



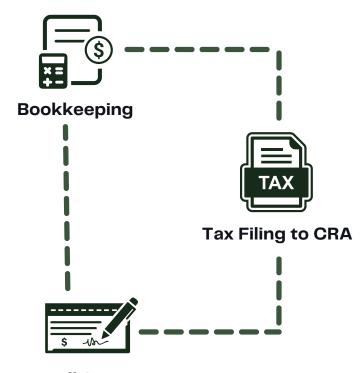
#### » About Us

GreenBooks is a full-service bookkeeping social enterprise founded to help other environmentalists and progressive non-profit organizations.

We believe that bookkeeping should be accessible to all organizations of any size. Using Quickbooks Online/Desktop, we support organizations build financial capacity and freedom.

Deliver on your mission without spending time worrying about the books.

#### » Our Focus



**Payroll Services** 

#### Greenbooks

### » Additional Services



# Advisory and Consultation Services

Help directors make informed decisions by providing fundraising opportunities and risk management to minimize exposure.



# Data Management

Support the growth and development of programs and activities in partnership with key staff.

# Empowering small shops by taking finances off your mind.



# Financial Management

Manage petty cash and reimbursement transactions. Monthly financial statements and banking.

- Bill payments
- Deposits
- Invoice Generation
- Bank Reconciliation and more

#### » Cost

Annual Organization Revenue / Bookkeeping Cost (Monthly)	
\$50,000 or less	\$100
\$50,000 to \$150,000	\$150
\$150,001 to \$250,000	\$250
\$250,001+	\$350

Monthly fees are subject to HST. Additional costs for annual filings and financial statements are also charged.

We have supported over \$1,067,473 in annual payroll transactions and managed over \$2,234,035 in annual revenues.

## » Contact Us

1-888-385-1154

Greenbooks 2203 Alta Vista Dr., Ottawa, ON K1H 7L9

info@greenbookscanada.ca





Bookkeeper

