

**Montgomery Township District No. 1
Board of Fire Commissioner's Meeting**
35 Belle Mead-Griggstown Road
PO Box 130
Belle Mead, NJ 08502

Minutes of July 14, 2015

Call To Order -- The regularly scheduled meeting of the Board of Fire Commissioners was called to order at 7:30 p.m. by Commissioner Spohn, following proof of publication in accordance with the Open Public Meetings Act. Notice of the meeting was posted at the municipal building, the Board's office, and advertised as required by law.

Roll Call -- Upon Roll Call the following Commissioners were present: W. Spohn, T. Karsay, E. Fedun, W. Hyncik. Absent: J. Kessler. Also present: Chief J.Huxley, L. Franchino, Attorney Griswold and Engineer M. Fedun.

Approval of June 9, 2015 Minutes – The Board reviewed the minutes of the June 9, 2015 regular meeting.

A motion was made to accept the Minutes of the June 9, 2015, board meeting.

Motion made by Hyncik. 2nd by Fedun. Motion passed without objection.

PUBLIC COMMENT- None.

TREASURER'S REPORT

Monthly Bills/Financial Statement Review -- A copy of the Treasurer's report was made available to each Commissioner with a list and description of the bills to be paid. Payment approved last month to Sawyers Control Systems had previously been paid by the fire company – that payment will be voided and the fire company reimbursed. Four additions were added to the list of bills being paid –

- Witmer Public Safety Group (\$24.99) shipping charges on invoices being paid tonight ('15 General Operating)
- Ace Office Solutions (\$1,599.00) for previously approved copy machine ('15 Office)
- Vantage Communications LLC (\$183.73) for July telephone charges ('15 Utilities)
- Sunrise Office Systems (\$675.00) for web site domain name renewal and hosting agreement ('15 Office)

A motion was made to accept the Treasurer's Report and to approve payment of the bills as presented, supplemented and amended.

Motion made by Hyncik. 2nd by Fedun. Motion passed without objection.

RESOLUTION 2015-33 – Payment of Bills

The Chief Financial Officer having certified there are sufficient funds in the 2015 budget to pay the bills as presented, supplemented and amended, and having designated the accounts to which each should be charged, a Resolution passed authorizing payment of the bills as presented in the total amount of \$29,694.43.

Resolution Ayes: Spohn, Karsay, Hyncik, Fedun. Nays: None. Absent: Kessler.

MEETING UPDATES

Emergency Services – No meeting.

Fire Prevention – No meeting.

COMMITTEE REPORTS

Rescue Truck – Still on target for completion on or about August 18th. Three people will visit the manufacturer's for the mid-inspection trip next week.

OLD BUSINESS

NEW BUSINESS

LOSAP – The State Office of the Comptroller recently issued a report on municipal Emergency Services Volunteer LOSAP's. In the report fire districts were urged to review their programs in light of comments and recommendations made in the municipal report. An internal review of the fire district's LOSAP program verified to the board's satisfaction that the qualifying criteria, point structure, substantiation of contributions and mechanism for recouping funds in dormant accounts of non-vested participants comply with applicable rules and regulations.

CHIEF'S REPORT

The fire company responded to 13 calls during June, 2015, including 2 gas leaks, 1 truck fire, 1 open burn and 2 motor vehicle accidents. Responded to 6-alarm fire in Hamilton Twp.

Drills/Work Sessions – Hydrant, rolling response, and roof vent drills, as well as a joint drill at the Training Academy with Station 46. Truck & equipment checks.

Fire Company Activities – Rookie orientation was held. Firefighter M. Kessler will graduate from the Fire Academy in July.

A Motion was made to approve purchases and reimbursements presented to the board.

Motion by Fedun.

2nd by Hyncik.

Motion passed without objection.

RESOLUTION 2015-34 – Approval of Purchases and Reimbursements

The Chief Financial Officer having certified there are sufficient unencumbered funds available in the 2015 budget, a Resolution passed authorizing the following expenditures:

- 1. Reimbursement to the MTVFC#1 Chief's account for bottled water and food for training and an extended call (\$113.95), chargeable to the 2015 General Operating appropriation; and for paper/erasers (\$58.83), chargeable to the 2015 Office appropriation, both to be added to the bills being paid at this meeting.*
- 2. Renew the on-line safety courses subscription from sole provider Target Solutions at a cost of \$1,754.60, chargeable to the 2015 Training appropriation.*
- 3. Purchase fifteen (15) pair Dragon Fire Alpha firefighter gloves pursuant to lowest quote from All Hands Fire Equipment at a cost of \$1,019.51, including shipping, chargeable to the 2015 General Operating appropriation.*

4. Purchase twelve (12) Streamlight batteries pursuant to lowest quote from FFI Professional Safety Services, at a cost of \$496.92, including shipping, chargeable to the 2015 General Operating appropriation.
5. Purchase new board for Bullard T4MAX thermal imaging camera to replace malfunctioning one, at a cost of \$1,499.99 from the original vendor Continental Fire & Safety, Inc., chargeable to the 2015 General Operating (Repairs) appropriation.
6. Purchase fifteen (15) department identifying shirts from Active Imprints, at a cost of \$421.18, chargeable to the 2015 General Operating appropriation.

Resolution Ayes: Spohn, Karsay, Hyncik, Fedun. Nays: None. Absent: Kessler.

ENGINEER'S REPORT

Annual Testing – All issues discovered during annual testing were addressed and approved by UL during re-testing. Equipment testing is complete.

Vehicle Repairs/Service – 45-116 – alternator and belts replaced
45-102 – wobble motor repaired
45-103– will need tires before winter

ADJOURNMENT: There being no further business to come before the Board, the meeting was adjourned at 8:03 pm. The next regularly scheduled Board meeting is to take place on Tuesday, August 11, 2015, at 7:30 pm.

Motion made by Hyncik. 2nd by Fedun. Motion passed without objection