

Montgomery Township District No. 1
Board of Fire Commissioner's Meeting
35 Belle Mead-Griggstown Road
PO Box 130
Belle Mead, NJ 08502

Minutes of September 12, 2017

Call To Order -- The regularly scheduled meeting of the Board of Fire Commissioners was called to order at 7:35 p.m. by Chairman Spohn, following proof of publication in accordance with the Open Public Meetings Act. The Annual Meeting Notice was published in the official newspaper of the district and provided to two other newspapers, filed with the municipal clerk, and posted at the municipal building, the Board's office and on the fire district website.

Roll Call -- Upon Roll Call the following Commissioners were present: W. Spohn, T. Karsay, J. Kessler and W. Hyncik. Absent: Commissioner Fedun. None. Also present: Chief Huxley, L. Franchino and Attorney Griswold.

Approval of Minutes – The Board reviewed the minutes of the August 8, 2017 regular meeting. *A motion was made to approve the minutes of the August 8, 2017 board meeting as presented.*
Motion made by Hyncik. 2nd by Kessler. Motion passed without objection.

TREASURER'S REPORT

Monthly Bills/Financial Statement Review -- A copy of the Treasurer's report was made available to each Commissioner with a list and description of the bills to be paid. Four invoices were added to the list of bills to be paid at this meeting: Verizon (\$92.50); PSE&G (\$1,465.21); NJ Fire Equipment (\$32.40) for SCBA gaskets, all chargeable to the 2017 General Operating appropriation; and NJ Fire Equipment (\$10,780.79) for turn-out gear and shields, chargeable to the 2017 Turn-Out Gear appropriation. *A Motion was made to accept the Treasurer's Report and to approve payment of the bills as presented and supplemented.*
Motion made by Hyncik. 2nd by Kessler. Motion passed without objection

RESOLUTION 2017-33 – Payment of Bills

The Chief Financial Officer having certified there are sufficient encumbered and unencumbered funds in the 2017 budget to pay the bills as presented and supplemented, and having designated the accounts to which each should be charged, a Resolution passed authorizing payment of the bills in the total amount of \$39,637.04.

Resolution Ayes: Spohn, Hyncik, Karsay, Kessler. Nays: None. Absent: Fedun.

PUBLIC COMMENT- None.

MEETING UPDATES

Emergency Services – No meeting.

Fire Prevention – Meetings are being held more regularly and progress continues toward more interaction between the fire services. Township fire inspectors (qualified firefighters) have begun responding alongside fire district personnel to large incidents (schools, churches, Carrier Clinic, etc.).

COMMITTEE REPORTS –

Aerial replacement - Close to finalizing plans and specs for board review. Anticipate going to contract through H-GAC in 2018 with delivery in 2019 or 2020.

OLD BUSINESS

Fire Company Agreement/Lease – Commissioners Fedun and Kessler are working with fire company representatives and expect a proposed renewal contract for board review at the next meeting.

LOSAP – Commissioner Karsay will submit to Valic the request for return of excess funds on deposit for unvested inactive members and those who have resigned or otherwise separated from the fire company.

NEW BUSINESS

Firehouse HVAC and Lighting – HVAC needs replacement and lighting will be changed to LED. The company is researching grant opportunities to help cover the cost.

E-mail Contact and Addresses – Commissioner Spohn will set up addresses for fire company officers so communications regarding fire company business can go directly to them for response. He recommends board members should also have a commissioner's business e-mail address which he will also coordinate.

2018 Budget – Commissioner Spohn distributed the internal budget worksheet for review – discussion will begin at the next meeting.

CHIEF'S REPORT

The fire company responded to 11 calls during August, 2017. Calls included a building fire, an outside equipment fire, 1 electrical issue and a gas leak.

Drills/Work Sessions – Water rescue drill (2-part) - truck & equipment checks.

Activities – The fire company participated in the Aug 27th clean-up post color event at Montgomery Park.

Physicals – Will be held October 30th at the firehouse. There is no increase in price over last year.

A Motion was made to approve purchases and reimbursements presented to the board.

Motion by Hyncik.

2nd by Fedun.

Motion passed without objection.

RESOLUTION 2017-34 – Approval of Purchases and Reimbursements

The Chief Financial Officer having previously certified there are sufficient unencumbered funds available in the 2017 budget, a Resolution passed authorizing the following expenditures:

- 1. Purchase of six (6) ea. 75' water rescue throw bags pursuant to lowest quote from the Fire Store at a cost of \$324.00, chargeable to the 2017 General Operating appropriation.*
- 2. Reimbursement to Jonathan Kessler for replacement amp batteries in the amount of \$89.94, chargeable to the 2017 General Operating appropriation and to be added to the bills being paid at this meeting.*
- 3. Reimbursement to the MTVFC Chief's Account for twenty (20) cases of water (Costco-\$99.80) and eight (8) Dewalt 18-volt batteries for the cordless drill (Home Depot-\$476.00), all chargeable to the 2017 General Operating appropriation and to be added to the bills being paid at this meeting.*

Resolution Ayes: Spohn, Hyncik, Karsay, Kessler. Nays: None. Absent: Fedun.

ENGINEER'S REPORT – None.

ADJOURNMENT: There being no further business to come before the Board, the meeting was adjourned at 8:26 pm. The next regularly scheduled Board meeting is to take place on Tuesday, October 10, 2017, at 7:30 pm.

Motion made by Hyncik.

2nd by Kessler.

Motion passed without objection.