

**Montgomery Township District No. 1
Board of Fire Commissioner's Meeting**
35 Belle Mead-Griggstown Road
PO Box 130
Belle Mead, NJ 08502

Minutes of February 10, 2015

Call To Order -- The regularly scheduled meeting of the Board of Fire Commissioners was called to order at 7:30 p.m. by Chairman Spohn, following proof of publication in accordance with the Open Public Meetings Act. Notice of the meeting was posted at the municipal building, the Board's office, and advertised as required by law.

Roll Call -- Upon Roll Call the following Commissioners were present: W. Spohn, T. Karsay, E. Fedun, W. Hyncik (arrived late) and J. Kessler. Absent: None. Also present: L. Franchino, Attorney Griswold and Engineer M. Fedun.

Approval of January 13, 2015 Minutes – The Board reviewed the minutes of the January 13, 2015 regular meeting.

A motion was made to accept the Minutes of the January 13, 2015, board meeting.

Motion made by Hyncik. 2nd by Fedun. Motion passed without objection.

TREASURER'S REPORT

Monthly Bills/Financial Statement Review -- A copy of the Treasurer's report was made available to each Commissioner with a list and description of the bills to be paid. The following invoices were added to the bills to be paid – Courier News (\$118.80 – '15 advertising); NJ Manufacturers Ins. for additional workers' compensation renewal premium (\$14,711.00 – '15 insurance); reimbursement to MTVFC#45 for compressor service contract (\$1,699 – '15 gen. ops); Firefighter 1 for hose purchases (\$8,533.00 – '14 supplies); Eastern Surplus & Equipment Co. for water rescue vehicle (\$16,950.00 – '14 capital); MTFVC#1 Chief's account reimbursement for security expense relating to fire site and provisions for snow standby crew (\$563.22 – '15 gen. ops); Eve Fedun reimbursement for fire site provisions (\$201.31 – '15 gen. ops); Kurt Ewans reimbursement for ropes drill training expenses (\$32.04 – '15 training).

There was a request to transfer \$50,000.00 from the investment account to the checking account for the payment of bills.

A motion was made to accept the Treasurer's Report, to approve payment of the bills as presented, supplemented and amended, and to transfer funds to the checking account to pay the bills.

Motion made by Kessler. 2nd by Fedun. Motion passed without objection.

RESOLUTION 2015-16 – Payment of Bills and Transfer of Funds

The Chief Financial Officer having certified there are sufficient funds encumbered from the 2014 budget and unencumbered funds in the 2015 temporary budget to pay the bills as presented, supplemented and amended, and having designated the accounts to which each should be charged, a Resolution passed authorizing payment of the bills as presented in the total amount of \$62,577.94, (\$16,950.00 from 2014 encumbered capital budget; \$12,330.80 from 2014 encumbered funds; \$33,297.14 from the 2015 temporary budget), and authorizing the transfer of \$50,000.00 from the PNC Bank investment account to the PNC Bank checking account for the purpose of paying bills.

Resolution Ayes: Spohn, Karsay, Fedun, Kessler. Nays: None. Absent: Hyncik.

Abstention: Karsay abstained from voting on the Karsay Coffee invoice.

Fedun abstained from Harlingen Garage invoices and reimbursement to her.

PUBLIC COMMENT- None.

MEETING UPDATES

Emergency Services – No meeting.

Fire Prevention – Focus was refining the structure of meetings and addressing the obligations of representatives. There was discussion of construction on Orchard Road; the Carrier Clinic fence; permits for the reopening of Tusk.

OLD BUSINESS

February 21st Annual Election & Budget Referendum – Cmsr. Spohn will open and close the polls. Cmsr. Kessler will ask the Bd. of Elections if some mechanism exists to cross-reference those residents who have requested to vote by mail and those who actually did so.

Cmsr. Hyncik arrived.

COMMITTEE REPORTS

Water Rescue Vehicle – Is ready for pick-up at the vendor's. Given weather conditions, Cmsr. Karsay recommended purchasing a canvas or vinyl top to cover the bed.

A Motion was made to authorize the purchase of a top for the water rescue vehicle.

Motion by Karsay. 2nd by Spohn. Motion passed without objection.

RESOLUTION 2015-17 – Authorizing Purchase for Water Rescue Vehicle

The Chief Financial Officer having certified there are sufficient unencumbered funds in the 2015 temporary budget, pursuant to the lowest obtainable quote, authorization to purchase a top for the water rescue vehicle in an amount not to exceed \$1,400.00, chargeable to the 2015 General Operating appropriation.

Resolution Ayes: Spohn, Karsay, Hyncik, Fedun, Kessler. Nays: None. Absent: None.

Rescue Truck – Revised drawings and price adjustments, if any, will be forthcoming as a result of the pre-build conference at Pierce Manufacturing in Wisconsin.

LOSAP – The final 2014 LOSAP contribution, including the 1.0% CPI adjustment, is \$45,063.00. Twenty-seven (27) members earned rewards.

RESOLUTION 2015-18 – Approval of the 2014 LOSAP Certified Participation List

The annual certification list, certified under oath, identifying those volunteer members of Montgomery Township Volunteer Fire Company No. 1 who have qualified for an award under the LOSAP for 2014 having been furnished to the Board as sponsoring agency of the LOSAP, and the Board having reviewed the certification list; pursuant to NJSA 40A:14-192, it is Resolved that the Board approves the 2014 annual LOSAP certification list and the list shall be posted for at least 30 days for review by fire company members.

Resolution Ayes: Spohn, Karsay, Hyncik, Fedun, Kessler. Nays: None. Absent: None.

NEW BUSINESS

I Am Responding – No decision has been made on renewing this contract. The renewal is included in the list of bills paid this evening. Cmsr. Spohn will hold the check until a decision whether to renew or to change vendors is made.

Chief's Vehicle Radio – Sustained damage due to a short in the system. Repair was authorized by 3 commissioners during the month pursuant to quote from Wireless Communications, Inc., at a cost of \$630.00.

Reimbursement to Fire Company – In November, 2014, the fire company paid Air Power International \$1,699.00 for the compressor maintenance contract, which should have been a fire district expense. Reimbursement is being presented for payment.

OPRA – Texts, e-mails, Facebook postings, etc. can be subject to OPRA disclosure if related to fire district matters. These should not be deleted.

CHIEF'S REPORT

The fire company responded to 28 calls during January, 2015, including a kitchen fire, chimney fire, motor vehicle fire, and one mutual aid residential structure fire at which the fire company was on scene for 10 hours.

Fire Company News - Congratulations to Jeff Kolodzjeg who recently graduated from fire school.

Drills/Work Sessions – Truck & Equipment checks, SCBA and ropes drills.

A Motion was made to approve purchases and reimbursements presented to the board.

Motion by Hyncik. 2nd by Karsay. Motion passed without objection.

RESOLUTION 2015-19 – Approval of Purchases and Reimbursements

The Chief Financial Officer having certified there are sufficient unencumbered funds available in the 2015 temporary budget, a Resolution passed authorizing the following expenditures:

- 1. Reimbursement to Kurt Ewans for materials for the ropes drill in the amount of \$32.04 (receipt submitted), chargeable to the 2015 Training appropriation.*
- 2. Reimbursement to Eve Fedun for food for firefighters during lengthy residential fire call in the amount of \$201.31 (receipt submitted), chargeable to the 2015 General Operating appropriation.*
- 3. Reimbursement to MTVFC#1 Chief's Account for materials to secure scene at residential fire and for food and supplies for snow standby at firehouse in the amount of \$563.22 (receipts submitted), chargeable to the 2015 General Operating appropriation.*
- 4. Repair to Chief's vehicle radio, pursuant to quote from Wireless Communications, Inc., in the amount of \$630.00, chargeable to the 2015 General Operating (repair) appropriation.*
- 5. Reimbursement to Montgomery Township Volunteer Fire Co. #1 for the air compressor service contract in the amount of \$1,699.00, chargeable to the 2015 General Operating (maintenance) appropriation.*

The foregoing 1, 2 3, and 5 will be added to the bills being paid at this meeting.

- 6. Purchase of one (1) #8 flathead axe left at a fire scene (unless it can be retrieved) pursuant to lowest quote from the Fire Store at a cost of \$123.00, chargeable to the 2015 General Operating appropriation.*

Resolution Ayes: Spohn, Karsay, Hyncik, Fedun, Kessler. Nays: None. Absent: None.

Abstention: Fedun abstained from voting on reimbursement to her.

ENGINEER'S REPORT

Jaws of Life Equipment – service was done this past month.

Vehicle Maintenance - being arranged according to the schedule.

ADJOURNMENT: There being no further business to come before the Board, the meeting was adjourned at 8:10 pm. The next regularly scheduled Board meeting is to take place on Tuesday, March 10, 2015, at 7:30 pm.

Motion made by Hyncik.

2nd by Kessler.

Motion passed without objection