

Montgomery Township District No. 1
Board of Fire Commissioner's Meeting
35 Belle Mead-Griggstown Road
PO Box 130
Belle Mead, NJ 08502

Minutes of May 10, 2016

Call To Order -- The regularly scheduled meeting of the Board of Fire Commissioners was called to order at 7:37 p.m. by Commissioner Spohn, following proof of publication in accordance with the Open Public Meetings Law (Annual Meeting Notice published in the official newspaper of the district and provided to two other newspapers, filed with the municipal clerk and posted at the municipal building, the Board's office, and fire district web site.

Roll Call -- Upon Roll Call the following Commissioners were present: W. Spohn, T. Karsay, E. Fedun, and J. Kessler. Absent: W. Hyncik. Also present: Chief J. Huxley, L. Franchino, and Attorney Griswold.

Approval of Minutes – The Board reviewed the minutes of the April 12, 2016 regular meeting. *A motion was made to accept the Minutes of the April 12, 2016, board meeting.*

Motion made by Kessler. 2nd by Fedun. Motion passed without objection.

TREASURER'S REPORT

Monthly Bills/Financial Statement Review -- A copy of the Treasurer's report was made available to each Commissioner with a list and description of the bills to be paid. One bill was added to the list of bills to be paid: \$1,637.63 to Target Solutions for the on-line learning and record management subscription renewal and maintenance fees (chargeable to the 2016 Training appropriation).

A motion was made to accept the Treasurer's Report, to approve payment of the bills as presented and supplemented.

Motion made by Kessler. 2nd by Fedun. Motion passed without objection.

RESOLUTION 2016-27 – Payment of Bills

The Chief Financial Officer having certified there are sufficient funds in the 2016 budget to pay the bills as presented and supplemented, and having designated the accounts to which each should be charged, a Resolution passed authorizing payment of the bills in the total amount of \$34,125.73.

Resolution Ayes: Spohn, Karsay, Kessler, Fedun. Nays: None. Absent: Hyncik.

Abstention: Commissioner Fedun abstained from voting on payment to Harlingen Garage.

When the 1st Q tax check from the Township arrives it will be deposited in the PNC operating account. \$1,669 returned from Valic due to one member's paperwork being incomplete will be deposited in the LOSAP account until the member's investment account is opened.

PUBLIC COMMENT- None.

MEETING UPDATES

Emergency Services – The next meeting is scheduled to be held in July.

Fire Prevention – More frequent meetings are allowing for more consistent attentions to matters. No parking and fire lane enforcement will be requested of the police department. Discussion of MTVFC#1 and Belle Mead Development plans.

COMMITTEE REPORTS

Aerial Truck – The committee inspected apparatus similar to that being considered to gather ideas and information.

Water Rescue/Special Services Vehicle – Painting is underway.

Command Vehicle – Is still in production.

OLD BUSINESS

Driveway Construction - The engineer is working with various authorities and the watershed people to develop plans that will meet run-off requirements before seeking final approval. Time may become of the essence if the development of Belle Mead Plaza begins and Covert Drive becomes blocked by construction vehicles.

Microsoft Laptop – Microsoft will not recognize the sales tax exemption of the fire district.

A motion was made to authorize Sunrise Office Systems to make the purchase on behalf of the fire district, thereby obtaining the sales tax exemption, pursuant to the quote and authorization approved at the last meeting.

Motion by Fedun. 2nd by Kessler. Motion passed without objection (Spohn abstain)

NEW BUSINESS

Workers' Compensation Audit – on-site inspection will be coming up soon

CHIEF'S REPORT

The fire company responded to 32 calls during April, 2016.

Drills/Work Sessions – Handlines/hydrant/ladders drill, extrication drill, truck & equipment checks.

CO and Smoke Detectors - A question arose at the Fire Prevention meeting as to the best method of reminding homeowners who are given CO or smoke detectors by the fire companies after an emergency response, and who also have hard-wired alarm systems in their homes, that the detectors are not meant to take the place of the hard-wired systems. The chief suggests the fire company have

the homeowners sign an acknowledgment that they realize the detectors they are given are only temporary stop-gaps and that they should contact their alarm company to have their system checked.

A Motion was made to approve purchases and reimbursements presented to the board.

Motion by Kessler.

2nd by Karsay.

Motion passed without objection.

RESOLUTION 2016-28 – Approval of Purchases and Reimbursements

The Chief Financial Officer having certified there are sufficient unencumbered funds available in the 2016 budget, a Resolution passed authorizing the following expenditures.

1. Eight (8) boxes of fire wipes from Firewipes at a cost of \$111.92, plus shipping of \$20.80, chargeable to the 2016 General Operating appropriation. Reimbursement to Matthew Fedun for this purchase shall be added to the bills being paid at this meeting.

Resolution Ayes: Spohn, Karsay, Kessler. Nays: None. Absent: Hyncik. Abstain: Fedun.

ENGINEER’S REPORT

Commissioner Spohn reported for Engineer Fedun that all annual testing has been completed and everything passed except for a problem with a relief valve on the ladder truck. Bergey’s will repack the pumps on 45-116.

ADJOURNMENT: There being no further business to come before the Board, the meeting was adjourned at 8:44 pm. The next regularly scheduled Board meeting is to take place on Tuesday, June 14, 2016, at 7:30 pm.

Motion made by Fedun.

2nd by Spohn.

Motion passed without objection