

Montgomery Township District No. 1
Board of Fire Commissioner's Meeting
35 Belle Mead-Griggstown Road
PO Box 130
Belle Mead, NJ 08502

Minutes of November 14, 2017

Call To Order -- The regularly scheduled meeting of the Board of Fire Commissioners was called to order at 7:30 p.m. by Chairman Spohn, following proof of publication in accordance with the Open Public Meetings Act. The Annual Meeting Notice was published in the official newspaper of the district and provided to two other newspapers, filed with the municipal clerk, and posted at the municipal building, the Board's office and on the fire district website.

Roll Call -- Upon Roll Call the following Commissioners were present: W. Spohn,, E. Fedun, J. Kessler and W. Hyncik. Absent: T. Karsay. None. Also present: Chief Huxley, Engineer Fedun, L. Franchino and Attorney Griswold.

Approval of Minutes – The Board reviewed the minutes of the October 10, 2017 regular meeting.
A motion was made to approve the minutes of the October 10, 2017 board meeting as presented.
Motion made by Hyncik. 2nd by Fedun. Motion passed without objection.

TREASURER'S REPORT

Monthly Bills/Financial Statement Review -- A copy of the Treasurer's report was made available to each Commissioner with a list and description of the bills to be paid.
A Motion was made to accept the Treasurer's Report and to approve payment of the bills as presented.
Motion made by Hyncik. 2nd by Fedun. Motion passed without objection

RESOLUTION 2017-38 – Payment of Bills

The Chief Financial Officer having certified there are sufficient encumbered and unencumbered funds in the 2017 budget to pay the bills as presented, and having designated the accounts to which each should be charged, a Resolution passed authorizing payment of the bills in the total amount of \$23,712.19.

Resolution Ayes: Spohn, Fedun, Hyncik, Kessler. Nays: None. Absent: Karsay.
Commissioner Fedun abstained from voting on approval of payments to Harlingen Garage.
Commissioner Spohn abstained from voting on approval of payment to Sunrise Office Systems.

PUBLIC COMMENT- None.

EMS PRESENTATION - Johanna Snedeker, Captain of MEMS, presented competitive written quotes for the board's consideration pertaining to the purchase of equipment or supplies for use by MEMS. After discussion and consideration the board decided the equipment most beneficial to the fire services and the community at this time would be a pop-up tent for rehab purposes, two (2) side-release scoop stretchers, and auto blood pressure cuffs.

A Motion was made to authorize the purchase of equipment for use by MEMS.
Motion made by Spohn. 2nd by Kessler. Motion passed without objection

RESOLUTION 2017-39 – Purchase of Equipment for use by MEMS

The Chief Financial Officer having certified there are sufficient unencumbered funds in the 2017 budget, authorization to purchase two (2) 10'x10' E-Z Up tents and weights pursuant to lowest of quotes to be submitted at a cost not to exceed \$750.00; two (2) side scoop stretchers pursuant to lowest of quotes to be submitted at a cost not to exceed \$1,550.00; and four (4) multi-user automatic blood pressure monitors pursuant to lowest quote to be submitted. at a cost not to exceed \$323.00; the total expenditure for all items, including shipping, not to exceed \$3,000.00, chargeable to the 2017 EMS appropriation.

Resolution Ayes: Spohn, Fedun, Hyncik, Kessler. Nays: None. Absent: Karsay.

MEETING UPDATES

Emergency Services – No report.

Fire Prevention – No report.

COMMITTEE REPORTS –

Aerial replacement - Commissioner Spohn reported that the 13-14 month production lead time reported last month had shortened to 12 months or less, which reduced the urgency to have the expenditure included in the 2018 budget. After consultation with the truck committee Commissioner Spohn secured approval of board members to not pursue the special vote of taxpayers approved at the last meeting and to further address the timing of the purchase at this meeting. Asking voter approval for the purchase through a special question on the 2018 ballot and including the outlay as part of the 2019 budget will still provide sufficient time for delivery in 2020, which is in accord with the board's long-term replacement schedule. *A Motion was made to rescind Resolution 2017-36, which authorized a special meeting with special vote of taxpayers to approve the purchase of an aerial apparatus.*

Motion made by Hyncik. 2nd by Spohn. Motion passed without objection

**RESOLUTION 2017-40 - Rescinding Resolution 2017-36 Authorizing a Special Meeting
and Vote of Taxpayers
to Approve Capital Purchase of an Aerial Fire Apparatus**

WHEREAS, on October 10, 2017, the Board of Fire Commissioners duly adopted Resolution 2017-36 authorizing a special meeting of the board and vote of taxpayers of the fire district to ask voter approval to purchase an aerial apparatus at a cost not to exceed \$1,469,150.00, and to transfer from the fire district's Restricted Capital Fund (savings) and to include as a capital expenditure in the fire district's 2018 annual budget a sum not to exceed \$1,469,150.00 for the purchase and equipping as much as possible of the apparatus; and

WHEREAS, since the passage of Resolution 2017-36 the estimated production lead time required by the manufacturer of the apparatus has shortened sufficiently to not require the purchase be included in the fire district's 2018 budget, thus rendering the need for the special meeting and taxpayer vote unnecessary.

IT IS HEREBY RESOLVED, that Resolution 2017-36 adopted by the Board on October 10, 2017 is hereby rescinded and a special meeting of the Board of Fire Commissioners and a special vote of taxpayers of the fire district will not be held on November 14, 2017.

Resolution Ayes: Spohn, Fedun, Hyncik, Kessler. Nays: None. Absent: Karsay.

OLD BUSINESS

Fire Company Agreement/Lease – Commissioners Fedun presented a proposed renewal lease for the firehouse and grounds to be used for fire district purposes. The board will review and address at the next meeting. Commissioner Kessler has recused himself from having any involvement with the negotiation process due to a potential conflict resulting from a business relationship with one of the parties negotiating on behalf of the fire company.

Vehicle Collision – The lighting repairs to the deputy chief's vehicle are not satisfactory. The insurance adjuster will be asked to approve additional work to remedy the issue.

NEW BUSINESS

2018 Fire District Election – The election and budget referendum will be held on February 17, 2018. There are two 3-year seats to be filled on the board, those currently held by Commissioners Fedun and Hyncik.

CHIEF'S REPORT

The fire company responded to 20 calls during October, 2017. Calls included 2 vehicle accidents, 1 CO incident, 1 unauthorized burning and 2 smoke calls.

Drills/Work Sessions – Firefighter physicals, work detail and truck & equipment checks.

Activities – Fire Prevention open house was well organized and well attended.

4 members attended the Nashville Fire Expo. The programs were not quite the quality or depth of instruction available at FDIC, although did provide some good information. At this time the chief does not intend to make this expo an annual training event.

A Motion was made to approve purchases and reimbursements presented to the board.

Motion by Hyncik.

2nd by Kessler.

Motion passed without objection.

RESOLUTION 2017-41 – Approval of Purchases and Reimbursements

The Chief Financial Officer having certified there are sufficient unencumbered funds available in the 2017 budget, a Resolution passed authorizing the following expenditures:

- 1. Repair of two (2) SCBA voice amps by NJ Fire Equipment Co. at a cost of \$152.50, chargeable to the 2017 SCBA appropriation.*
- 2. Reimbursement to the MTVFC Chief's Account pursuant to receipts submitted for batteries and CO and smoke detectors (Home Depot \$240.68), chargeable to the 2017 General Operating appropriation; Fire Prevention Poster (Staples \$19.24); Fire Prevention Night dinner for volunteers (\$329.29); Fire Prevention Night refreshments for the public (\$75.67); and Nashville Expo food expense for attendees (\$982.44), all chargeable to the 2017 Training appropriation – the total reimbursement to be \$1,647.32.*
- 3. Purchase and install magnetic holder and ING override in Car 45-2 pursuant to NJ State Purchasing Contract # A81331 at a cost of \$705.54 by Emergency Services Systems & Lighting, Inc., chargeable to the 2017 Maintenance and Repair appropriation.*
- 4. Lighting repairs to Car 45-2 pursuant to NJ State Purchasing Contract # A81331 at a cost not to exceed \$803.97 by Emergency Services Systems & Lighting, Inc., chargeable to the 2017 Maintenance and Repair appropriation.*

Resolution Ayes: Spohn, Fedun, Hyncik, Kessler. Nays: None. Absent: Karsay.

ENGINEER'S REPORT –

A Motion was made to approve vehicle repairs

Motion by Hyncik. 2nd by Kessler. Motion passed without objection (Fedun abstain).

RESOLUTION 2017-42 – Approval of Vehicle Repairs

The Chief Financial Officer having certified there are sufficient unencumbered funds available in the 2017 budget, a Resolution passed authorizing the following expenditures:

- 1. Replacement of rear brakes on 45-3 at the fire station pursuant to lowest quote from Bergey's Fire Equipment at a cost of \$2,427.20, chargeable to the 2017 Maintenance & Repairs appropriation.*
- 2. Pending authorization by the board's insurance provider to proceed, payment of up to \$6,969.33 for repair of body damage to the Rescue apparatus sustained during training, by Lee's Emergency Equipment, Inc., chargeable to the 2017 Repairs & Maintenance appropriation.*

Resolution Ayes: Spohn, Hyncik, Kessler. Nays: None. Absent: Karsay. Abstain: Fedun.

Surplus Equipment - The engineer presented a list of surplus SCBA parts no longer needed for public use. Commissioner Kessler will reach out to a representative of the manufacturer to determine if the parts have any value and will report back.

2018 BUDGET – Will be further discussion next month and board approval of the budget.

ADJOURNMENT: There being no further business to come before the Board, the meeting was adjourned at 9:15 pm. The next regularly scheduled Board meeting is to take place on Tuesday, December 12, 2017, at 7:30 pm.

Motion made by Hyncik. 2nd by Fedun. Motion passed without objection.