



# TOWN OF WATERTOWN

Board of Health

Administration Building  
149 Main Street  
Watertown, MA 02472  
Phone: 617-972-6446  
Fax: 617-972-6499  
www.watertown-ma.gov

## OFFICE USE ONLY:

- Current Food Permit
- Most Recent Food Inspection Report
- Copy of Menu
- Application Fee –
  - Catered **\$25**
  - Mobile Food **\$50**
  - Non-catered **\$10**

## TEMPORARY FOOD EVENT PERMIT APPLICATION

**Fee Amount: \$ 25.00 Temporary Catered Event, \$50.00 One-Day Mobile Food Vehicle Event, \$ 10.00 Non-Catered Event or Drop-Off**

Name of Applicant: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Applicant Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Event Location Name: \_\_\_\_\_

Event Location Address: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Time: \_\_\_\_\_

Estimated Number of Meals to be served: \_\_\_\_\_

Provide a brief description of the menu: \_\_\_\_\_

When and how is food prepared? \_\_\_\_\_

How is food transported to event to ensure correct product temperature, hot foods are kept above 140°F and cold foods are kept below 41°F?

### Caterer and/or Mobile Food Vehicle Information

Name of Business and/or Mobile Food Vehicle: \_\_\_\_\_

Business Address and/or Base of Operations Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Business Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

### Caterer and Mobile Food Vehicle must provide with this application:

- Proposed Menu
- Current Food Permit
- Most Recent Inspection Report
- Copy of Hawker's License (Mobile Food Vehicle Only)
- Copy of Certified Food Protection Manager or ServSafe
- \$ 50.00 Temporary Food Permit fee

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_