

**BOARD OF FIRE COMMISSIONERS  
MONTGOMERY TOWNSHIP FIRE DISTRICT NO. 1  
35 Belle Mead-Griggstown Road, P.O. Box 130  
Belle Mead, N.J. 08502**

**Meeting Minutes of August 11th, 2023**

**Call to Order** – The regularly scheduled meeting of the Board of Fire Commissioners was called to order at the firehouse at 7:30 p.m. by Commissioner Puleio, following proof of publication in accordance with the Open Public Meetings Act. The Annual Meeting Notice was published in the Courier News (official newspaper of the district) and provided to the Montgomery News and Packet Publications, filed with the municipal clerk, posted at the Montgomery Township municipal building, the Board's website, offices and provided to any person requesting same prior to the meeting.

**Roll Call** – Upon Roll Call the following commissioners were present:  
William Hyncik, Eric Lemon and Ricky Puleio Jr.  
Absent: William Spohn and Michael Parise  
Also present: Chief Kevin Schroeck, Deputy Chief Rich Kennedy and Attorney Eric Perkins  
Absent: QPA William Newberry and Bookkeeper Lynn Franchino

**Approval of Minutes** – The minutes of the July 8th, 2023 meeting were presented.

*Motion to approve the minutes of the July 8th, 2023 board meeting was made by Commissioner Lemon; 2<sup>nd</sup> by Commissioner Puleio. Motion passed without objection.*

**Public Comment** – None

**Meeting Updates** –

Emergency Services – Next meeting is scheduled for August 22nd. Commissioner Puleio will attend to represent the BOFC.

Fire Prevention – No meeting.

Rescue Task Force- A drill was held at the Harlingen Church in July.

**TREASURER'S REPORT**

**Monthly Bills/ Financial Statement Review** – A copy of the Treasurer's report, attached hereto and incorporated as part of these minutes, was made available to each Commissioner with a listing and description of bills to be paid.

Administration: Office Expenses: \$2,425.00

TOTAL ADMINISTRATION: \$2,425.00.

Operations: Rental Charges/Apparatus Housing: \$12,833.33; Insurance: \$807.02; Utilities: \$2,189.74.

TOTAL OPERATIONS: \$15,830.09.

TOTAL OPERATIONS, ADMINISTRATION: \$18,255.09

*(Additional detail regarding accounts charged and vendors is contained in the Treasurers Report)*

### **RESOLUTION 2023-19 Payment of Bills**

*Upon certification that there are sufficient encumbered and unencumbered funds in the FY23 budget to pay the bills as presented and having designated the accounts to which each should be charged, authorization is granted to pay the bills as set forth in the Treasurer's report and FY 23 Encumbered Check Detail in the total amount of \$18,255.09 allocated to the various administration, operating and capital accounts.*

*Motion to approve accept the Treasurer's report and approve payment of the bills by Commissioner Hyncik, 2<sup>nd</sup> by Commissioner Lemon. Resolution Ayes: Lemon, Hyncik and Puleio. Nays: None*

*Abstention noted for Chairman Spohn for items for Sunrise Office Systems pursuant to annual notice.*

**PURCHASING OFFICER'S REPORT** – A purchase order has been issued for the purchase of the inflatable boat approved at the July meeting. Radios have been ordered for the command vehicles.

### **OLD BUSINESS**

**Engine Committee:** Commissioner Lemon reported the committee had met with the representative to refine the truck specifications. He expects to have pricing at the September meeting.

**ISO Evaluation:** Chief Schroeck indicated that according to the ISO representative the report is still in progress.

**Generator Replacement** – No report.

**Lease Renewal** – Commissioner Puleio noted that discussions were on-going with Rich Karsay, the fire company representative. Information on the renewal should be available at the September meeting.

**Training Facility** – Commissioner Puleio reported on the on-going discussions with representatives of Montgomery Township regarding permits for the project. He noted that the BOFC needs to provide an escrow of \$3,000 as part of the permit process. Commissioner Hyncik moved a resolution to pay the escrow in the amount of \$3,000. Commissioner Lemon seconded the motion and it passed unanimously.

**Grant Application** - No new information.

**Utility Truck** – The apparatus has been delivered but is not yet in service as the dealer needs to make a number of modifications consistent with the purchasing specifications. No payment should be made until the modifications are completed.

## **NEW BUSINESS**

**Radio Replacement** – Chief Schroeck noted that several portable radios are failing and beyond the age for repair. There is a significant lead time for the delivery of radios, and it may not be possible to defer ordering at least some replacement units until next year. Chief Schroeck has spoken with the Motorola representative and obtained a price quote of \$7,500 per unit. Overall, thirty units will need to be replaced at a cost of approximately \$300,000. He would like to order six units immediately at a cost of \$45,000. Further discussion was deferred until the September meeting so that Mr. Newberry and Ms. Franchino can provide input on available funds and the purchasing process.

**Vehicle Damage** – The assistant chief's vehicle was damaged in a sideswiping incident in which a side mirror was removed. The amount to repair is \$450 and does not exceed the insurance deductible. Commissioner Hyncik moved a resolution authorizing repairs in the amount of \$450. Commissioner Lemon seconded the motion, and it was unanimously approved.

## **CHIEF'S REPORT**

Chief Schroeck reported that there were 24 calls for service in the month of July. In addition to the normal business meeting and truck cleaning, activities included swiftwater and pump drills and a drill a review of boat operations.

## **Engineers Report** –

**T45-** The apparatus passed the annual inspection.

**Fire Extinguishers** – All extinguishers were tested. Six need hydrostatic testing.

**ADJOURNMENT:** There being no further business to come before the Board, the meeting was adjourned at 8:30 p.m. The next regularly scheduled meeting of the Board will be held on Tuesday, September 12th, 2023 at 7:30 p.m.