

Montgomery Township District No. 1
Board of Fire Commissioner's Meeting
35 Belle Mead-Griggstown Road
PO Box 130
Belle Mead, NJ 08502

Minutes of February 12, 2019

Call To Order -- The regularly scheduled meeting of the Board of Fire Commissioners was called to order at 7:30 p.m. by Chairman Spohn, following proof of publication in accordance with the Open Public Meetings Act. The Annual Meeting Notice was published in the official newspaper of the district and provided to the Montgomery News and Packet Publications, filed with the municipal clerk, posted at the Montgomery Township municipal building, the board's office and on the fire district website, and provided to any person requesting same prior to the meeting.

Roll Call -- Upon Roll Call the following Commissioners were present: W. Spohn, T. Karsay, W. Hyncik, J. Kessler, M. Parise. Absent: None. Also present: Engineer Lemon and Attorney Griswold.

Approval of Minutes – The Board reviewed the minutes of the January 8, 2019 regular meeting.
Motion to approve the minutes of the January 8, 2019 board meeting as presented.

Motion made by Hyncik. 2nd by Karsay. Motion passed without objection.

TREASURER'S REPORT

Monthly Bills/Financial Statement Review -- A copy of the Treasurer's report was made available to each Commissioner with a list and description of the bills to be paid. Additions to the list of bills: Arthur Crawford (\$300.00) and AnnaMarie Crawford (\$300.00) both chargeable to the 2019 Election appropriation. Amendment: increase amount encumbered for the purchase of the tool sets approved last month and to be paid at this meeting to \$251.84 (General Operating).

Motion to accept the Treasurer's Report and to approve payment of the bills as presented, amended and supplemented, as well as to increase the encumbrance and payment for the tool sets approved last month.

Motion made by Hyncik. 2nd by Kessler. Motion passed without objection.

RESOLUTION 2019-15 – Payment of Bills

The Chief Financial Officer having certified there are sufficient encumbered funds from the 2018 budget and unencumbered funds in the 2019 temporary budget to pay the bills as presented, amended and supplemented, and having designated the accounts to which each should be charged, authorization to pay bills in the total amount of \$31,252.32 (\$6,434.80 from 2018 encumbered funds; \$24,817.52 from 2019 temporary budget).

*Resolution Ayes: Spohn, Karsay, Hyncik, Kessler, Parise. Nays: None. Absent: None
Commissioner Spohn abstained from voting on approval of payment to Sunrise Office Systems.*

PUBLIC COMMENT- None.

MEETING UPDATES –

Emergency Services – No meeting.

Fire Prevention – No meeting.

COMMITTEES - No report.

OLD BUSINESS

Gear Washer/Dryer – Research into alternatives continues. Results and recommendations will be discussed at the March meeting.

2019 Fire District Election – Two petitions were submitted for the two 3-year seats on the board. Commissioners Parise and Hyncik will open and close the polls. Due to new rules costs associated with this year's election will include the cost of a poll book, printing and scanning mail-in ballots, and expenses charged by the county for services rendered.

Motion to pay expenses associated with the upcoming election and budget referendum.

Motion by Kessler. 2nd by Spohn. Passed without objection.

RESOLUTION 2019-16 –Authorizing Payments for Election.

The Chief Financial Officer having certified there are sufficient unencumbered funds in the 2019 temporary budget, authorization to pay up to \$1,200.00 for miscellaneous election costs to be billed by Somerset County and/or its vendors, all chargeable to the 2019 Election appropriation.

Resolution Ayes: Spohn, Karsay, Hyncik, Kessler, Parise. Nays: None. Absent: None.

LOSAP – Commissioner Karsay presented the certified list of active volunteers who qualified for LOSAP awards in 2018. 30 volunteers qualified for an award.

A Motion was made to accept the 2018 LOSAP list as certified by the fire company, with knowledge that adjustments may occur as a result of members' review and CPI increases, if any.

Motion by Hyncik. 2nd by Spohn. Motion passed without objection.

RESOLUTION 2019-17 - Approving the 2018 LOSAP Annual Certification List.

Pursuant to NJSA 40A:14-192, the certified list of volunteer members of Montgomery Township Volunteer Fire Company No. 1, identifying those volunteer members who have qualified for credit under the LOSAP program for 2018, is hereby approved and its posting for review by members for at least 30 days is hereby authorized.

Resolution Ayes: Spohn, Karsay, Hyncik, Kessler, Parise. Nays: None. Absent: None.

Attorney Search – Underway.

Qualified Purchasing Agent – The board discussed costs and benefits of hiring a QPA and determined it would be beneficial to the district. Commissioners Spohn and Hyncik will pursue.

NEW BUSINESS

Loose Equipment Storage - Some fire district equipment and supplies crowding the firehouse are being allowed storage in the garage on the property next door. A question arose for future discussion as to whether paying the utilities in the garage (roughly \$1,400.00 per year) would be appropriate compensation for its use.

Deputy Chief Vehicle (Car 2) – While having the box tie emblem fixed it was apparent that the vehicle also needed new tires and brakes. Between meetings Commissioner Spohn was contacted and gave approval for the work.

Motion to ratify approval of the purchase and installation of four new tires and brakes for Car-2.

Motion by Hyncik. 2nd by Karsay. Motion passed without objection.

RESOLUTION 2019-18 - Approving Purchase and Repairs for Car 2.

The Chief Financial Officer having previously certified there were sufficient unencumbered funds in the 2019 temporary budget, ratification of authorization to have the brakes repaired and new tires purchased and installed on Car 2 by Harlingen Garage at a cost of \$1,503.73, chargeable to the 2019 General Operating appropriation.

Resolution Ayes: Spohn, Karsay, Hyncik, Kessler, Parise. Nays: None. Absent: None.

CHIEF'S REPORT – None.

ENGINEER'S REPORT –

- **Engine 45-2** – Went to Priority One to have emergency work done to repair high idle/low air pressure, check engine light and oil leak issues addressed – out of service.

-**Ass't. Chief Vehicle** – Front box tie emblem, brakes and tires.

ADJOURNMENT: There being no further business to come before the Board, the meeting was adjourned at 8:50 pm. The next regularly scheduled meeting of the board will be held on Tuesday, March 12, 2019 at 7:30 pm.

Motion made by Hyncik.

2nd by Kessler.

Motion passed without objection.