

**Montgomery Township District No. 1
Board of Fire Commissioner's Meeting**
35 Belle Mead-Griggstown Road
PO Box 130
Belle Mead, NJ 08502

Minutes of February 14, 2017

Call To Order -- The regularly scheduled meeting of the Board of Fire Commissioners was called to order at 7:30 p.m. by Chairman Spohn, following proof of publication in accordance with the Open Public Meetings Act. Annual Meeting Notice published in the official newspaper of the district and provided to two other newspapers, filed with the municipal clerk, and posted at the municipal building, the Board's office and fire district website.

Roll Call -- Upon Roll Call the following Commissioners were present: W. Spohn, T. Karsay, E. Fedun and W. Hyncik. Absent: J. Kessler. Also present: Chief Huxley, Engineer M. Fedun, L. Franchino, and Attorney Griswold.

Approval of Minutes -- The Board reviewed the minutes of the January 10, 2017 regular meeting. *A motion was made to approve the Minutes of the January 10, 2017 board meeting as presented.*
Motion made by Hyncik. 2nd by Fedun. Motion passed without objection.

TREASURER'S REPORT

Monthly Bills/Financial Statement Review -- A copy of the Treasurer's report was made available to each Commissioner with a list and description of the bills to be paid. Two invoices were added to the list of bills being paid: \$300.00 each to Anna Marie Crawford and to Arthur Crawford for services as poll tellers, chargeable to the 2017 Elections appropriation.

A motion was made to accept the Treasurer's Report, to approve payment of the bills as presented and supplemented.

Motion made by Hyncik. 2nd by Karsay. Motion passed without objection.

RESOLUTION 2017-16 – Payment of Bills

The Chief Financial Officer having certified there are sufficient encumbered funds in the 2016 budget and unencumbered funds in the 2017 Temporary Budget to pay the bills as presented and supplemented, and having designated the accounts to which each should be charged, a Resolution passed authorizing payment of the bills in the total amount of \$51,303.80 (\$9,486.84 from 2016 encumbered funds and \$41,816.96 from the 2017 temporary budget. Payment to NJ Casualty Insurance Co. approved last month (\$7,883.00) was not made and the check shall be voided.

Resolution Ayes: Spohn, Karsay, Hyncik, Fedun. Nays: None. Absent: Kessler.

Abstention: Spohn abstained from voting on the Sunrise Office Systems invoice.

Fedun abstained from voting on the Harlingen Garage invoice.

Karsay abstained from voting on reimbursement of expenses to Karsay Coffee.

A motion was made to transfer money to the operating account for the purpose of paying the bills.

Motion made by Hyncik. 2nd by Fedun. Motion passed without objection.

RESOLUTION 2017-17 – Transfer of Funds

The Chief Financial Officer is authorized to have the sum of \$100,000.00 transferred from the PNC Investment account to the PNC Operating account for the purpose of paying bills.

Resolution Ayes: Spohn, Karsay, Hyncik, Fedun. Nays: None. Absent: Kessler.

PUBLIC COMMENT- None.

MEETING UPDATES

Emergency Services – No meeting.

Fire Prevention – No meeting.

COMMITTEE REPORTS – None.

OLD BUSINESS

February 18th Annual Election & Budget Referendum – Commissioner Hyncik was appointed to open the polls and Commissioner Spohn will close. The only petition filed for a seat on the board was that of incumbent Thomas Karsay.

LOSAP – The cost of living increase is 0.03% for 2016. The list of volunteers eligible for an award for 2016 has been posted for membership review for thirty days with no comment or objection. The final dollar value of contributions will be calculated (including cost of living increase) and payment will be approved next month. Ms. Griswold will contact the auditor regarding the LOSAP annual reviews.

NEW BUSINESS – None.

CHIEF'S REPORT

Engine 45-3 – Engineer Fedun has one estimate for the body work and is seeking others. Commissioner Spohn will speak with the insurance company to see if it has a preferred vendor(s). Awaiting word from the property owner as to minor damage to porch spindles.

Protective Hoods – The new recommendations are that firefighter hoods should be cleaned after each wearing. This will require professional cleaning due to potential hazards from contaminants. The chief will provide additional information at a future meeting.

ENGINEER'S REPORT

-Preventive maintenance for all apparatus is being scheduled.

-Annual pump, ladder, hose, aerial, etc. testing is being scheduled.

ADJOURNMENT: There being no further business to come before the Board, the meeting was adjourned at 8:05 pm. The next regularly scheduled Board meeting is to take place on Tuesday, March 14, 2017, at 7:30 pm.

Motion made by Hyncik.

2nd by Fedun.

Motion passed without objection