

**BOARD OF FIRE COMMISSIONERS  
MONTGOMERY TOWNSHIP FIRE DISTRICT NO. 1  
35 Belle Mead-Griggstown Road, P.O. Box 130  
Belle Mead, N.J. 08502**

**Meeting Minutes of July 11, 2023**

**Call to Order** – The regularly scheduled meeting of the Board of Fire Commissioners was called to order at the firehouse at 7:38 p.m. by Commissioner Spohn, following proof of publication in accordance with the Open Public Meetings Act. The Annual Meeting Notice was published in the Courier News (official newspaper of the district) and provided to the Montgomery News and Packet Publications, filed with the municipal clerk, posted at the Montgomery Township municipal building, the Board's website, offices and provided to any person requesting same prior to the meeting.

**Roll Call** – Upon Roll Call the following commissioners were present: Eric Lemon, Michael Parise, Ricky Puleio Jr. and William Spohn.  
Also present: QPA William Newberry, Treasurer Lynn Franchino, Chief Kevin Schroeck and Deputy Chief Rich Kennedy.  
Absent: Commissioner William Hyncik, Attorney Eric Perkins

**Approval of Minutes** – The minutes of the June 13, 2023 meeting were presented.

*Motion to approve the minutes of the June 13, 2023 board meeting was made by Commissioner Lemon; 2<sup>nd</sup> by Commissioner Puleio. Motion passed without objection.*

**Public Comment** – None

**Meeting Updates** –

Emergency Services – Chief Shroeck stated that there will be a meeting on or about August 26<sup>th</sup>.

Fire Prevention – Officers have reviewed plans for Harlingen Town Homes and have reached out to Township officials regarding the numbering systems. There are no FDC connections; 4 hydrants are shown on the plans.

Rescue Task Force - A drill was held at the Harlingen Reformed Church on July 25<sup>th</sup>.

**TREASURER'S REPORT**

**Monthly Bills/ Financial Statement Review** – A copy of the Treasurer's report, attached hereto and incorporated as part of these minutes, was made available to

each Commissioner with a listing and description of bills to be paid. Two (2) additional bills were added to the Treasurer's Report for consideration and payment: reimbursement to MTVFC#45 in the amount of \$188 chargeable to Utilities and an invoice from Verizon in the amount of \$99.34 also chargeable to Utilities. Additionally, two (2) changes were made to the amounts reported: payment to Access Compliance was changed from \$483 to \$438 and payment to Traliant Operating was reduced by \$82.48 to \$1245 (sales tax removed).

*Operations: General Operating Expenses: \$645.42; Rental Charges/Apparatus Housing: \$12,833.33; Maintenance & Repairs: \$5,078.36; Insurance: \$216.07; Training and Education: \$1,245.00; Utilities: \$2,362.43*

*TOTAL OPERATIONS: \$22,380.61*

*Capital: Command Car: \$1,132.82*

*TOTAL OPERATIONS, ADMINISTRATION and CAPITAL: \$23,513.43*

*(Additional detail regarding accounts charged and vendors is contained in the Treasurers Report)*

#### **RESOLUTION 2023-17 Payment of Bills**

*Upon certification that there are sufficient encumbered and unencumbered funds in the FY23 budgets to pay the bills as presented and having designated the accounts to which each should be charged, authorization is granted to pay the bills as set forth in the Treasurer's report in the total amount of \$23,513.43 allocated to the various operating and capital accounts.*

*Motion to approve accept the Treasurer's report and approve payment of the bills by Commissioner Puleio, 2<sup>nd</sup> by Commissioner Lemon. Resolution Ayes: Spohn, Parise, Lemon, and Puleio. Nays: None*

*Abstention noted for Chairman Spohn for items for Sunrise Office Systems pursuant to annual notice.*

#### **PURCHASING OFFICER'S REPORT**

Mr. Newberry briefly outlined the status of open purchases awaiting delivery.

#### **OLD BUSINESS**

**Copy Machine:** The new copy machine has been delivered and is now in use.

**Truck Committee:** Commissioner Lemon hopes to have pre-specs on the pumper tanker configuration to distribute to committee members for review and comments sometime in July.

**ISO Evaluation:** Chief Schroeck and Deputy Chief Kennedy continue to await the results of the evaluation.

**Generator Replacement** – Commissioner Spohn would like move forward to identify vendor possibilities since delivery of a new generator could take a considerable amount of time.

**Training Facility** – Five (5) new copies of plans are needed for submission to the Township as well as a check from the Fire Company as the owner of the property for the escrow account that is required. A letter was written by Commission Puleio and Chief Schroeck to formally request an extension to the prior Township approval retroactive to March 2023.

**Grant Application** - No new information.

## **CHIEF'S REPORT**

Chief Schroeck reported that there were 16 calls for service in the month of June. In addition to the normal business meeting and truck cleaning, activities included a truck function test, a pumping drill at the Middle School and a saws/airbag drill.

**Command Vehicles** – Chief Schroeck stated that the custom boxes have been installed on both trucks.

**Utility Truck** – The apparatus has been painted, and emergency lights have been installed. Graphics were finalized and delivery is anticipated sometime later this week.

**Rescue Raft** – *On motion by Lemon, second by Puleio, unanimous approval was granted to spend up to \$4,000 to purchase an NRS R130 Rescue Raft and related supplies from Firefighter 1. Resolution Ayes: Spohn, Parise, Lemon, and Puleio. Nays: None*

## **Engineers Report**

**Special Services 45:** SS45 is back from Belle Mead Garage.

**Brush 45:** Brush 45 experienced an air lock on pump (freeze) and was repaired/corrected internally.

Assistant Chief's Vehicle: Major work was done by Malouf.

**ADJOURNMENT:** There being no further business to come before the Board, the meeting was adjourned at 8:10 p.m. The next regularly scheduled meeting of the Board will be held on Tuesday, August 8, 2023 at 7:30 p.m.