

**Montgomery Township District No. 1
Board of Fire Commissioner's Meeting**
35 Belle Mead-Griggstown Road
PO Box 130
Belle Mead, NJ 08502

Minutes of August 9, 2016

Call To Order -- The regularly scheduled meeting of the Board of Fire Commissioners was called to order at 7:40 p.m. by Commissioner Spohn, following proof of publication in accordance with the Open Public Meetings Law (Annual Meeting Notice published in the official newspaper of the district and provided to two other newspapers, filed with the municipal clerk and posted at the municipal building, the Board's office, and fire district web site).

Roll Call -- Upon Roll Call the following Commissioners were present: W. Spohn, T. Karsay, E. Fedun, W. Hyncik and J. Kessler. Also present: Chief J. Huxley, Engineer M. Fedun, L. Franchino, and Attorney Griswold.

Approval of Minutes – The Board reviewed the minutes of the July 12, 2016 regular meeting. *A motion was made to accept the Minutes of the July 12, 2016, board meeting.*

Motion made by Hyncik. 2nd by Fedun. Motion passed without objection.

TREASURER'S REPORT

Monthly Bills/Financial Statement Review -- A copy of the Treasurer's report was made available to each Commissioner with a list and description of the bills to be paid.

A motion was made to accept the Treasurer's Report and to approve payment of the bills as presented.

Motion made by Hyncik. 2nd by Fedun. Motion passed without objection.

RESOLUTION 2016-33 – Payment of Bills

The Chief Financial Officer having certified there are sufficient funds in the 2016 budget and encumbered funds from the 2015 budget to pay the bills as presented, and having designated the accounts to which each should be charged, a Resolution passed authorizing payment of the bills in the total amount of \$49,875.29 (\$30,086.91 – '16 budget; \$19,788.38 encumbered '15 capital budget – Command Vehicle).

*Resolution Ayes: Spohn, Karsay, Hyncik, Kessler, Fedun. Nays: None. Absent: None.
Abstention: Commissioner Fedun abstained from voting on payment to Harlingen Garage, Inc.*

A Motion was made to transfer the \$300,000.00 "Reserve for Future Capital Expenses" in the 2016 budget to the committed capital fund, and to encumber \$50,000.00 for the 2016 LOSAP contribution.

Motion made by Karsay. 2nd by Kessler. Motion passed without objection.

PUBLIC COMMENT- None.

MEETING UPDATES

Emergency Services – No meeting – meeting planned for the end of August.

Fire Prevention – Representatives of Atlantic Realty, the developers for Belle Mead Plaza, Pike Run Plaza, etc. were on hand to discuss the plans and timetable for construction of these projects. No definitive answers were given, but tree clearing and preliminary groundwork could begin at any time.

COMMITTEE REPORTS

Aerial Truck – The board asked that the committee provide the proposed bid/manufacture/delivery timeline, as well as proposed cost for the apparatus so the board knows when to seek voter approval and how to budget for the purchase.

OLD BUSINESS

Driveway Construction – The one bid received in response to the RFP was way over budget. The plan is being reviewed prior to new proposals being solicited.

Radio Updates – In order to be prepared for Somerset County switching to an upgraded digital trunking system in September, both mobile and portable radios will need a software upgrade and re-programming to sync with the system. The purchase and installation of the software is \$17,275.00 on NJ State Purchasing Contract. Somerset County will do the reprogramming.

NEW BUSINESS

CHIEF'S REPORT

The fire company responded to 23 calls during July, 2016, including 2 structure fires, one equipment fire, 1 brush fire and 1 each motor vehicle accident, downed power line, and CO call. A problem with Dispatch and the box alarms resulted in a number of canceled enroute calls. The chiefs are working with the county mutual aid coordinator to resolve this issue.

Drills/Work Sessions – River Run fire critique, equipment review, truck & equipment checks. Joint drill with Tanker 45 and Station 46.

Activities – 2 members graduated from Fire School.

Rescue 45 – Fire & Safety Services would like to display the apparatus at the Wildwood Convention in September. They will insure, detail and transport the vehicle. The last time one of the fire district's vehicles was showcased at the convention was 17 years ago.

A Motion was made to authorize Fire & Safety Services, Inc. to display Rescue 45 at the Wildwood Convention.

Motion by Kessler.

2nd by Hyncik.

Motion passed without objection.

Firefighter Physical – The chief inquired into payment for new members' physicals and mask fit tests required before they can attend fire school. Access Health, the company that does the annual physicals and is familiar with NFPA guidelines for firefighter physicals, will provide the complete

service at a cost of \$115.00, an appreciable savings over private practitioners, who as a rule are not equipt to perform the mask fit tests which then must be obtained elsewhere. Commissioner Hyncik stated the member's health insurance may provide reimbursement to Access Health as part of the Affordable Care Act's free annual physical provisions.

A Motion was made to authorize new members seeking to enroll in a county fire school to obtain the physical and tests required as a prerequisite from Access Health Services, Inc., and to approve reimbursing the cost thereof upon proof of actual expense incurred.

Motion by Fedun. 2nd by Hyncik. Motion passed without objection.

A Motion was made to approve purchases and reimbursements presented to the board.

Motion by Spohn. 2nd by Fedun. Motion passed without objection.

RESOLUTION 2016-34 – Approval of Purchases and Reimbursements

The Chief Financial Officer having certified there are sufficient unencumbered funds available in the 2016 budget, a Resolution passed authorizing the following expenditures.

1. Purchase one (1) ea. auto vent shade wind deflector and bug deflector for the Command vehicle pursuant to lowest quote from Auto Zone at a cost of \$114.98, chargeable to the 2016 General Operating appropriation.

2. Purchase radio flash software upgrades, including installation, in order to adapt existing radios to Somerset County trunk operations and dispatch upgrades, from Motorola Solutions, Inc., pursuant to NJ State Purchasing Contract #83909, at a cost of \$17,275.00, chargeable to the chargeable to the 2016 General Operating appropriation.

3. Reimbursement to the MTVFC#1 Chief's account for the cost of a new member's physical and mask fit test performed by Access Health Systems, Inc. at a cost of \$115.00, chargeable to the 2016 General Operating appropriation.

Resolution Ayes: Spohn, Karsay, Hyncik, Kessler, Fedun. Nays: None. Absent: None.

ENGINEER'S REPORT:

45-135 Tanker Tires: New tires (2 front, 8 rear) are available on NJ State Purchasing Contract at a cost of \$554.97 each front, and \$407.22 each rear. Installation will be extra and will cost about \$600.00.

A Motion was made to purchase and install new tires on the tanker.

Motion by Karsay. 2nd by Kessler. Motion passed without objection.

RESOLUTION 2016-35 – Approval Tire Purchase and Installation

The Chief Financial Officer having certified there are sufficient unencumbered funds available in the 2016 budget, a Resolution passed authorizing the purchase of eight (8) tires for the tanker apparatus (45-135) pursuant to NJ State Purchasing Contract #82527 from American Tire Service at a cost of \$4,367.70, and their installation at a cost not to exceed \$600.00, all chargeable to the 2016 General Operating appropriation.

Resolution Ayes: Spohn, Karsay, Hyncik, Kessler, Fedun. Nays: None. Absent: None.

ADJOURNMENT: There being no further business to come before the Board, the meeting was adjourned at 8:30 pm. The next regularly scheduled Board meeting is to take place on Tuesday, September 13, 2016, at 7:30 pm.

Motion made by Hyncik. 2nd by Fedun. Motion passed without objection.