



# EXHIBITOR'S APPLICATION FORM

**Saturday, September 28, 2019**

[www.faireonthesquare.com](http://www.faireonthesquare.com)

**11:00am to 4:00pm**

<b>Organization or Group Name:</b>	
<b>Address:</b>	
<b>Contact Person:</b>	
<b>Phone Number:</b>	
<b>Email:</b>	

Description of Activity/Exhibit/Products/Food at the Faire on the Square (required):

### EXHIBITOR/VENDOR FEES

Exhibitor Type	Watertown Based	Non-Watertown Based
Arts and Crafts	\$80.00	\$90.00
Businesses/Commercial	\$80.00	\$90.00
Non-Profits/Religious/Cultural	\$65.00	\$75.00
Food Vendors /Food Trucks **	\$80.00	\$90.00

- All Exhibitors will receive an 8ft banquet table and 2 chairs per booth
- Double booths will receive 2 8ft tables and 4 chairs
- We do not provide tablecloths or protection from the weather
- WE DO NOT PROVIDE POWER
- Load In will be from 8AM-10:45AM. We expect you to be setup and ready to go at 11am
- If you arrive later than 10:45AM you forfeit your booth with no refund available
- There will be three loading areas:
  - Whites Ave Loading Area for all Booth Numbers starting with "S"
  - Thaxter Street for Booths on the Ballfield numbered 1-36 and TH/TX Booths
  - Winter Street for Ballfield 37-60 and all booths marked PL
- There will be a strict enforcement of 10x10 space this year – your canopy must not exceed 10'

\*\* All Food Vendors must obtain a food permit from the Watertown Board of Health

\*\* If cooking with propane vendors must obtain a one-day license from Watertown Fire Department.

# of Spaces \_\_\_\_\_ x fee \_\_\_\_\_ (see chart) = Total Amount Enclosed: \_\_\_\_\_

Please enclose a check payable to: Town of Watertown

mail or drop off to: Town Clerks Office Attn: John Flynn 149 Main Street Watertown, MA 02472

The deadline for reservations is Monday, 9/23/19 5PM. No reservations will be accepted after 9/23

You will be e-mailed your booth assignment and load-in instructions no later than 9/23/19

Any questions, concerns or special requests, please contact Dan McCarthy: [info@faireonthesquare.com](mailto:info@faireonthesquare.com)