

**Montgomery Township District No. 1
Board of Fire Commissioner's Meeting**
35 Belle Mead-Griggstown Road
PO Box 130
Belle Mead, NJ 08502

Minutes of November 10, 2016

Call To Order -- The rescheduled meeting of the Board of Fire Commissioners was called to order at 7:30 p.m. by Commissioner Spohn, following adequate notice under the Open Public Meetings Law (notice published in the official newspaper of the district and provided to two other newspapers, filed with the municipal clerk and posted at the municipal building, the Board's office, and fire district web site).

Roll Call -- Upon Roll Call the following Commissioners were present: W. Spohn, T. Karsay, E. Fedun, W. Hyncik and J. Kessler. Also present: Chief J. Huxley, Engineer M. Fedun and Attorney Griswold.

Approval of Minutes – The Board reviewed the minutes of the October 11, 2016 regular meeting. *A motion was made to accept the Minutes of the October 11, 2016, board meeting.*

Motion made by Hyncik. 2nd by Fedun. Motion passed without objection.

TREASURER'S REPORT

Monthly Bills/Financial Statement Review -- A copy of the Treasurer's report was made available to each Commissioner with a list and description of the bills to be paid. One invoice was added to the list of bills being paid: \$47.07 reimbursement to Steve Seeley for radio cables, chargeable to the 2016 General Operating appropriation.

A motion was made to accept the Treasurer's Report and to approve payment of the bills as presented and supplemented.

Motion made by Hyncik. 2nd by Fedun. Motion passed without objection.

RESOLUTION 2016-43 – Payment of Bills

The Chief Financial Officer having certified there are sufficient funds in the 2016 budget and encumbered funds from the 2015 capital budget to pay the bills as presented and supplemented, and having designated the accounts to which each should be charged, a Resolution passed authorizing payment of the bills in the total amount of \$39,373.34 (\$34,814.94 – '16 budget; \$4,558.40 encumbered '15 capital budget – Command Vehicle.

Resolution Ayes: Spohn, Karsay, Hyncik, Kessler, Fedun. Nays: None. Absent: None.

Commissioner Karsay abstained from voting to approve reimbursement to Karsay Coffee.

Commissioner Kessler abstained from voting to approve reimbursement to him.

The 3rd quarter tax check from the township and the Supplemental Fire Services Grant will be deposited in the PNC Bank investment account.

PUBLIC COMMENT- None.

MEETING UPDATES

Emergency Services – No meeting.

Fire Prevention – No meeting.

COMMITTEE REPORTS

Aerial Truck – The truck committee is progressing with the project.

Command Vehicle – All work has been completed and the vehicle is in service; an AED will be purchased for this vehicle.

OLD BUSINESS

Radio Console – Most of the work has been completed; future charges for this project will be minimal, if any.

NEW BUSINESS

Compressor Service Contract - The breathing air compressor service contract expires at the end of the month. A five-year renewal is available to lock in the annual fees. After discussion the board decided the contract would be renewed for one year at a cost of \$1,784.00. Future renewals will be subject to approval by future boards.

A Motion was made to renew the compressor service contract with the manufacturer's authorized service provider, AirPower International, Inc. for one year.

Motion by Spohn. 2nd by Hyncik. Motion passed without objection.

RESOLUTION 2016-44 – Air Compressor Service Contract Renewal

Authorization to enter into a one-year service contract for the breathing air compressor with the authorized service provider AirPower International, Inc., at a cost of \$1,784.00, chargeable to the 2016 General Operating appropriation.

Resolution Ayes: Spohn, Karsay, Hyncik, Kessler, Fedun. Nays: None. Absent: None.

Ice Machine – The current machine is unreliable; it is important to the fire service in terms of emergency service personnel hydration at calls and drills, and as support for the EMS hydration and emergency service efforts. If the replacement is the same brand as the current machine, or compatible, it may not be necessary to purchase a storage bin (\$900+).

A Motion was made to purchase an ice machine pursuant to lowest quote and to hold off on purchasing a storage bin at this time.

Motion by Kessler. 2nd by Hyncik. Motion passed without objection.

RESOLUTION 2016-45 – Approving Expenditure for Ice Machine.

The Chief Financial Officer having certified there are sufficient unencumbered funds in the 2016 budget, authorization to purchase an up to 560# production ice machine pursuant to lowest quote from Central Restaurant Products, at a cost of \$2,479.00 delivered, chargeable to the 2016 General Operating appropriation.

Resolution Ayes: Spohn, Karsay, Hyncik, Kessler, Fedun. Nays: None. Absent: None.

CHIEF'S REPORT

The fire company responded to 26 calls during October, 2016, including 2 building fires, 2 brush fires, 1 vehicle fire, 1 mulch fires, 2 CO calls, and 1 motor vehicle accident involving extrication. Volunteers responded to 11 accidental alarm activations.

Drills/Work Sessions – An extrication drill was held; truck & equipment checks; firefighter physicals and SCBA fit tests.

Events – Members participated in Fire Prevention programs at the schools; the Special Services vehicle was displayed at the Hopewell Fire Prevention Day activities.

A Motion was made to approve purchases and reimbursements presented to the board.

Motion by Hyncik.

2nd by Fedun.

Motion passed without objection.

RESOLUTION 2016-46 – Approval of Purchases and Reimbursements

The Chief Financial Officer having certified there are sufficient unencumbered funds available in the 2016 budget and prior years' encumbered funds, a Resolution passed authorizing the following expenditures.

1. Authorization for Phase 5 Flashover Operations training at the Somerset County Training Academy at a cost of \$750.00, chargeable to the 2016 Training appropriation.

2. Purchase one (1) pair boots (\$350.00) and up to five (5) probationary helmet shields (\$44.00 ea), pursuant to NJ State Purchasing Contract #A80945 from NJ Fire Equipment Co., the boots chargeable to the 2016 Turn-out Gear appropriation and the helmet shields chargeable to the 2016 General Operating appropriation.

3. Authorize an additional appropriation of \$182.46 to the previously approved amount for the repair of lighting on Car 45-2 pursuant to NJ State Purchasing Contract A81331 by Emergency Services Systems and Lighting, chargeable to the 2016 Maintenance & Repairs appropriation.

4. Purchase a Zico Apparatus Installation Kit from Witmer Public Safety Group (The Fire Store) at a cost of \$165.00, chargeable to the 2016 General Operating appropriation.

5. Purchase three (3) cans of Plug N' Dike Leak Repair pursuant to lowest quote from Grainger at a cost of \$44.28, chargeable to the 2016 General Operating appropriation.

6. Purchase stickers for the trucks from Agin Signs & Designs at a cost of \$35.00, chargeable to the 2016 General Operating appropriation.

Resolution Ayes: Spohn, Karsay, Hyncik, Kessler, Fedun. Nays: None. Absent: None.

ENGINEER'S REPORT:

- The new muffler on the tower has been installed.

2017 BUDGET: Will be presented for approval at the December meeting. The budget complies with the 2% cap limit and provides some funding to shore up the capital fund to maintain future capital purchases.

ADJOURNMENT: There being no further business to come before the Board, the meeting was adjourned at 8:26 pm. The next regularly scheduled Board meeting is to take place on Tuesday, December 13, 2016, at 7:30 pm.

Motion made by Hyncik.

2nd by Kessler.

Motion passed without objection.