

Montgomery Township District No. 1
Board of Fire Commissioner's Meeting
35 Belle Mead-Griggstown Road
PO Box 130
Belle Mead, NJ 08502

Minutes of June 13, 2017

Call To Order -- The regularly scheduled meeting of the Board of Fire Commissioners was called to order at 7:30 p.m. by Chairman Spohn, following proof of publication in accordance with the Open Public Meetings Act. The Annual Meeting Notice was published in the official newspaper of the district and provided to two other newspapers, filed with the municipal clerk, and posted at the municipal building, the Board's office and on the fire district website.

Roll Call -- Upon Roll Call the following Commissioners were present: W. Spohn, E. Fedun and J. Kessler. Absent: T. Karsay, W. Hyncik. Also present: Chief Huxley, Engineer M. Fedun, L. Franchino and Attorney Griswold.

Approval of Minutes – The Board reviewed the minutes of the May 9, 2017 regular meeting. *A motion was made to approve the minutes of the May 9, 2017 board meeting as presented.*
Motion made by Kessler. 2nd by Fedun. Motion passed without objection.

TREASURER'S REPORT

Monthly Bills/Financial Statement Review -- A copy of the Treasurer's report was made available to each Commissioner with a list and description of the bills to be paid. One invoice was added to the list of bills being paid at this meeting: Lee's Emergency Equipment \$10,130.52 (\$8,775.52 associated with 45-3 insurance claim for damage and \$1,355.00 hose bed cover)

A motion was made to accept the Treasurer's Report and to approve payment of the bills as presented and supplemented.
Motion made by Kessler. 2nd by Fedun. Motion passed without objection

RESOLUTION 2017-26 – Payment of Bills

The Chief Financial Officer having previously certified there are sufficient encumbered and unencumbered funds in the 2017 budget to pay the bills as presented and supplemented, and having designated the accounts to which each should be charged, a Resolution passed authorizing payment of the bills in the total amount of \$51,410.26.

Resolution Ayes: Spohn, Fedun, Kessler. Nays: None. Absent: Karsay, Hyncik.
Abstention: Fedun abstained from voting on payment to Harlingen Garage
Spohn abstained from voting on payment to Sunrise Office Systems, Inc.

PUBLIC COMMENT- None.

MEETING UPDATES

Emergency Services – No meeting.

Fire Prevention – Two part-time employees of the township’s fire prevention office, both of whom are active volunteer firefighters, will soon be available as resources to local first responders for major incidents. The fire companies will begin to work with them to establish policies and procedures. An effort to clean up some of the designated fire lanes throughout the township to improve their accessibility is underway.

COMMITTEE REPORTS – None.

OLD BUSINESS

2016 Audit – underway.

NEW BUSINESS – None.

CHIEF’S REPORT

The fire company responded to 22 calls during May, 2017. Calls included a building fire, 2 outside fires, 2 motor vehicle incidents and an electrical issue.

Drills/Work Sessions – Drill at the fire academy and a chainsaw and knot drill; truck & equipment checks.

Activities – The fire company participated in the Clinton Fire/EMS 125th anniversary parade as well as in the Hopewell Memorial Day parade. The hydrant marker project (Girl Scout) has been completed. Fire department officers toured the Somerset County Communication Building and its dispatch center.

Fire Rehab Provider - Hillsborough Rescue Squad has been the primary fire/emergency service rehab provider for large incidents. As the squad recently ceased operations the Chief Huxley is exploring options for a replacement organization.

A motion was made to approve purchases and reimbursements presented to the board.

Motion by Kessler.

2nd by Fedun.

Motion passed without objection.

RESOLUTION 2017-27 – Approval of Purchases and Reimbursements

The Chief Financial Officer having previously certified there are sufficient unencumbered funds available in the 2017 budget, a Resolution passed authorizing the following expenditures:

- 1. Reimbursement for water and Gatorade per receipt submitted, in the amount of \$129.60, payable to the MTVFC#1 Chief’s Account and to be added to the bills being paid at this meeting, chargeable to the 2017 General Operating appropriation.*
- 2. Purchase of up to four (4) sets of firefighter gear pursuant to NJ State Purchasing Contract #A80945 from NJ Fire Equipment Co., at a cost not to exceed \$13,964.92, chargeable to the 2017 Turnout Gear appropriation.*
- 3. Purchase four (4) helmet shields pursuant to NJ State Purchasing Contract #A80953 from NJ Fire Equipment Co., at a cost not to exceed \$172.80, chargeable to the 2017 General Operating appropriation.*
- 4. Reimburse Jeffrey Meyer the cost of materials purchased to build rope tying props for training and practice per receipts submitted in an amount not to exceed \$240.00, chargeable to the 2017 General Operating appropriation.*
- 5. Purchase replacement AED batteries and pads pursuant to lowest quote from AED Superstore, at a cost not to exceed \$450.00, chargeable to the 2017 General Operating appropriation.*

6. Encumber \$5,750.00 from the 2017 Training appropriation for conference registration, air fare and lodging costs for four members to attend the Nashville Fire Expo in October.

Resolution Ayes: Spohn, Fedun, Kessler. Nays: None. Absent: Karsay, Hyncik.

ENGINEER'S REPORT

-Engine 45-3 has been repaired and is back in service. Awaiting decals to correct vehicle designation. It will need brake work done later in the summer.

-The Tower and Tanker will each need 2 front tires replaced soon. The purchases will be a NJ State Contract item.

ADJOURNMENT: There being no further business to come before the Board, the meeting was adjourned at 8:10 pm. The next regularly scheduled Board meeting is to take place on Tuesday, July 11, 2017, at 7:30 pm.

Motion made by Kessler. 2nd by Fedun. Motion passed without objection.