

SUNRISE PARK NEIGHBORHOOD ORGANIZATION  
~~DRAFT~~ MINUTES OF BOARD OF ADVISORS MEETING  
May 20, 2017 – 9:00 a.m.  
Home of Vice Chair Kathy Cohn

**I. Appointment of Additional Board Members**

Current Board Members met to discuss/appoint additional new Board Members. Participating Board Members were: Kathy Cohn, Brad Dunkin, Will Follett, Byron Lohman, Ken Nelson, Curt Watts and Neil Wortman. On a unanimous vote, the Board appointed new Board Members Rita Baird, Herb Schultz and Paul Zak to serve until the next Annual Meeting in March 2018.

Byron asked if Michael Hudson (who was previously nominated to run during the last Annual Meeting) was considered for appointment. Michael has indicated he's interested in working on the history of the neighborhood and will be involved in that specific project as a non-Board Member.

**II. Approve Order of Meeting Agenda**

At the request of Secretary Curt Watts, the approval of prior meeting minutes was changed to precede Public Comments.

**III. Approval of April 11, 2017 Board Meeting Minutes**

The Board approved the previously distributed Board Meeting Minutes of April 11, 2017 with a change in attendees to indicate that Brad Dunkin was in attendance at the April 11<sup>th</sup> meeting (instead of Byron Lohman as previously listed).

**IV. Public Comments – None.**

New Board Members Rita Baird and Paul Zak arrived at 9:30 am as previously scheduled to introduce themselves. Due to a need to recover from recent surgery, Neil Wortman left the meeting at that time. New Board Member Herb Schultz was not in attendance due to a scheduling conflict. An information sheet with the names and contact information for all Board Members as of 5/20/2017 was distributed to all in attendance.

**V. Officer Reports**

- A. Chairperson Ken Nelson - Reviewed the Community Calendar and the ONE-PS Brown Bag Monthly Topic Schedule and listing of Past Presentations and Discussion Topics. The Board discussed the participation of ONE-PS in NUSA and Brad agreed to distribute the list of upcoming Brown Bag events to those individuals on our Sunrise Park e-mail list. In response to a question from Paul, clarification was given regarding our various vehicles for neighborhood communications including NextDoor, the SPNO website and email list of those who have provided contact information for this purpose.

- B. Vice Chair Kathy Cohn - Commented on the scheduling of the ONE-PS Home Tour which will take place on Saturday, October 21<sup>st</sup> as part of the Modernism Week Fall Preview event that weekend. ONE-PS is soliciting nominations of homes throughout the City to be featured in the Home Tour which is a fundraiser for ONE-PS.
- C. Secretary Curt Watts - Commented that he will be trying to work with the administrators of NextDoor to add Ken and Brad (as Chairperson and Communications Officer) to the list of "Neighborhood Leads" for Sunrise Park. This is a cumbersome process due to the fact that NextDoor is a privately-run organization and they have some complicated rules for changing previously established Leads (which date back prior to the formal recognition of SPNO by the City).
- D. Treasurer Byron Lohman – Distributed the latest financial statement showing the SPNO current checking account balance of \$27,351.43 (there is one outstanding check yet to clear which will bring the balance to \$27,239.98). Given the recent change in SPNO's incorporation status, there needs to be a change in the records at Pacific Premier Bank which the Board authorized Byron to do. Formal approval of SPNO's 2017 budget has not yet occurred and will be discussed at the July Board Meeting.
- E. Communications Officer Brad Dunkin – He is coming up to speed on the various methods used by former Communications Officer Roseann Bleiweiss to communicate with Sunrise Park neighbors. The Board discussed those alternatives and steps to be taken to post various documents on the Sunrise Park website including the current Bylaws, Articles of Incorporation and current Board Members and Officers.

Kathy asked for a change in the order of the agenda because Byron had indicated to her that he had to leave early. Byron then indicated that he wanted to discuss the recent murder at the home of a Sunrise Park neighbor and what Byron considered to be inappropriate procedures followed by the City in keeping the neighborhood properly informed after the event occurred. Kathy Cohn summarized her efforts following the incident as our ONE-PS liaison to obtain information from the Police and their response in terms of what the City felt was proper protocol to follow under the specific circumstances of this incident. Byron reiterated his feelings in a fairly heated display of objections to what he considered to be inappropriate procedures that had been followed and left the Board meeting at approximately 10:30 a.m.

The remaining Board members then discussed the situation and agreed that:

- 1) Kathy would follow up with the Police Department to schedule a meeting with Board members to discuss what are realistic expectations on behalf of the neighborhood when an incident of this type occurs; and



- 2) Ken would reach out to Byron to discuss his behavior during today's Board meeting.

## VI. Old Business

- A. Progress on Incorporation - The Board was updated on the various steps completed in conjunction with the incorporation of the neighborhood organization (i.e. filings with the IRS, Franchise Tax Board, etc).
- B. Insurance Policy – After explanation by Kathy of the insurance quotes received from John Perkins of 1<sup>st</sup> Community Insurance Services for General Liability (for the organization) and Directors & Officers coverage, the Board approved a one-year policy in the amount of \$2,091.00 (which includes the broker's fee).
- C. Annual Meeting Interest Survey Results - Kathy distributed the results of the 26 surveys submitted from attendees at the 2017 Annual Meeting on March 18<sup>th</sup> concerning issues and themes considered as priorities for our neighborhood.

The items with 50% or greater response (out of 26 submitted) included:

- 22 – Neighborhood Watch/Crime
- 19 – Speeding/Traffic Issues
- 19 – Street Improvements
- 18 – Earthquake and Emergency Preparedness
- 16 – Vacation Rentals/Noise
- 13 – Social (Events)

## VII. Updates on City Projects & Programs

Due to the length of today's meetings, there was no discussion on these items which were previously listed on the Agenda.

## VIII. New Business

- A. February Modernism Event (proposed by a neighbor) – After discussion, Kathy was directed to let the neighbor know that the Board is not supportive of pursuing an alternate fundraising event during next year's Modernism Week.
- B. ONE-PS Volunteer Opportunities – Tabled for a future discussion.

## IX. Non-Agenda Board Member Comments – None.

## X. Meeting adjourned at 11:30 am. Next Board Meeting: Saturday, July 15<sup>th</sup> at 9 a.m.

Approved:  
July 15, 2017