADE BY RICHARD AND SECONDED BY DAVID TO MAKE THE FIRST FRIDAY OF EACH MONTH PAYDAY. DIRECT DEPOSIT IS ENCOURAGED BUT NOT MANDATORY.

A MOTION WAS MADE BY RICHARD AND SECONDED BY TIM TO APPOINT ANDREW HOPKINS ROADMASTER. HIS SALARY WILL BE SET AT THE MEETING IN FEBRUARY.

A MOTION WAS MADE BY RICHARD AND SECONDED BY DAVID TO ALLOW 1 TRUCK TO ATTEND PARADES AND FOR SURROUNDING TOWNSHIPS ADDITIONAL TRUCKS MAY ATTEND.

A MOTION WAS MADE BY TIM AND SECONDED BY DAVID THAT SUPERVISORS ARE ALLOWED TO WORK FOR THE TOWNSHIP.

A MOTION WAS MADE BY RICHARD AND SECONDED BY DAVID TO ALLOW THE SUPERVISORS AND SECRETARY TO ATTEND THE STATE CONVENTION.

A MOTION WAS MADE BY RICHARD AND SECONDED BY DAVID TO ALLOW THE TREASURER TO TRANSFER FUNDS BETWEEN ACCOUNTS AND TO PAY NECESSARY BILLS BETWEEN MEETINGS.

A MOTION WAS MADE BY RICHARD AND SECONDED BY TIM TO ADOPT THE SAME SEO SCHEDULE.

A MOTION WAS MADE BY RICHARD AND SECONDED BY TIM TO ADOPT THE SAME ZONING PERMIT SCHEDULE.

A MOTION WAS MADE BY RICHARD AND SECONDED BY TIM TO HAVE THE CITIZENS VOICE BE THE DESIGNATED PUBLICATION FOR ALL LEGAL NOTICES.

A MOTION WAS MADE BY DAVID AND SECONDED BY RICHARD TO KEEP THE MILEAGE RATE AT \$.50 PER MILE FOR EMPLOYEES USING THEIR OWN VEHICLES FOR TOWNSHIP BUSINESS.

AN EMERGENCY MANAGEMENT COORDINATOR WILL BE APPOINTED AT THE FEBRUARY MEETING.

A MOTION WAS MADE BY RICHARD AND SECONDED BY DAVID TO ALLOW EMERGENCY EXPENDITURES UP TO \$2000 FOR EQUIPMENT OR REPAIRS WITH THE APPROVAL OF 2 SUPERVISORS AND UP TO \$500 WITHOUT APPROVAL BY SUPERVISORS IN AN EMERGENCY.

A MOTION WAS MADE BY DAVID AND SECONDED BY RICHARD TO SET OFFICE HOURS MONDAYS FROM 10:00 TO NOON.

A MOTION WAS MADE BY RICHARD AND SECONDED BY DAVID TO APPOINT THOMKINS ENGINEERING AS OUR ENGINEERING FIRM ON RECORD AND REILLY ASSOCIATES THE ENGINEERING FIRM FOR THE WATER SYSTEM AT THE SENIOR CENTER.

A MOTION WAS MADE BY RICHARD AND SECONDED BY TIM TO APPOINT GINADER, JONES AND THE ACCOUNTING FIRM TO AUDIT OUR ACCOUNTS FOR 2021.

A MOTION WAS MADE BY RICHARD AND SECONDED BY DAVID TO APPOINT TIMOTHY MICHAELS SOLICITOR FOR THE ZONING HEARING BOARD.

ROLL CALL FOR ALL THE PREVIOUS MOTIONS – DAVID THORPE-YES; RICHARD FITZSIMMONS-YES; TIMOTHY PIERCE-YES. MOTIONS CARRIED.

THE MEETING WAS ADJOURNED AT 7:27PM.

RESPECTFULLY SUBMITTED,

NANCIE HOPKINS

SECRETARY/TREASURER