

Montgomery Township District No. 1
Board of Fire Commissioner's Meeting
35 Belle Mead-Griggstown Road
PO Box 130
Belle Mead, NJ 08502

Minutes of May 8, 2018

Call To Order -- The regularly scheduled meeting of the Board of Fire Commissioners was called to order at 7:32 p.m. by Chairman Spohn, following proof of publication in accordance with the Open Public Meetings Act. The Annual Meeting Notice was published in the official newspaper of the district and provided to two other newspapers, filed with the municipal clerk, posted at the municipal building, the Board's office and on the fire district website, and provided to any person requesting same in advance of the meeting.

Roll Call -- Upon Roll Call the following Commissioners were present: W. Spohn, T. Karsay, J. Kessler, M. Parise, W. Hyncik. Absent: None. Also present: Chief Huxley, Engineer Fedun, L. Franchino and Attorney Griswold.

Approval of Minutes – The Board reviewed the minutes of the April 18, 2018 regular meeting. *A motion was made to approve the minutes of the April 18, 2018 board meeting as corrected.*
Motion made by Hyncik. 2nd by Kessler. Motion passed without objection.

TREASURER'S REPORT

Monthly Bills/Financial Statement Review -- A copy of the Treasurer's report was made available to each Commissioner with a list and description of the bills to be paid.
A Motion was made to accept the Treasurer's Report and to approve payment of the bills as presented.
Motion made by Hyncik. 2nd by Kessler. Motion passed without objection

RESOLUTION 2018-27 – Payment of Bills

The Chief Financial Officer having certified there are sufficient funds encumbered from the 2017 budget and encumbered and unencumbered funds in the 2018 budget to pay the bills as presented, and having designated the accounts to which each should be charged, a Resolution passed authorizing payment of the bills in the total amount of \$23,336.00 (\$1,000 from the '17 budget and \$22,336.00 from the '18 budget).
Resolution Ayes: Spohn, Karsay, Kessler, Hyncik, Parise. Nays: None. Absent: None.

PUBLIC COMMENT- None.

MEETING UPDATES - Emergency Services – No meeting.
Fire Prevention – No meeting.

OLD BUSINESS

LOSAP – The 2 volunteers who needed to complete documents to enroll in the program have done so and their contributions will be sent to Valic after this meeting.

NEW BUSINESS- None.

CHIEF'S REPORT

The fire company responded to 16 calls during April, 2018. Calls included 1 building fire, 2 mulch fires, 1 swift water rescue, 1 extrication and 4 calls associated with storms (gas leaks, power lines down, arcing, etc.).

Activities – Members participated in the Run for Rotary event; Boy Scout tour of the firehouse; upcoming Hopewell Memorial Day Parade.

Drills/Work Sessions – CPR class; Tanker 45 at drill in Flagtown; Hydrant/gear drill; Hydrant/ladder drill; truck & equipment checks.

A Motion was made to approve purchases and reimbursements presented to the board.

Motion by Kessler. 2nd by Hyncik. Motion passed without objection.

RESOLUTION 2018-28 Approval of Purchases and Reimbursements

The Chief Financial Officer having certified there are sufficient unencumbered funds available in the 2018 budget, a Resolution passed authorizing the following expenditures:

- 1. Purchase miscellaneous office supplies from Staples in the amount of \$161.81, chargeable to the 2018 Office appropriation and to be added to the list of bills being paid at this meeting.*
- 2. Purchase eight (8) ea. N. American Rescue Combat Application Tourniquets, pursuant to lowest quote from LA Police Gear, at a total cost of \$204.91, including shipping, chargeable to the 2018 General Operating appropriation.*
- 3. Purchase three (3) ea. hand sanitizer cartridges and eight (8) traffic cones, pursuant to lowest quote from Grainger, at a total cost of \$331.23, both chargeable to the 2018 General Operating appropriation.*
- 4. Purchase two (2) 6-gallon pails of Neutro-Wash (salt neutralizer and cleaner) from Rhomar, Inc., at a cost of \$467.40, plus shipping, chargeable to the 2018 General Operating appropriation.*
- 5. Purchase one (1) jumbo Siamese doubled-clappered valve for the tanker, pursuant to lowest quote from Continental Fire & Safety, Inc., at a total cost of \$933.25, chargeable to the 2018 Supplies appropriation.*
- 6. Purchase five (5) Motorola Minitor VI pager chargers pursuant to NJ State Purchasing Contract A83909 from Motorola Solutions, Inc., at a cost of \$168.75, chargeable to the 2018 General Operating appropriation.*
- 7. Purchase two (2) Scott tool adapters at a cost of \$557.10 ea. and two (2) Scott 4500PSI cylinders at a cost of \$1,323.00 ea., pursuant to NJ State Purchasing Contract A80961 from NJH Fire Equipment, Inc., at a total cost of \$3,560.20 after application of \$200.00 trade-in credit on old cylinders, chargeable to the 2018 Supplies appropriation.*
- 8. Reimbursement to the MTVFC#1 Chief's account for the cost of the CPR and AED class in the amount of \$600.00, chargeable to the encumbered 2018 Training appropriation and to be added to the list of bills being paid at this meeting.*
- 9. Encumber \$6,169.40 for expenses associated with six (6) members' attendance at the Firehouse Expo in Nashville in October, including conference fees, airfare and lodging, to be reimbursed upon presentation of receipts, chargeable to the encumbered 2018 Training appropriation.*

Resolution Ayes: Spohn, Karsay, Hyncik, Kessler, Parise.

Nays: None.

Absent:None.

ENGINEER'S REPORT –

Regular Preventive Maintenance on Apparatus – Completed.

Periodic Testing – Hose, ladder, appliance and pump testing will be done next week, as will the aerial ladder.

ADJOURNMENT: There being no further business to come before the Board, the meeting was adjourned at 8:00 pm. The next regularly scheduled Board meeting will be held on Tuesday, June 12, 2018, at 7:30 pm.

Motion made by Hyncik.

2nd by Karsay.

Motion passed without objection.