

**Montgomery Township District No. 1
Board of Fire Commissioner's Meeting**
35 Belle Mead-Griggstown Road
PO Box 130
Belle Mead, NJ 08502

Minutes of April 14, 2015

Call To Order -- The regularly scheduled meeting of the Board of Fire Commissioners was called to order at 7:30 p.m. by Commissioner Spohn, following proof of publication in accordance with the Open Public Meetings Act. Notice of the meeting was posted at the municipal building, the Board's office, and advertised as required by law.

Roll Call -- Upon Roll Call the following Commissioners were present: W. Spohn, T. Karsay, E. Fedun, J. Kessler, W. Hyncik (arrived late). Absent: None. Also present: Deputy Chief K. Schroeck, L. Franchino, Attorney Griswold and Engineer M. Fedun.

Approval of March 10, 2015 Minutes -- The Board reviewed the minutes of the March 10, 2015 regular meeting.

A motion was made to accept the Minutes of the March 10, 2015, board meeting.

Motion made by Kessler. 2nd by Fedun. Motion passed without objection.

PUBLIC COMMENT- None.

MEETING UPDATES

Emergency Services -- No meeting.

Fire Prevention -- No meeting.

COMMITTEE REPORTS -- None.

TREASURER'S REPORT

Monthly Bills/Financial Statement Review -- A copy of the Treasurer's report was made available to each Commissioner with a list and description of the bills to be paid. Payment to Vantage Communications, LLC (\$918.83 -- '15 gen. ops) in connection with the telephone system upgrade was added to the list of bills being paid, and the amount being paid to Witmer Public Safety was amended to \$135.58 to reflect shipping charges. Payment to Fire & Safety Services (\$1,850.97) will be approved but the check not released until the engineer confirms its accuracy.

A motion was made to accept the Treasurer's Report and to approve payment of the bills as presented, supplemented and amended.

Motion made by Kessler. 2nd by Karsay. Motion passed without objection.

RESOLUTION 2015-25 – Payment of Bills

The Chief Financial Officer having certified there are sufficient funds encumbered from the 2014 budget and unencumbered funds in the 2015 budget to pay the bills as presented, supplemented and amended, and having designated the accounts to which each should be charged, a Resolution passed authorizing payment of the bills as presented in the total amount of \$54,862.58 (\$920.86 from 2014 encumbered funds and \$53,941.72 from the 2015 budget).

*Resolution Ayes: Spohn, Karsay, Fedun, Kessler. Nays: None. Absent: Hyncik.
Abstention: Fedun abstained from voting on Harlingen Garage invoice.*

The 1st quarter tax check in the amount of \$190,062.50 was received and will be deposited in the PNC Investment Account.

The telephone system upgrades are almost complete. Commissioner Spohn will review what lines may be removed from the Century Link bill as a result.

CHIEF’S REPORT

The fire company responded to 21 calls during March, 2015, including 2 chimney fires, 2 transformer fires, and an elevator rescue.

Drills/Work Sessions – Tower 45 drill, hand line drill, bloodborne pathogens refresher and truck & equipment checks. A hazmat drill and Right-to-Know refresher are coming up.

Commissioner Hyncik arrived.

A Motion was made to approve purchases and reimbursements presented to the board.

Motion by Hyncik. 2nd by Kessler. Motion passed without objection.

RESOLUTION 2015-26 – Approval of Purchases and Reimbursements

The Chief Financial Officer having certified there are sufficient unencumbered funds available in the 2015 budget, a Resolution passed authorizing the following expenditures:

- 1. Reimbursement to MTVFC#1 Chief’s Account pursuant to receipts submitted for 18 carbon monoxide alarms (\$314.58) and for photocopying 5 Alarm Plan Books (\$106.79), all chargeable to the 2015 General Operating appropriation. This payment shall be added to the bills being paid at this meeting.*
- 2. Purchase two (2) AED replacement batteries pursuant to lowest quote from Grainger at a cost of \$87.08, free shipping, chargeable to the 2015 General Operating appropriation.*
- 3. Purchase one (1) 32” All Purpose Hook w/ D-Handle pursuant to lowest quote from FF1 Professional Safety Services at a cost of \$80.26 including shipping, chargeable to the 2015 General Operating appropriation.*
- 4. Purchase six (6) Streamlight Lite Box batteries pursuant to lowest quote to be received, the cost not to exceed \$300.00 including shipping, chargeable to the 2015 General Operating appropriation.*
- 5. Purchase equipment labels for Rescue 45 from Agin Signs at a cost of \$70.00, chargeable to the 2015 General Operating appropriation.*
- 6. Encumber \$5,000.00 for registration, housing, transportation and food for firefighter attendance at the Baltimore Firehouse Expo in July, reasonable expenses to be reimbursed upon submission of receipts for actual expenses incurred, chargeable to the 2015 Training appropriation.*

7. Purchase twenty (20) heavy-duty forged D-rings pursuant to lowest quote from Northern Tool (\$13.99 ea.) at a total cost of \$335.29 including shipping, chargeable to the 2015 General Operating Appropriation.

8. Purchase six (6) chrome grab pull handles pursuant to lowest quote from AW Direct (\$4.00 ea.) at a total cost of \$35.26 including shipping, chargeable to the 2015 General Operating Appropriation.

9. Authorize up to \$5,000.00 for work to be done on the water rescue vehicle, pursuant to lowest quote to be obtained from qualified welder/fabricator authorized to do business in the state, chargeable to the 2015 General Operating appropriation.

Resolution Ayes: Spohn, Karsay, Hyncik, Fedun, Kessler. Nays: None. Absent: None.

ENGINEER'S REPORT

Vehicle Maintenance - 45-102 and 116 are scheduled for next week. The tank level gauge on the Rescue will be looked at while it is at Bergyes.

OLD BUSINESS

Financial Disclosure Forms – The deadline for filing is April 30th.

Telephone System – The VoIP system is operational. Commissioner Spohn will work with a fire company representative to address accommodations necessary to tie in the overhead paging, etc. Additional costs, if any, should be minor.

Audit – Materials have been submitted to the auditor.

NEW BUSINESS: None.

ADJOURNMENT: There being no further business to come before the Board, the meeting was adjourned at 8:00 pm. The next regularly scheduled Board meeting is to take place on Tuesday, May 12, 2015, at 7:30 pm.

Motion made by Hyncik.

2nd by Fedun.

Motion passed without objection