

**Montgomery Township District No. 1**  
**Board of Fire Commissioner's Meeting**  
35 Belle Mead-Griggstown Road  
PO Box 130  
Belle Mead, NJ 08502

**Minutes of August 14, 2018**

**Call To Order** -- The regularly scheduled meeting of the Board of Fire Commissioners was called to order at 7:30 p.m. by Chairman Spohn, following proof of publication in accordance with the Open Public Meetings Act. The Annual Meeting Notice was published in the official newspaper of the district and provided to two other newspapers, filed with the municipal clerk, posted at the municipal building, the Board's office and on the fire district website, and provided to any person requesting same in advance of the meeting.

**Roll Call** -- Upon Roll Call the following Commissioners were present: W. Spohn, T. Karsay, J. Kessler, M. Parise, W. Hyncik. Absent: None. Also present: Chief Huxley, Engineer Fedun, L. Franchino and Attorney Griswold.

**Approval of Minutes** – The Board reviewed the minutes of the July 10, 2018 regular meeting. *A motion was made to approve the minutes of the July 10, 2018 board meeting as presented.*  
*Motion made by Hyncik. 2<sup>nd</sup> by Kessler. Motion passed without objection.*

## **TREASURER'S REPORT**

**Monthly Bills/Financial Statement Review** -- A copy of the Treasurer's report was made available to each Commissioner with a list and description of the bills to be paid. One invoice was added to the list of bills to be paid: Verizon (\$90.68), chargeable to the 2018 General Operating appropriation. Previously approved payment to AIG Valic (\$4,973.00), for LOSAP contributions for 3 members who have now completed enrollment documents, was also made at this meeting. *A Motion was made to accept the Treasurer's Report and to approve payment of the bills as presented and supplemented.*  
*Motion made by Hyncik. 2<sup>nd</sup> by Kessler. Motion passed without objection*

### **RESOLUTION 2018-34 – Payment of Bills**

*The Chief Financial Officer having certified there are sufficient encumbered and unencumbered funds in the 2018 budget and encumbered LOSAP funds to pay the bills as presented and supplemented, and having designated the accounts to which each should be charged, a Resolution passed authorizing payment of the bills in the total amount of \$37,633.51 (\$4,973.00 encumbered LOSAP funds; \$32,660.51 '18 budget).*

*Resolution Ayes: Spohn, Karsay, Kessler, Hyncik, Parise. Nays: None. Absent: None.*  
*Commissioner Kessler abstained from voting on approval of reimbursement to himself.*

Cmsr. Hyncik will contact the waste management company as to why the cost is so high, and will look into bank interest rates and account offerings for board consideration.

The Rotary Club of Montgomery/Rocky Hill sent a substantial donation to be applied toward the cost of the water rescue boat and trailer. The board and fire company noted their thanks for the Rotarians' continued support and generous contribution.

**PUBLIC COMMENT-** None.

**MEETING UPDATES - Emergency Services** – No meeting.  
**Fire Prevention** – No meeting.

**COMMITTEES-**

Tower 45 replacement – Commissioner Kessler reported that the specs and estimated cost of the project should be available for the September meeting.

**OLD BUSINESS**

MEMS – No request for purchase yet.  
2017 Audit – Underway.

**NEW BUSINESS-**

Insurance – Commissioners Spohn and Parise are reviewing existing policies to ensure they adequately meet the fire district’s needs and will research available options.

The 2017 workers’ comp audit is scheduled at the end of this month.

Long Range Plan – The chief was asked to review the existing document and to advise the board of any proposed changes or updates.

**CHIEF’S REPORT**

The fire company responded to 22 calls during July, 2018. Calls included 1 building fire, 1 extrication of victim from structure, 1 vehicle accident, 1 outside and 2 outside equipment fires and 2 CO calls.

Activities – Officers will meet with officials at Carrier Clinic to create a door numbering system to expedite emergency response at the complex.

1 firefighter recently graduated from fire school.

Drills/Work Sessions – Tanker drill; water rescue drill; truck & equipment checks.

**ENGINEER’S REPORT** – None.

**ADJOURNMENT:** There being no further business to come before the Board, the meeting was adjourned at 7:59 pm. The next regularly scheduled Board meeting will be held on Tuesday, September 11, 2018, at 7:30 pm.

*Motion made by Hyncik.*

*2<sup>nd</sup> by Parise.*

*Motion passed without objection.*