

**Montgomery Township District No. 1
Board of Fire Commissioner's Meeting**
35 Belle Mead-Griggstown Road
PO Box 130
Belle Mead, NJ 08502

Minutes of June 14, 2016

Call To Order -- The regularly scheduled meeting of the Board of Fire Commissioners was called to order at 7:35 p.m. by Commissioner Spohn, following proof of publication in accordance with the Open Public Meetings Law (Annual Meeting Notice published in the official newspaper of the district and provided to two other newspapers, filed with the municipal clerk and posted at the municipal building, the Board's office, and fire district web site.

Roll Call -- Upon Roll Call the following Commissioners were present: W. Spohn, T. Karsay, E. Fedun, W. Hyncik and J. Kessler. Late: T. Karsay. Also present: Chief J. Huxley, Engineer M. Fedun, L. Franchino, and Attorney Griswold.

Approval of Minutes – The Board reviewed the minutes of the May 10, 2016 regular meeting. *A motion was made to accept the Minutes of the May 10, 2016, board meeting.*
Motion made by Kessler. 2nd by Hyncik. Motion passed without objection.

TREASURER'S REPORT

Monthly Bills/Financial Statement Review -- A copy of the Treasurer's report was made available to each Commissioner with a list and description of the bills to be paid.

A motion was made to accept the Treasurer's Report and to approve payment of the bills as presented but to hold delivery of one payment until the materials and services to which it pertains are inspected and approved by the Chief.
Motion made by Hyncik. 2nd by Fedun. Motion passed without objection.

RESOLUTION 2016-29 – Payment of Bills

The Chief Financial Officer having certified there are sufficient funds in the 2016 budget and encumbered funds from the 2015 budget to pay the bills as presented, and having designated the accounts to which each should be charged, a Resolution passed authorizing payment of the bills in the total amount of \$47,067.63 (\$31,848.33 – '16 budget; \$15,219.30 encumbered '15 budget), with payment to Northeast Great Dane (\$15,219.30) being held until authorized for release after inspection of the work to which it pertains.

*Resolution Ayes: Spohn, Hyncik, Kessler, Fedun. Nays: None. Absent: Karsay.
Abstention: Commissioner Spohn abstained from voting on payment to Sunrise Office Systems.*

PUBLIC COMMENT- None.

MEETING UPDATES

Emergency Services – The next meeting is scheduled to be held in July.

Fire Prevention – No meeting.

COMMITTEE REPORTS

Aerial Truck – The committee will meet again at the end of the month.

Water Rescue/Special Services Vehicle – Painting is completed; lettering still needs to be done. The cost will not exceed \$1,000.00.

Command Vehicle – Is still in production.

OLD BUSINESS

Driveway Construction - The engineer and various authorities have developed a plan that will meet standards for impervious standards and water run-off. It will involve the installation of holding tanks and a purification system, the cost for which will likely be in the \$50,000.00 range and will be borne by the fire company. The plan will be submitted to the Planning Board as soon as practicable and barring any snags, construction could begin in September.

NEW BUSINESS

Vehicle Mishap – A member's private vehicle sustained damage as the result of a minor collision with a fire vehicle on firehouse premises. There were no injuries. The police were notified and an insurance claim has been filed.

CHIEF'S REPORT

The fire company responded to 29 calls during May, 2016, including 4 gas leaks, 1 dumpster and 1 brush fire.

Drills/Work Sessions – Roof operations drill; fire critique; truck & equipment checks.

Activities – Harrisburg Fire Expo; Somerset County radio meeting; Hopewell Memorial Day parade (fire company won Best Appearing Department award).

CO and Smoke Detectors – The chief is working with other departments to develop a document to alert homeowners with hard-wired alarm systems that, despite being given a portable smoke or CO detector by the fire department after an emergency call, they need to notify their alarm companies and have the operation of their hard-wired systems checked.

Commissioner Karsay arrived.

ENGINEER'S REPORT

45-103 - Emergency repairs made (4 ½ year-old batteries replaced after failure) by Fire & Safety.

45-116 and 45-102 – Repairs will be completed this week.

45-116 – Fuel gauge malfunction; quote to replace fuel sender and install new gauge \$848.03.

45-135 – Needs new tires. State Contract quote will be presented next month.

*A Motion was made to approve purchases and reimbursements presented to the board.
Motion by Kessler. 2nd by Hyncik. Motion passed without objection.*

RESOLUTION 2016-30 – Approval of Purchases and Reimbursements

The Chief Financial Officer having certified there are sufficient unencumbered funds available in the 2016 budget, a Resolution passed authorizing the following expenditures.

- 1. Reimbursement to the MTVFC#1 Chief's account for vehicle cleaning supplies (\$87.60) and membership fee to the Somerset County Fire Chief's Assoc. (\$45.00) in the total amount of \$132.60, to be added to the list of bills being paid at this meeting and chargeable to the 2016 General Operating appropriation.*
- 2. Five (5) leather helmet shields, to match existing, from NJ Fire Equipment Co., pursuant to NJ State Purchasing Contract #A80953 at a cost of \$220.00, including shipping, chargeable to the 2016 General Operating appropriation.*
- 3. Ten (10) packs of AA batteries for SCBA appliances pursuant to lowest quote from Grainger, Inc. at a cost of \$56.10, including shipping, chargeable to the 2016 General Operating appropriation.*
- 4. Lettering and graphics on Special Services 45, in accord with art work submitted, by Northeast Greatdane at a cost not to exceed \$1,000.00, chargeable to the 2016 General Operating appropriation.*

Resolution Ayes: Spohn, Karsay, Hyncik, Kessler, Fedun. Nays: None. Absent: None.

ADJOURNMENT: There being no further business to come before the Board, the meeting was adjourned at 7:37 pm. The next regularly scheduled Board meeting is to take place on Tuesday, July 12, 2016, at 7:30 pm.

Motion made by Kessler. 2nd by Hyncik. Motion passed without objection