

# SUNRISE PARK NEIGHBORHOOD ORGANIZATION

## BOARD OF DIRECTORS ORGANIZING MEETING MINUTES

Saturday, April 7, 2018, 11:30 AM - 12:30 PM  
Private home

### I. Review and Approve (or revise) Order of Meeting Agenda

In attendance: Ken Nelson, Kathy Cohn, Neil Wortman, Rita Baird, Michael Hudson, Paul Zak and Brad Dunkin

Order of Meeting Agenda approved.

### II. Public Comments (10 minutes meeting maximum)

When a private residence is used for the SPNO Board meeting, under location it will be listed as the following: "Private Residence Open to the Public. For address e-mail: [sunriseparkno@gmail.com](mailto:sunriseparkno@gmail.com). This per a new ordinance cited by Kathy Cohn, Committee Vice Chair.

### III. Review and Approve Board of Directors Minutes of the Meeting on January 20, 2018

Minutes with addendum approved without amendments.

### IV. Review and Approve the Minutes of the Annual Meeting on March 17, 2018

Minutes approved without amendments. Discussion ensued about items that are put to the board for a vote electronically/through e-mail and it was decided these items need to also be tracked and added to the minutes. The Board was reminded that the Chair must ask for items to be voted on when votes are conducted electronically/via e-mail. The Secretary will track these items and add them to the minutes.

Paul Zak provided a treasurer's report that included expenditures approved electronically. Paul indicated that there is sometimes a lag between the bank statement and approved expenditures.

### V. Welcome New Members (?)

### VI. Election of Board of Director's Officers (Chair, Vice Chair, Secretary, Treasurer, Communications Officer)

At the annual meeting in March, board elections were held for two expiring Board seats. Rita Baird and Neil Wortman were elected to the Board. Rita had been previously serving as Secretary to the Board. Today she resigned her position as Secretary.

The Board held elections for officers of the SPNO Board. The following are the results:

Ken Nelson:	Chair
Kathy Cohn:	Vice Chair
Paul Zak:	Treasurer
Michael Hudson:	Secretary
Brad Dunkin:	Communications Officer

### VII. Establish Future Dates for Board Meetings

(Currently 3<sup>rd</sup> Saturday of Odd Numbered Months, 9:00 - 11:00 a.m. Dark in August per City's Calendar)

Discussion and vote to approve to maintain 3<sup>rd</sup> Saturday of odd numbered months for SPNO Board Meetings. Exception: May meeting moved to May 12 vs. May 19 due to scheduling conflicts.

VIII. Discuss Items for the May, 2018 Agenda

Items to be placed on May 12, 2018 Agenda:

- Results of interest priorities and interest/volunteer survey
- At large Board appointments to expand SPNO Board

IX. Non-Agenda Board Member Comments

- Secretary and Chair will maintain PO Box keys. Renewal of PO Box is \$95.00.
- Brad Dunkin suggested that each Board member draft a bio for publication on the website. He will provide a format for creating consistent bios of the Board.
- May 3, 2018 Social on track with members RSVP'ing per Paul Zak.
- Hank Plante will be moderating a community discussion forum on Measure C which will be on the ballot for the June election.
- Library testimonials

X. Adjourn

Upcoming Meeting:

Sunrise Park Neighborhood Organization Board of Directors Meeting, May 12, 2018

Location: private residence, open to the public. For address, e-mail: [sunriseparkno@gmail.com](mailto:sunriseparkno@gmail.com)