

Montgomery Township District No. 1
Board of Fire Commissioner's Meeting
35 Belle Mead-Griggstown Road
PO Box 130
Belle Mead, NJ 08502

Minutes of July 10, 2018

Call To Order -- The regularly scheduled meeting of the Board of Fire Commissioners was called to order at 7:32 p.m. by Chairman Spohn, following proof of publication in accordance with the Open Public Meetings Act. The Annual Meeting Notice was published in the official newspaper of the district and provided to two other newspapers, filed with the municipal clerk, posted at the municipal building, the Board's office and on the fire district website, and provided to any person requesting same in advance of the meeting.

Roll Call -- Upon Roll Call the following Commissioners were present: W. Spohn, T. Karsay, J. Kessler, M. Parise, W. Hyncik. Absent: None. Also present: Chief Huxley, Engineer Fedun and Attorney Griswold.

Approval of Minutes – The Board reviewed the minutes of the June 12, 2018 regular meeting.
A motion was made to approve the minutes of the June 12, 2018 board meeting as presented.
Motion made by Hyncik. 2nd by Kessler. Motion passed without objection.

TREASURER'S REPORT

Monthly Bills/Financial Statement Review -- A copy of the Treasurer's report was made available to each Commissioner with a list and description of the bills to be paid. Three invoices were added to the list of bills to be paid: Bish Sales & Service (\$87.00) for Tower 45 saw; Mistras Group, Inc. (\$800.00) for telescopic platform inspection; Verizon (\$91.50) – the foregoing all chargeable to the 2018 General Operating appropriation.

A Motion was made to accept the Treasurer's Report and to approve payment of the bills as presented and supplemented.
Motion made by Hyncik. 2nd by Kessler. Motion passed without objection

RESOLUTION 2018-31 – Payment of Bills

The Chief Financial Officer having certified there are sufficient encumbered and unencumbered funds in the 2017 and 2018 budgets to pay the bills as presented and supplemented, and having designated the accounts to which each should be charged, a Resolution passed authorizing payment of the bills in the total amount of \$22,153.11 (\$828.00 encumbered '17 budget; \$21,325.11 '18 budget).

Resolution Ayes: Spohn, Karsay, Kessler, Hyncik, Parise. Nays: None. Absent: None.
Commissioner Karsay abstained from voting on approval of reimbursement to Karsay Coffee, Inc.

The 1st quarter tax check was received from the township.

PUBLIC COMMENT- None.

MEETING UPDATES - Emergency Services – No meeting.
Fire Prevention – No meeting.

COMMITTEES-

Tower 45 replacement – Commissioner Kessler reported that the specs and estimated cost of the project should be available for the September meeting.

OLD BUSINESS

Radio Repair – Approval to repair a member’s radio was given during the month.

MEMS – No request for purchase yet.

LOSAP – Contributions for 3 members who failed to submit enrollment forms were returned by VALIC. The members have now completed and submitted the necessary forms to the plan provider.

A Motion was made to reissue payment for three members’ previous years’ LOSAP contributions.

Motion made by Kessler. 2nd by Karsay. Motion passed without objection

RESOLUTION 2018-32 – Authorizing LOSAP Payments

The Chief Financial Officer having certified there are sufficient encumbered and unencumbered funds in the current or previous years’ budgets, authorization to reissue payment of LOSAP contributions for three members to VALIC Financial Services in the sum of \$4,973.00.

Resolution Ayes: Spohn, Karsay, Kessler, Hyncik, Parise. Nays: None. Absent: None.

NEW BUSINESS-

Insurance – Commissioners Spohn and Parise will review existing policies to ensure they adequately meet the fire district’s needs and will research available options.

CHIEF’S REPORT

The fire company responded to 15 calls during June, 2018. Calls included 1 building fire, 1 gas leak, 1 water leak and 3 CO calls.

Activities – Warren Township and Griggstown Fire will each be hosting wet downs for new apparatus.

Drills/Work Sessions – Extrication drill; fitness drill; truck & equipment checks.

A Motion was made to approve purchases and reimbursements presented to the board.

Motion by Hyncik. 2nd by Karsay. Motion passed without objection.

RESOLUTION 2018-33 Approval of Purchases and Reimbursements

The Chief Financial Officer having certified there are sufficient unencumbered funds available in the 2018 budget, a Resolution passed authorizing the following expenditures:

1. Reimburse MTVFC#1 Chief’s account \$595.00 for Federation of Fire Chaplains membership, training manual, and ICISF Pastoral Intervention courses for a member of the fire company who is also a chaplain, chargeable to the 2018 Training appropriation; and \$169.00 for a previously approved HeartStart AED replacement battery, chargeable to the 2018 General Operating appropriation – both to be added to the list of bills being paid at this meeting.

Resolution Ayes: Spohn, Karsay, Hyncik, Kessler, Parise. Nays: None. Absent: None.

ENGINEER’S REPORT –

45-141– Crank shaft oil leak repaired and vehicle is back in service; seal on water pump replaced.

ADJOURNMENT: There being no further business to come before the Board, the meeting was adjourned at 8:10 pm. The next regularly scheduled Board meeting will be held on Tuesday, August 14, 2018, at 7:30 pm.

Motion made by Hyncik. 2nd by Karsay. Motion passed without objection.