

Montgomery Township District No. 1
Board of Fire Commissioner's Meeting
35 Belle Mead-Griggstown Road
PO Box 130
Belle Mead, NJ 08502

Minutes of June 12, 2018

Call To Order -- The regularly scheduled meeting of the Board of Fire Commissioners was called to order at 7:35 p.m. by Chairman Spohn, following proof of publication in accordance with the Open Public Meetings Act. The Annual Meeting Notice was published in the official newspaper of the district and provided to two other newspapers, filed with the municipal clerk, posted at the municipal building, the Board's office and on the fire district website, and provided to any person requesting same in advance of the meeting.

Roll Call -- Upon Roll Call the following Commissioners were present: W. Spohn, T. Karsay, J. Kessler, M. Parise (arrived late), W. Hyncik. Absent: None. Also present: Chief Huxley, Engineer Fedun, L. Franchino and Attorney Griswold.

Approval of Minutes – The Board reviewed the minutes of the May 8, 2018 regular meeting.
A motion was made to approve the minutes of the May 8, 2018 board meeting as presented.
Motion made by Hyncik. 2nd by Kessler. Motion passed without objection.

TREASURER'S REPORT

Monthly Bills/Financial Statement Review -- A copy of the Treasurer's report was made available to each Commissioner with a list and description of the bills to be paid. Three invoices were added to the list of bills to be paid: MTVFC Chief's account (\$1,294.40) for transportation expenses relating to the Firehouse Expo in October, chargeable to the 2018 Training appropriation; First Priority Emergency Vehicles (\$1,250.78) for brake repairs to 45-102, chargeable to the 2018 Repairs and Maint. Appropriation; Verizon (\$97.08), chargeable to the 2018 Utilities appropriation.
A Motion was made to accept the Treasurer's Report and to approve payment of the bills as presented and supplemented.

Motion made by Hyncik. 2nd by Spohn. Motion passed without objection

RESOLUTION 2018-29 – Payment of Bills

The Chief Financial Officer having certified there are sufficient encumbered and unencumbered funds in the 2018 budget to pay the bills as presented and supplemented, and having designated the accounts to which each should be charged, a Resolution passed authorizing payment of the bills in the total amount of \$39,890.10.

*Resolution Ayes: Spohn, Karsay, Kessler, Hyncik. Nays: None. Absent: Parise.
Commissioner Karsay abstained from voting on approval of reimbursement to Karsay Coffee, Inc.*

A Motion was made to transfer the \$400,000.00 "Reserve for Future Capital Expenses" in the 2018 budget to the committed capital fund, and to encumber \$50,000.00 for the 2018 LOSAP contribution.

Motion made by Hyncik. 2nd by Karsay. Motion passed without objection

PUBLIC COMMENT- None.

Commissioner Parise arrived.

MEETING UPDATES - Emergency Services – No meeting.

Fire Prevention – Pat Graham, a member of Township Council, has agreed to help kickstart a coordinated effort to create and implement a comprehensive multi-jurisdictional emergency services mass casualty plan encompassing the township. A new state law will require CO detectors in designated areas of schools and commercial buildings which could increase the number of calls requiring fire department response. Enforcement and levying of fines for frequent false alarms is being intensified.

COMMITTEES-

Tower 45 replacement – Commissioner Kessler reported that the committee is reviewing H-GAC options for the apparatus. Chairman Spohn reminded that the proposed purchase needs to be ready for inclusion in the 2019 budget so the scope of the project and its cost needs to be clarified soon.

OLD BUSINESS

Fitness Room Waivers – The chief will check with fire company officials to be sure someone is monitoring whether those using the room have executed the appropriate waivers and have complied with use prerequisites.

NEW BUSINESS- None.

CHIEF'S REPORT

The fire company responded to 18 calls during May, 2018. Calls included 2 outside equipment fires, 2 vegetation fires, 1 serious extrication, 1 each liquid spill and water leak and 3 CO calls.

Activities – Members participated in the Hopewell Memorial Day Parade and held a department softball outing.

Drills/Work Sessions – Search drill at the BOE old administration bldg.; truck & equipment checks.

A firefighter had a bad reaction to poison ivy contracted at an emergency call. He was rerouted by Urgent Care to the hospital emergency room due to insurance (workers' comp) concerns. Chairman Spohn will attempt to set something up with Urgent Care so it will accept the district's insurance in the future.

A Motion was made to approve purchases and reimbursements presented to the board.

Motion by Kessler.

2nd by Hyncik.

Motion passed without objection.

RESOLUTION 2018-30 Approval of Purchases and Reimbursements

The Chief Financial Officer having certified there are sufficient unencumbered funds available in the 2018 budget, a Resolution passed authorizing the following expenditures:

- 1. Purchase one (1) Philips FRx AED battery pursuant to lowest quote from AED Super Store in the amount of \$169.00, chargeable to the 2018 General Operating appropriation.*
- 2. Purchase One (1) Hubbell cord reel for Special Services 45 to match existing on site from Grainger at a cost of \$656.00, chargeable to the 2018 General Operating appropriation.*
- 3. Purchase twenty (20) Minotor VI pager batteries pursuant to NJ State Purchasing Contract #83909 from Motorola Solutions, at a cost of \$216.00 chargeable to the 2018 General Operating appropriation.*
- 4. Purchase two (2) X-Tinguish aerosol fire suppression tools from Flame Guard USA, at a total cost of \$1,270.00, including shipping, chargeable to the 2018 General Operating appropriation.*
- 5. Reimburse D. Solomon \$17.50 for expense incurred in the performance of fire duty, chargeable to the 2018 General Operating appropriation and to be added to the list of bills being paid at this meeting.*

6. Reimburse MTVFC#1 Chief's account \$130.01 for food purchase for firefighters after Rocky Hill fire, chargeable to the 2018 General Operating appropriation and to be added to the list of bills being paid at this meeting.

Resolution Ayes: Spohn, Karsay, Hyncik, Kessler, Parise.

Nays: None.

Absent: None.

ENGINEER'S REPORT –

Periodic Testing – Hose, ladder, appliance and pump testing completed. Everything was fine with the exception of 4 lengths of hose that has been taken out of service. The nondestructive ladder testing will be done later this week.

45-102 Brake issue – Problem efficiently and satisfactorily fixed by 1st Priority.

45-141 Pump Engine issue – Major leak in crankshaft seal that is labor intensive to repair. Of the 3 repair vendors contacted - one had no interest in the project, one would not give a quote or estimate but would just charge parts and labor and 1st Priority gave a reasonable quote and was willing to pick up and deliver the truck to the firehouse. Authorization was given during the month to proceed with 1st Priority.

ADJOURNMENT: There being no further business to come before the Board, the meeting was adjourned at 8:15 pm. The next regularly scheduled Board meeting will be held on Tuesday, July 10, 2018, at 7:30 pm.

Motion made by Hyncik.

2nd by Parise.

Motion passed without objection.