

**Montgomery Township District No. 1
Board of Fire Commissioner's Meeting**
35 Belle Mead-Griggstown Road
PO Box 130
Belle Mead, NJ 08502

Minutes of May 12, 2015

Call To Order -- The regularly scheduled meeting of the Board of Fire Commissioners was called to order at 7:30 p.m. by Commissioner Spohn, following proof of publication in accordance with the Open Public Meetings Act. Notice of the meeting was posted at the municipal building, the Board's office, and advertised as required by law.

Roll Call -- Upon Roll Call the following Commissioners were present: W. Spohn, T. Karsay, E. Fedun, J. Kessler, W. Hyncik. Absent: None. Also present: Chief H. Huxley, L. Franchino, Attorney Griswold and Engineer M. Fedun.

Approval of April 14, 2015 Minutes – The Board reviewed the minutes of the April 14, 2015 regular meeting.

A motion was made to accept the Minutes of the April 14, 2015, board meeting.

Motion made by Hyncik. 2nd by Fedun. Motion passed without objection.

PUBLIC COMMENT- None.

TREASURER'S REPORT

Monthly Bills/Financial Statement Review -- A copy of the Treasurer's report was made available to each Commissioner with a list and description of the bills to be paid. One invoice was added to the list of bills being paid - Sawyers Control Systems, Inc. (\$527.00) for running additional cable and other minor work in connection with the VoIP system, chargeable to the 2015 General Operating appropriation. Payment to NJ Casualty Company approved at the April meeting was not made, as the policy has been paid in full.

There was a request to transfer \$75,000.00 from the investment account to the checking account for the payment of bills.

A motion was made to accept the Treasurer's Report, to approve payment of the bills as presented, supplemented and amended, and to transfer funds to the checking account to pay the bills.

Motion made by Hyncik. 2nd by Spohn. Motion passed without objection.

RESOLUTION 2015-27 – Payment of Bills and Transfer of Funds

The Chief Financial Officer having certified there are sufficient funds in the 2015 budget to pay the bills as presented, supplemented and amended, and having designated the accounts to which each should be charged, a Resolution passed authorizing payment of the bills as presented in the total amount of \$33,081.56, and authorizing the transfer of \$75,000.00 from the PNC Bank investment account to the PNC Bank checking account for the purpose of paying bills.

*Resolution Ayes: Spohn, Karsay, Hyncik, Fedun, Kessler. Nays: None. Absent: None.
Abstention: Karsay abstained from voting on reimbursement to Karsay Coffee, Inc.*

MEETING UPDATES

Emergency Services – No meeting.

Fire Prevention –

1. Discussion of the lack of unified emergency action plans, particularly for large scale incidents involving large deployments – schools being of special concern. Cmsr. Karsay was asked to address the fire services' concern over the apparent lack of coordination between agencies regarding incident planning at the next Emergency Services meeting.
2. Discussion of ways to provide the fire companies better access to the fire marshal's stored information on hazards, pre-plans, inspections, etc.
3. Discussion of adding fire lanes at the high school and in front of the water storage tanks on Vibernum Drive, etc.
4. Montgomery Township representative not present at meeting so no input from the township regarding the foregoing was available.

COMMITTEE REPORTS

Rescue Truck – Final technical specs and drawings are done. Awaiting new drawing and final cost breakdown and adjustments.

Water Rescue Vehicle – SOG's have been established and driver training will begin soon. The vehicle's dispatch designation will be 'Special Services 45'.

OLD BUSINESS

Water Rescue Vehicle - The lowest quoting welding/fabricating vendor for work approved to be done on the water rescue vehicle (Resolution 2015-26) was Trimmer Welding, LLC, and a motion was made to authorize this vendor to do the work on the vehicle. The quote was \$4,917.96, subject to change orders as approved by the board.

Motion by Spohn. 2nd by Hyncik. Motion passed without objection.

NEW BUSINESS

SCBA Hydrostatic Testing – Cmsr. Kessler will research what the time span is before the SCBA must be tested, since the equipment is brand new.

CHIEF'S REPORT

The fire company responded to 25 calls during April, 2015, including 1 chimney fire, 1 water leak, 1 gas leak, and 1 motor vehicle accident.

Drills/Work Sessions – Hazardous communication class, rolling response drill, and truck & equipment checks.

A Motion was made to approve purchases and reimbursements presented to the board.

Motion by Fedun. 2nd by Karsay. Motion passed without objection.

RESOLUTION 2015-28 – Approval of Purchases and Reimbursements

The Chief Financial Officer having certified there are sufficient unencumbered funds available in the 2015 budget, a Resolution passed authorizing the following expenditures:

- 1. Purchase five (5) ea. aluminum apparatus crew tags from My-Lor, Inc. at a total cost of \$64.12, including shipping, chargeable to the 2015 General Operating appropriation.*
- 2. Purchase two (2) ea. Zico wheel chocks and holders pursuant to lowest quote from The Fire Store at a total cost of \$559.56, including shipping, chargeable to the 2015 General Operating appropriation. There will be an additional mounting charge.*
- 3. Classroom and hands-on simulator elevated roof training program to be conducted by FF1 Professional Safety Services, at a cost not to exceed \$1600.00, chargeable to the 2015 Training appropriation.*
- 4. Purchase four (4) ea. Globe turn-out gear boots and coats, and three (3) ea. pants pursuant to NJ State Contract A80945 from NJ Fire Equipment Co., at a cost of \$12,159.70, chargeable to the 2015 Turn-Out Gear appropriation.*

Resolution Ayes: Spohn, Karsay, Hyncik, Fedun, Kessler. Nays: None. Absent: None.

Annual Testing Manpower – It is becoming difficult to find volunteer manpower to standby at the firehouse for all-day or multiple-day testing of hose, ladders, etc. to move vehicles and equipment for the testing company. The chief suggested in the future the board may need to pay someone to perform this service or find a vendor that has an operator who can do so.

ENGINEER'S REPORT

Vehicle Testing - 45-116 aerial ladder and ground ladders completed – awaiting results. Pump testing will be done next week.

Vehicle Repairs – 45-151 - voltage regulator
45-102 - rear grease seals & brake shoes, pump vacuum test, door latch, TIC charger
45-116 - driver's seat repair

Tire Replacement – There is a movement underway to amend NFPA standards to require the replacement of all tires on firetrucks every 7 years.

ADJOURNMENT: There being no further business to come before the Board, the meeting was adjourned at 8:25 pm. The next regularly scheduled Board meeting is to take place on Tuesday, June 9, 2015, at 7:30 pm.

Motion made by Hyncik. 2nd by Spohn. Motion passed without objection