

**Montgomery Township District No. 1  
Board of Fire Commissioner's Meeting**

35 Belle Mead-Griggstown Road  
PO Box 130  
Belle Mead, NJ 08502

**Minutes of June 11, 2019**

**Call To Order** -- The regularly scheduled meeting of the Board of Fire Commissioners was called to order at 7:35 p.m. by Commissioner Spohn, following proof of publication in accordance with the Open Public Meetings Act. The Annual Meeting Notice was published in the Courier News (official newspaper of the district) and provided to the Montgomery News and Packet Publications, filed with the municipal clerk, posted at the Montgomery Township municipal building, the board's office and on the fire district website, and provided to any person requesting same prior to the meeting.

**Roll Call** -- Upon Roll Call the following Commissioners were present: W. Spohn, T. Karsay, W. Hyncik, E. Lemon, M. Parise. Absent: Also present: L. Franchino, W. Newberry and Attorney Griswold.

**Approval of Minutes** -- The minutes from the May 14, 2019 meeting were presented for approval.

*Motion to approve the minutes of the May 14, 2019 board meeting as presented.*

*Motion made by Karsay. 2<sup>nd</sup> by Spohn. Motion passed without objection.*

**TREASURER'S REPORT**

**Monthly Bills/Financial Statement Review** -- A copy of the Treasurer's report was made available to each Commissioner with a list and description of the bills to be paid.

*Motion to accept the Treasurer's Report and to approve payment of the bills as presented.*

*Motion made by Hyncik. 2<sup>nd</sup> by Spohn. Motion passed without objection.*

**RESOLUTION 2019-37 – Payment of Bills**

*Upon certification that there are sufficient encumbered and unencumbered funds in the 2019 budget to pay the bills as presented, and having designated the accounts to which each should be charged, authorization to pay bills included in the treasurer's report in the total amount of \$29,751.54.*

*Resolution Ayes: Spohn, Hyncik, Karsay, Lemon, Parise. Nays: None. Absent: None.*

**Banking-**

Commissioner Hyncik reported the results of his research into maximizing return on district funds while keeping some diversity among depositories.

*Motion to close the Bank of America investment account and to transfer those funds to a new investment account to be opened at the GUDPA approved Bank of Princeton, and to authorize Commissioner Hyncik to facilitate the execution of necessary documents and to consummate the transfer.*

*Motion made by Spohn. 2<sup>nd</sup> by Karsay. Motion passed without objection.*

**RESOLUTION 2019-38 – Authorization to Open Bank Account and to Transfer Funds**

*In accord with NJSA 40A:5-1, et seq. and the district's Cash Management Plan, approval and adoption of a Banking Authorization Resolution for submission to the Bank of Princeton and authorization for the treasurer to take all additional action necessary or desirable to open an interest bearing bank account at Bank of Princeton; to close all accounts in the board's name at Bank of America; and to transfer and/or deposit all funds presently on deposit at Bank of America to the Bank of Princeton account. The Banking Authorization Resolution is on file and available for public inspection at the fire district offices.*

*Resolution Ayes: Spohn, Hyncik, Karsay, Lemon, Parise. Nays: None. Absent: None.*

**PUBLIC COMMENT-** None.

## **MEETING UPDATES –**

**Emergency Services** – No meeting.

**Fire Prevention** – No meeting.

## **COMMITTEES -**

## **OLD BUSINESS**

**Boat Trailer Donation** – Pending; the district’s replacement trailer is not yet in service.

**Aerial Truck** – Purchase Order issued and performance bond documentation is on its way; no prepayment will be made.

**Attorney Agreement** – Motion made to approve the agreement with Eric Perkins, Esq. for legal services through March 31, 2020, and confirming the Chairman’s authority to execute the document on behalf of the board.

*Motion by Hyncik 2<sup>nd</sup> by Karsay. Motion passed without objection.*

### **RESOLUTION 2019-39 –Amending (in part) Resolution 2019-29 - Appointing Board Attorney.**

*Amendment to Resolution 2019-29 retaining Eric M. Perkins, Esq., of Skillman, New Jersey, as Board Attorney only insofar as to change the term of his agreement to run from July 1, 2019 through March 31, 2020. In all other respects Resolution 2019-38 remains in effect as adopted by the board on April 9, 2019.*

*Resolution Ayes: Spohn, Karsay, Hyncik, Lemon, Parise. Nays: None. Absent: None.*

## **NEW BUSINESS**

**On Line Auctions of surplus property** – Municibid has replaced GovDeals as the NJ State Purchasing Contract vendor for the auctions. GovDeals is still an approved site for auctions but their contracts are no longer awarded through NJ State Purchasing Contract and are subject to the provisions of the NJ Local Public Contracts Law, including its bid threshold rules.

## **CHIEF’S REPORT**

The fire company responded to 13 calls during April including 2 gas leaks, 1 electrical issue, 1 unauthorized burning, and 2 CO incidents.

**Drills/Work Sessions** – Ladder and Jaws of Life drills; truck & equipment checks.

**Events** – Participation in Hopewell Memorial Day Parade. Fire officers toured Gibraltar Rock Quarry.

*A Motion was made to approve purchases and reimbursements presented to the board.*

*Motion by Hyncik. 2<sup>nd</sup> by Karsay. Motion passed without objection.*

### **RESOLUTION 2019-40 – Approval of Purchases and Reimbursements**

*Upon certification that there are sufficient unencumbered funds available in the 2019 budget, authorization of the following expenditures:*

*1. MTVFC#1 Chief’s Account - \$654.97 (receipts submitted) = Cleaning supplies and food for parade preparation (\$347.95 '19 General Ops.) and Officers’ Training Manuals (\$307.02 '19 Training), all of which are to be added to the bills being paid at this meeting.*

*2. Jonathan Kessler – \$78.16 (receipt submitted) - Reimbursement for SCBA batteries ('19 General Ops), to be added to the bills being paid at this meeting.*

*Resolution Ayes: Spohn, Hyncik, Karsay, Lemon, Parise. Nays: None. Absent: None.*

## **ENGINEER'S REPORT**

**Preventive Maintenance** – Completed on Car 1 and on the Hurst equipment; pump testing is scheduled for June 19<sup>th</sup>.

**Equipment Testing** – Pumps (June), hose/ground ladder/appliance (July).

**Extrication Tools** – Annual maintenance completed.

**Fire Extinguisher Inspection** – Top priority - will be scheduled to be completed as soon as possible.

## **RECOGNITION -**

On behalf of the board, and previous boards, Chairman Spohn thanked Attorney Griswold for 30 years of providing advice, leadership, guidance and counsel to the fire district, and wished her well in her retirement.

**ADJOURNMENT:** There being no further business to come before the Board, the meeting was adjourned at 7:49 pm. The next regularly scheduled meeting of the board will be held on Tuesday, July 9, 2019 at 7:30 pm.

*Motion made by Spohn. 2<sup>nd</sup> by Karsay.*

*Motion passed without objection.*