

**BOARD OF FIRE COMMISSIONERS
MONTGOMERY TOWNSHIP FIRE DISTRICT NO. 1
35 Belle Mead-Griggstown Road, P.O. Box 130
Belle Mead, N.J. 08502**

Meeting Minutes of July 8, 2025

Call to Order – The regularly scheduled meeting of the Board of Fire Commissioners was called to order at the firehouse at 7:30 p.m. by Commissioner Spohn, following proof of publication in accordance with the Open Public Meetings Act. The Annual Meeting Notice was published in the Courier News (official newspaper of the district) and provided to the Montgomery News and Packet Publications, filed with the municipal clerk, posted at the Montgomery Township municipal building, the Board's website, offices and provided to any person requesting same prior to the meeting.

Roll Call – Upon Roll Call the following commissioners were present:
Commissioners Philip Adams, Michael Parise, Ricky Puleio Jr. and William Spohn.
Absent: Commissioner William Hyncik

Also present: Chief Kevin Schroeck, Bookkeeper Lynn Franchino, Engineer Frank Wendling III and Attorney Eric Perkins.

Approval of Minutes – The minutes of the June 10th 2025 meeting were presented.

Motion to approve the minutes of the June 10th board meeting was made by Commissioner Parise; 2nd by Commissioner Adams. Motion passed without objection.

Public Comment – None

Meeting Updates –

Emergency Services –No meeting last month.

Fire Prevention – No meeting last month.

Rescue Task Force- No report.

TREASURER'S REPORT

Monthly Bills/ Financial Statement Review – A copy of the Treasurer's report, attached hereto and incorporated as part of these minutes, was made available to each Commissioner with a listing and description of bills to be paid.

Administration: None

TOTAL ADMINISTRATION: \$0.

Operations: General Operating Expenses/Medical: \$1,226.00; General Operating Expenses/Other: \$300.00; Rental Charges/Apparatus Housing: \$13,352.00; General Operating Expenses/Maintenance and Repairs; \$4,563.00; Supplies: \$300.00; Training and Education: \$950.00; Utilities: \$2,661.29.

TOTAL OPERATIONS: \$23,352.29.

TOTAL ADMINISTRATION, OPERATIONS AND ENCUMBERED EXPENSES: \$23,352.29

(Additional detail regarding accounts charged and vendors is contained in the Treasurers Report)

RESOLUTION 2025-14 Payment of Bills

*Upon certification that there are sufficient encumbered and unencumbered funds in the FY 2025 budget to pay the bills as presented and having designated the accounts to which each should be charged, authorization is granted to pay the bills as set forth in the Treasurer's report and the FY 2025 Encumbered Check Details, allocated to the various administration, operating and capital accounts. Total bills to be paid in the amount of **\$23,352.29**.*

Motion to approve accept the Treasurer's report and approve payment of the bills by Commissioner Adams, 2nd by Commissioner Puleio. Resolution Ayes: Adams, Parise, Puleio and Spohn. Nays: None

There are adequate funds in the checking account to cover this month's bills so no transfer is necessary.

Ms. Franchino noted that she ordered a new supply of checks and that they have been received.

NEW BUSINESS

Phone Review – Commissioner Adams agreed to review the current phone service to determine if it can be revised to reduce costs.

OLD BUSINESS

Disposition of Damaged Apparatus – Chairman Spohn reported that the 2007 Suburban has been sold for the salvage in the amount of \$1,000.00. Title has been transferred. The plates will be turned in. The apparatus has been removed from the insurance policy.

The 2009 Tahoe was declared a total loss by the insurance company. Chairman Spohn will execute the necessary documentation from the company to process the claim in the amount of \$60,000. Two radios and the Knox Box will be removed from the apparatus prior to disposition.

VFIS Insurance Audit: The review of fire company policies and procedures is on-going. A meeting is scheduled next week.

New Apparatus: No update on delivery date.

Generator Replacement: Commissioner Parise will solicit recommendations from vendors.

Gym Equipment – Nothing has been ordered as of this date. Chief Schroeck indicated that the type of equipment is still under discussion.

Gym Waivers - Commissioner Adams reported that his review continues. He now has 50 waiver documents scanned onto the One-Drive. It may be necessary to obtain waivers from family members as well.

Brush Truck – The committee is scheduling visits with other companies that have recently purchased brush apparatus.

Foam Replacement – Three quotes were solicited and two responses were received. The low quote was received from Veolia in the amount of \$4,917.00. The Chief noted that Green Knol fire recently used Veolia and that they performed the contract in a very satisfactory manner. Commissioner Puleio made a motion to award a contract for foam removal to Veolia in an amount not to exceed \$5,200.00. Chairman Spohn seconded the motion and it was unanimously approved. The contract will be charged to the general operations account.

Radio Equipment – Joe Olenick will provide the serial numbers and other identifiers for the new radios and pagers which will then be added to the equipment inventory. Chairman Spohn reported that no trade-in credit was available for the old radios from Wireless Solutions.

NJ Division of Fire Safety – Awaiting fire official review to prepare signs for maximum occupancy to be posted in lounge.

CHIEF'S REPORT

Chief Schroeck reported that there were 30 calls for service in the month of June. Drills included monthly truck checks, a drill at SCESTA, a swiftwater rescue drill and a skills test for members.

The Chief requested approval for the following purchases: eleven (11) pairs of boots at a cost of \$598.00 each (state contract). The Chief noted that there are five sets of turnout gear which are beyond their expiration dates. He will be requesting replacement helmets and two sets of gear at the August meeting. Three sets are currently on back order. He may also need to order additional water rescue gear. Chairman Spohn made a motion to approve the purchase of the boots. Commissioner Parise seconded the motion and it was unanimously approved.

Items approved for purchase at prior meetings but not yet delivered include the three sets of turn out gear; a First Tactical men's Tactic Series softshell jacket including a high visibility parka. Additionally, Redline Fabrication has yet to install the nine (9) Vulcan streamlight brackets. No report on the status of the equipment dryer.

Discussions continue for the re-purposing of the old Board meeting room.

Engineers Report

Engineer Frank Wendling electronically submitted a report to the Board.

E45-3 – The front suction is not opening. F&SS determined that the problem is a bad solenoid. The repair parts have been received and F&SS will make the repair next week. The rear LDH discharge is leaking. F&SS will diagnose the issue next week. The new brakes, new muffler and repair of an oil leak at the input shaft seal for the transfer case and other repairs authorized at last month's meeting will be scheduled with F&SS.

Brush 45 – The water level sensor was replaced by Harlingen Garage.

Tanker 45: The air dryer was replaced by to Gabrielli Truck.

ADJOURNMENT: There being no further business to come before the Board, the meeting was adjourned at 8:17 p.m. The next regularly scheduled meeting of the Board will be held on Tuesday, August 12th, 2025 at 7:30 p.m.