

**Montgomery Township District No. 1
Board of Fire Commissioner's Meeting**
35 Belle Mead-Griggstown Road
PO Box 130
Belle Mead, NJ 08502

Minutes of July 11, 2017

Call To Order -- The regularly scheduled meeting of the Board of Fire Commissioners was called to order at 7:40 p.m. by Chairman Spohn, following proof of publication in accordance with the Open Public Meetings Act. The Annual Meeting Notice was published in the official newspaper of the district and provided to two other newspapers, filed with the municipal clerk, and posted at the municipal building, the Board's office and on the fire district website.

Roll Call -- Upon Roll Call the following Commissioners were present: W. Spohn, E. Fedun, T. Karsay, J. Kessler and W. Hyncik. Absent: None. Also present: Chief Huxley, L. Franchino and Attorney Griswold.

Approval of Minutes – The Board reviewed the minutes of the June 13, 2017 regular meeting. *A motion was made to approve the minutes of the June 13, 2017 board meeting as presented.*
Motion made by Hyncik. 2nd by Fedun. Motion passed without objection.

TREASURER'S REPORT

Monthly Bills/Financial Statement Review -- A copy of the Treasurer's report was made available to each Commissioner with a list and description of the bills to be paid.

A Motion was made to accept the Treasurer's Report and to approve payment of the bills as presented.

Motion made by Kessler. 2nd by Fedun. Motion passed without objection

RESOLUTION 2017-28 – Payment of Bills

The Chief Financial Officer having certified there are sufficient encumbered and unencumbered funds in the 2017 budget to pay the bills as presented, and having designated the accounts to which each should be charged, a Resolution passed authorizing payment of the bills in the total amount of \$32,503.76 (\$3,532.99 '16 encumbered funds; \$28,970.77 '17 budget).

Resolution Ayes: Spohn, Fedun, Hyncik, Karsay, Kessler. Nays: None. Absent: None.

VFIS reimbursed the deductible (\$500) relating to the chief's vehicle claim.

A Motion was made to transfer the \$300,000.00 "Reserve for Future Capital Expenses" in the 2017 budget to the committed capital fund, and to encumber \$50,000.00 for the 2017 LOSAP contribution.

Motion made by Hyncik. 2nd by Karsay. Motion passed without objection

PUBLIC COMMENT- None.

MEETING UPDATES

Emergency Services – No meeting.

Fire Prevention – No meeting.

COMMITTEE REPORTS – None.

OLD BUSINESS

LOSAP – Commissioner Karsay has prepared a memo to Valic to recoup funds being held by Valic for people who earned contributions but never enrolled in the LOSAP program and have separated from the fire company, and funds on deposit in LOSAP accounts for volunteers who did create accounts separated from the fire company prior to vesting.

NEW BUSINESS

Fire Company Agreement/Lease – Expires at the end of the year. The board will review and make comments and recommendations to Commissioners Kessler and Fedun, whom Commissioner Spohn appointed to act as liaisons to negotiate the renewal on behalf of the board. They will keep the board apprised of progress.

CHIEF'S REPORT

The fire company responded to 12 calls during June, 2017. Calls included a boiler malfunction, 2 outside fires, 1 motor vehicle incident, 1 liquid spill, 2 CO incidents and 1 gas leak.

Drills/Work Sessions – Ventilation simulation and vehicle & extrication drills; truck & equipment checks.

Activities – 1 firefighter passed FF1 and 2 firefighters recently passed FF2.

Car 45 is back in service after its being rear-ended by a 3rd party.

A Motion was made to approve purchases and reimbursements presented to the board.

Motion by Kessler.

2nd by Hyncik.

Motion passed without objection.

RESOLUTION 2017-29 – Approval of Purchases and Reimbursements

The Chief Financial Officer having previously certified there are sufficient unencumbered funds available in the 2017 budget, a Resolution passed authorizing the following expenditures:

- 1. Purchase of fifteen ea. (15) Motorola MinitorV pager batteries and ten ea. (10) MinitorVI pager batteries pursuant to NJ State Purchasing Contract #83909, From Motorola, Inc., in the amount of \$301.50, chargeable to the 2017 General Operating appropriation.*
- 2. Purchase of Zoll CPR replacement padz, Phillips infant/child key and replacement AED battery, pursuant to lowest quote from AED Super Store at a cost of \$717.00, plus shipping, chargeable to the 2017 General Operating appropriation.*
- 3. Purchase of three (3) cans of Plug & Dike pursuant to lowest quote from Grainger at a cost of \$44.31, chargeable to the 2017 General Operating appropriation.*

Resolution Ayes: Spohn, Fedun, Hyncik, Karsay, Kessler. Nays: None. Absent: None.

ENGINEER'S REPORT – None.

ADJOURNMENT: There being no further business to come before the Board, the meeting was adjourned at 8:15 pm. The next regularly scheduled Board meeting is to take place on Tuesday, August 8, 2017, at 7:30 pm.

Motion made by Hyncik.

2nd by Fedun.

Motion passed without objection.