

**Montgomery Township District No. 1
Board of Fire Commissioner's Meeting**
35 Belle Mead-Griggstown Road
PO Box 130
Belle Mead, NJ 08502

Minutes of November 10, 2015

Call To Order -- The regularly scheduled meeting of the Board of Fire Commissioners was called to order at 7:45 p.m. by Commissioner Spohn, following proof of publication in accordance with the Open Public Meetings Act. Notice of the meeting was posted at the municipal building, the Board's office, and advertised as required by law.

Roll Call -- Upon Roll Call the following Commissioners were present: W. Spohn, T. Karsay, E. Fedun, J. Kessler, W. Hyncik. Absent: None. Also present: Chief J. Huxley, L. Franchino and Attorney Griswold.

Approval of October 13, 2015 Minutes – The Board reviewed the minutes of the October 13, 2015 regular meeting.

A motion was made to accept the Minutes of the October 13, 2015, board meeting.

Motion made by Hyncik. 2nd by Kessler. Motion passed without objection.

PUBLIC COMMENT- None.

TREASURER'S REPORT

Monthly Bills/Financial Statement Review -- A copy of the Treasurer's report was made available to each Commissioner with a list and description of the bills to be paid. Seven items were added to the list of bills being paid at this meeting: Harlingen Garage (\$1,669.62) for headlight kit parts ('15 General Operating); Fire Store (\$270.00) shipping associated with hose purchase ('15 Supplies); Century Line (\$181.52) and Verizon (\$18.82) ('15 Utilities); MTVFC1 Chief's account (\$209.72) for CO detectors ('15 General Operating) and (\$34.79) sales tax on cordless tool kit ('15 Supplies); Nottingham Insurance (\$1,269.33) add new rescue truck to policy ('15 Insurance).

The treasurer requested a transfer of \$50,000.00 for payment of the bills.

A motion was made to accept the Treasurer's Report, to approve payment of the bills as presented, supplemented and amended, and to transfer money to the checking account.

Motion made by Hyncik. 2nd by Kessler. Motion passed without objection.

RESOLUTION 2015-49 – Payment of Bills and Transfer of Funds

The Chief Financial Officer having certified there are sufficient funds in the 2015 budget to pay the bills as presented, supplemented and amended, and having designated the accounts to which each should be charged, a Resolution passed authorizing payment of the bills in the total amount of \$36,921.45 and authorizing the transfer of \$50,000.00 from the PNC Bank investment to the checking account for the purpose of paying the bills and meeting expenses.

Resolution Ayes: Spohn, Karsay, Hyncik, Kessler, Fedun. Nays: None. Absent: None.

Abstention: Commissioner Fedun abstained from voting on payment to Harlingen Garage.

A Motion was made to transfer \$250,000.00 designated as Reserve for Future Capital Outlay in the 2015 budget to the Reserved Capital Fund; to encumber the \$50,000.00 LOSAP appropriation in the current budget for payment of the 2015 LOSAP contribution next year; and to encumber the balance of funds approved in the 2015 budget as a capital expenditure for the command vehicle.

Motion by Hyncik. 2nd by Spohn. Motion passed without objection.

MEETING UPDATES

Emergency Services – No meeting.

Fire Prevention – No meeting.

COMMITTEE REPORTS

Rescue Truck – The vehicle has been delivered and is in service. The few items on the punch list are being addressed by the manufacturer and its representative.

OLD BUSINESS

Belle Mead Plaza Development – Just prior to the October 19, 2015, meeting of the Montgomery Township Planning Board the developer, the township, the fire district and the fire company reached an agreement as to matters pending before the Planning Board that were of concern to the Board and threatened its ability to provide safe and efficient fire services to the district. A proposed Memorandum of Understanding between the interested parties was delivered to Chairman Spohn, who disseminated it among fire commissioners and asked for their approval to execute the document on behalf of the fire district. Time-wise, it was not possible to assemble the board prior to the Planning Board meeting at which the document was to be presented in resolution of pending issues.

A Motion was made to ratify the execution of a Memorandum of Understanding between parties regarding matters pending before the Montgomery Township Planning Board in relation to the proposed Belle Mead Plaza Development application of Country Club Meadows, LLC.

Motion by Hynck. 2nd by Karsay. Motion passed without objection.

RESOLUTION 2015-50 – Ratification of Execution of Memorandum of Understanding Regarding Belle Mead Plaza Development Planning Board Application

WHEREAS, the Board of Fire Commissioners, on behalf of the fire district, has been participating in Montgomery Township Planning Board hearings in connection with the application of developer Country Club Meadows, LLC, for variance approvals for its proposed Belle Meade Plaza development, the plans for which threaten to interfere with the safe and efficient delivery of fire services in the fire district and, as presently designed, in the Board's opinion pose an unnecessary risk of harm to public health, safety and welfare; and

WHEREAS, the parties interested in this matter before the Planning Board have negotiated an agreement which they each feel satisfies the public safety concerns of the fire protection agencies as well as the interests of the developer and of Montgomery Township; and

WHEREAS, this agreement has been reduced to a written Memorandum of Understanding between Montgomery Township, Country Club Meadows, LLC, Montgomery Township Volunteer Fire Company #1 and the Commissioners of Montgomery Township Fire District #1; and

WHEREAS, the Chairman of the Board of Fire Commissioners presented the facts and circumstances and a copy of the proposed Memorandum of Understanding to Board members prior to the October 19, 2015 meeting of the Montgomery Township Planning Board, and received the written approval of a majority of the Board authorizing his signature on the document on behalf of the fire district.

IT IS RESOLVED that the execution by Chairman Spohn of the Memorandum of Understanding between Montgomery Township, Country Club Meadows, LLC, Montgomery Township Volunteer Fire Company #1 and the Commissioners of Montgomery Township Fire District #1 relating to the Belle Mead Plaza Development application before the Montgomery Township Planning Board is hereby ratified and approved.

Resolution Ayes: Spohn, Karsay, Hyncik, Kessler, Fedun. Nays: None. Absent: None.

Firefighter Physicals – Next year the chief will make sure members know that they can refuse some services offered by the vendor if the tests are such that the results do not change and have already been conducted (blood typing, for example).

NEW BUSINESS

Cranford Police Cooperative Pricing System – Research into the cost of the Command Vehicle approved by voters in the 2015 budget reveals the most economical purchase can be made through a cooperative purchasing program sponsored by the Township of Cranford (NJ) as “Lead Agency” (Contract #47 CPCPS). Membership in the program is free.

A Motion was made to authorize the fire district’s participation in the Cranford Police Cooperative Pricing System and the execution of an inter-local agreement with the Township of Cranford to affect this goal.

Motion by Spohn.

2nd by Hyncik.

Motion passed without objection.

RESOLUTION 2015-51 (attached).

Command Vehicle –

A Motion was made to approve the purchase of a 2016 Chevrolet Tahoe through the Cranford Police Cooperative Pricing System upon approval of the fire district’s participation in the program by the NJ Department of Local Government Services; to purchase and install the emergency lighting system for the vehicle; and to purchase and install radios in the vehicle.

Motion by Spohn.

2nd by Hyncik.

Motion passed without objection.

RESOLUTION 2015-52 (attached).

CHIEF’S REPORT

The fire company responded to 22 calls during October, 2015, including two building fires and a chimney fire.

Drills/Work Sessions – Firefighter physicals were conducted during the month.

Activities –

-October 22 Fire Prevention open house was held at the fire house.

ENGINEER’S REPORT – none.

A Motion was made to approve purchases presented to the board.

Motion by Fedun.

2nd by Karsay.

Motion passed without objection.

RESOLUTION 2015-53 – Approval of Purchases

The Chief Financial Officer having certified there are sufficient unencumbered funds available in the 2015 budget, a Resolution passed authorizing the following expenditures:

1. Thirty (30) gallons National Foam AFFF Class B Foam to match existing product from the Fire Store at a cost of \$713.94, plus \$200.00 shipping allowance, chargeable to the 2015 General Operating appropriation.

Resolution Ayes: Spohn, Karsay, Hyncik, Kessler, Fedun. Nays: None. Absent: None.

ADJOURNMENT: There being no further business to come before the Board, the meeting was adjourned at 9:05 pm. The next regularly scheduled Board meeting is to take place on Tuesday, December 8, 2015, at 7:30 pm.

Motion made by Hyncik.

2nd by Karsay.

Motion passed without objection

RESOLUTION FOR MEMBER PARTICIPATION IN A COOPERATIVE PRICING SYSTEM:

**RESOLUTION AUTHORIZING
MONTGOMERY TOWNSHIP FIRE DISTRICT #1
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT**

RESOLUTION NUMBER: 2015-51

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Cranford Police Cooperative Pricing System (ID # 47-CPCPS), hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on November 10, 2015, the governing body of the Montgomery Township Fire District #1, County of Somerset, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Montgomery Township Fire District #1.

AUTHORITY

Pursuant to the provisions of *N. J.S.A. 40A:11-11(5)*, the Chairman of the Board of Fire Commissioners of Montgomery Township Fire District #1 is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

All appropriate Montgomery Township Fire District #1 officials are authorized and directed to perform all required acts to affect the purpose of this Resolution.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the, *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

SIGNATURES AND CERTIFICATION

MONTGOMERY TOWNSHIP
FIRE DISTRICT #1

ATTEST:

By:

s/ Eve M. Fedun

s/ William R. Spohn

Eve M. Fedun, Clerk
Board of Fire Commissioners

William R. Spohn, Chairman
Board of Fire Commissioners

RESOLUTION AYES: Spohn, Karsay, Fedun, Hyncik, Kessler

RESOLUTION NAYS: None.

ABSENT: None.

ABSTENTIONS: None.

Certified to be a true, accurate and complete copy of a Resolution duly adopted by the Board of Fire Commissioners of Montgomery Township Fire District #1 at a meeting held on November 10, 2015.

s/ Eve M. Fedun

AUTHORIZING PURCHASE OF CHEVROLET TAHOE COMMAND VEHICLE UNDER CRANFORD COOPERATIVE PURCHASING SYSTEM, AND EMERGENCY LIGHTING AND RADIOS UNDER NJ STATE PURCHASING CONTRACTS

RESOLUTION 2015-52

WHEREAS, Montgomery Township Fire District #1, pursuant to N.J.S.A. 40A:11-11(5) and N.J.A.C. 5:34-7.1 et seq., by Resolution adopted November 10, 2015, approved the fire district's participation in the duly formed Cranford Police Cooperative Pricing System -ID # 47-CPCPS- ("CPCPS") and authorized the execution of a Cooperative Pricing Agreement to affect its participation therein; and

WHEREAS, said Cooperative Pricing Agreement must receive prior approval of the Director of the Division of Local Government Services ("DLGS") prior to being effective; and

WHEREAS, once DLGS approves the fire district's participation in the CPCPS, NJ Local Public Contracts Law authorizes the fire district to acquire goods and services through the CPCPS without advertising for bids; and

WHEREAS, Montgomery Township Fire District #1, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under any contract for such goods or services entered into on behalf of the State by the State by the Division of Purchase and Property in the Department of the Treasury ("State Contract"); and

WHEREAS, Montgomery Township Fire District #1 has the need to purchase a Command vehicle for use in providing fire protection services and has determined that the most cost effective means of purchasing an appropriate vehicle and retrofitting it for emergency service purposes is through the CPCPS and through State Contract; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are available in the fire district's voter-approved 2015 capital budget to enter into contracts for these purchases.

NOW, THEREFORE, IT IS RESOLVED, that the following purchases are hereby approved and authorized by the Board of Fire Commissioners of Montgomery Township Fire District #1:

1. Upon receipt of approval from the DLGS of the fire district's participation in the CPCPS, purchase of a 2016 Chevrolet Tahoe 4x4 for use as a fire command vehicle from Mall Chevrolet, 75 Haddonfield Road, Cherry Hill, New Jersey 08002, in the amount of \$40,434.00 pursuant to the Cranford Police Cooperative Pricing System Contract #47CPCPS; and
2. Purchase and install an emergency lighting system in said 2016 Chevrolet Tahoe from Emergency Services Systems, Inc., 781 Hamilton Street, Somerset, NJ 08873, in the amount of \$16,293.46 pursuant to NJ State Contract #A81331; and
3. Purchase and install mobile and portable radios in said 2016 Chevrolet Tahoe from Motorola Solutions, Inc. PO Box 29, Chester, NJ 07930, in the amount of \$27,710.15 pursuant to NJ State Contract #83909; and

IT IS FURTHER RESOLVED, that the foregoing purchases shall be applied against the fire district's 2015 capital budget approved by fire district voters in February, 2015; and

IT IS FURTHER RESOLVED, that if the fire district's participation in the CPCPS is not approved by the DLGS further board action and approval shall be required before alternative purchases are made.

RESOLUTION AYES: Spohn, Karsay, Fedun, Hyncik, Kessler

RESOLUTION NAYS: None. ABSENT: None. ABSTAIN: None.