

**Montgomery Township District No. 1
Board of Fire Commissioner's Meeting**
35 Belle Mead-Griggstown Road
PO Box 130
Belle Mead, NJ 08502

Minutes of February 9, 2016

Call To Order -- The regularly scheduled meeting of the Board of Fire Commissioners was called to order at 7:30 p.m. by Chairman Spohn, following proof of publication in accordance with the Open Public Meetings Act. Notice of the meeting was posted at the municipal building and the Board's office, filed with the municipal clerk, and advertised as required by law.

Roll Call -- Upon Roll Call the following Commissioners were present: W. Spohn, T. Karsay, E. Fedun, W. Hyncik and J. Kessler. Absent: None. Also present: Engineer M. Fedun, L. Franchino, and Attorney Griswold.

Approval of January 12, 2016 Minutes – The Board reviewed the minutes of the January 12, 2016 regular meeting.

A motion was made to approve the Minutes of the January 12, 2016 board meeting as presented.

Motion made by Hyncik. 2nd by Kessler. Motion passed without objection.

TREASURER'S REPORT

Monthly Bills/Financial Statement Review -- A copy of the Treasurer's report was made available to each Commissioner with a list and description of the bills to be paid. One invoice was added to the list of bills to be paid: \$5,027.68 to Emergency Service Systems for water rescue lighting equipment per NJ State Contract (chargeable \$4,582.06 to the 2015 encumbered and \$445.62 to the 2016 General Operating appropriation). Installation expenses for the lighting will not exceed \$1,500.00. The Harlingen Garage invoice (\$1,426.33) designated on the list of bills as a 2015 encumbered expense should be shown as a 2016 expense.

A motion was made to accept the Treasurer's Report, to approve payment of the bills as presented, supplemented and amended and to encumber funds for installing the water rescue lighting equipment.

Motion made by Hyncik. 2nd by Fedun. Motion passed without objection.

RESOLUTION 2016-16 – Payment of Bills

The Chief Financial Officer having certified there are sufficient funds encumbered from the 2015 budget and unencumbered 2016 funds to pay the bills as presented, supplemented and amended and having designated the accounts to which each should be charged, a Resolution passed authorizing payment of the bills in the total amount of \$40,454.37 (\$14,001.16 from 2015 encumbered funds and \$26,453.21 from the 2016 temporary budget), and further to encumber \$1,500.00 for the installation of water rescue lighting, chargeable to the 2016 General Operating appropriation.

Resolution Ayes: Spohn, Karsay, Hyncik, Fedun, Kessler. Nays: None. Absent: None.

Abstention: Spohn abstained from voting on the Sunrise Office Systems payment.

Fedun abstained from voting on Harlingen Garage payment(s).

PUBLIC COMMENT- None.

MEETING UPDATES

Emergency Services – No meeting.

Fire Prevention – Monthly meetings are now scheduled.

1. The township fire official should soon be getting the ESP software to enable his office to share data with the fire services. The Bureau is developing policies and procedures to increase the township fire prevention bureau as a resource at fire and emergency events.
2. Fire lanes at all cisterns and the back entrance of the high school are on the “to-do” list.
3. Efforts are underway to locate and add private hydrants to the township hydrant maps.
4. Township officials are working with the DPW to develop snow plowing routes and to inform emergency services so they know what to expect and can make plans for supplemental services if needed.

COMMITTEE REPORTS

OLD BUSINESS

Cranford Police Purchasing Cooperative – The board’s application to join was approved.

LOSAP - Commissioner Karsay reported that the certified list of volunteer members, identifying those eligible to receive LOSAP awards for 2015, has been posted for member review for at least thirty (30) days and that there have been no challenges to the list. There was no cost of living increase for 2015. A total of 26 volunteers earned awards.

A motion was passed to authorize payment of the 2015 LOSAP contribution to the LOSAP provider and to add the payment to the bills being paid at this meeting.

Motion by Hyncik.

2nd by Fedun.

Motion passed without objection.

RESOLUTION 2016-17 – Approval of Payment to LOSAP Provider.

The annual certified list of the volunteer members of Montgomery Township Volunteer Fire Company No. 1, identifying those active volunteers who have qualified for an award under the LOSAP for 2015, having been furnished to the Board as sponsoring agency of the LOSAP, and pursuant to NJSA 40A:14-192 the Board having reviewed and approved the list, and the certified list having been posted for member review for at least thirty (30) days with no objection, and the Chief Financial Officer having certified there are sufficient encumbered funds from 2015 to make the payment; it is Resolved that payment to AIG Valic (Valic Financial Advisors, Inc.) shall be made in the amount of \$43,394.00 for the calendar year 2015 MTVFC#1 LOSAP contribution, the payment of which shall be added to the bills being paid at this meeting.

Resolution Ayes: Spohn, Karsay, Hyncik, Fedun, Kessler. Nays: None. Absent: None.

Firehouse driveway – The fire company attorney and experts will soon appear before the planning board to review plans for the relocated driveway. The goal is to have the plans approved by April.

NEW BUSINESS

Insurance – Commissioner Hyncik inquired about the board’s ability to provide, or help defray the cost of life insurance for the volunteer members of the fire company. Statutes limit the amount of group and individual coverage for which a fire district can appropriate money – death benefits in a group policy may not exceed \$25,000.00 and cannot exceed \$16,500 in an individual policy.

Thermal Imaging Camera Damage- Occurred during Blawenburg Café structure fire. A claim has been submitted to the insurance company.

Vehicle and Equipment Maintenance and Inspection/Testing-

A Motion was made to approve a policy for routine maintenance, inspections and testing of vehicles and equipment.

Motion by Karsay. 2nd by Fedun. Motion passed without objection.

RESOLUTION 2016-18 –Authorizing Maintenance and Inspection/Testing

The engineer or his designee is authorized to obtain regular 2016 preventive maintenance and periodic inspections and testing of apparatus and equipment (including but not limited to hose, Jaws of Life, ladders, CO detectors), without further approval of the board.

Resolution Ayes: Spohn, Karsay, Hyncik, Fedun, Kessler. Nays: None. Absent: None.

A Motion was made to approve purchases presented to the board.

Motion by Hyncik. 2nd by Karsay. Motion passed without objection.

RESOLUTION 2016-19 –Approval of Purchases

The chief financial Officer having there are sufficient unencumbered funds in the 2016 temporary budget, approval for the following expenditures:

- 1. Tuition for seven (7) people to attend 2-day Ice Rescue Technician Class presented by ERT Consultants, LLC at a cost of \$2,695.00, chargeable to the 2016 Training appropriation.*
- 2. Three (3) ea. helmet shields pursuant to NJ State Purchasing Contract A80953 from NJ Fire Equipment Co., at a cost of \$128.85, including shipping, chargeable to the 2016 General Operating appropriation.*

Resolution Ayes: Spohn, Karsay, Hyncik, Fedun, Kessler. Nays: None. Absent: None.

CHIEF’S REPORT

The fire company responded to 29 calls during January, 2016. Calls included 5 building fires, 1 car fire, 1 gas leak, 5 CO situations, and 1 water leak.

Drills/Work Sessions – CPR class, extrication drill and truck & equipment checks.

Events: The county Chief’s Meeting will be take place on February 11th. The fire company’s honor guard will participate in the county Fire School graduation on the 21st.

ENGINEER’S REPORT – Adding a low pressure port to the new Rescue truck to fill extinguishers, tires, etc. will cost roughly \$3,000.00. No decision has been made to pursue this.

Annual vehicle service and equipment testing - The Engineer is seeking competitive quotes prior to scheduling. Jaws of Life and hose and ladder testing will begin soon, as well as annual service for 45-102, 45-116, 45-135, 45-103 and 45-141. 45-151 is not due yet.

45-116 – Outrigger switch and other electrical problems repaired.

ADJOURNMENT: There being no further business to come before the Board, the meeting was adjourned at 8:25 pm. The next regularly scheduled Board meeting is to take place on Tuesday, March 8, 2016, at 7:30 pm.

Motion made by Hyncik. 2nd by Fedun. Motion passed without objection.