

Self-Inspection Checklist

Fire Protection

Date Inspected _____ Date Completed _____

Checklist	Needs to be Addressed	Completed	Not Applicable
Is your local fire department familiar with your facilities, its location, and any specific hazards?			
If you have a fire alarm system , is it properly certified ?			
Is that fire system tested at least annually ?			
If you have interior stand pipes and valves , are they inspected regularly ?			
If you have outside stand pipes and valves , are they inspected regularly ?			
If you have outside private fire hydrants , are they flushed at least once a year as part of a preventative maintenance schedule ?			
Are fire doors and shutters in good operating condition ?			
Are fire doors unobstructed and protected against obstructions, including their counterweights?			
Are fire doors and shutter fusible links in place ?			
If you have an automatic sprinkler system . . .			
Are the water control valves as well as the air and water pressure checked weekly or periodically as required?			
Is the maintenance of those automatic sprinkler systems assigned to responsible persons or to a sprinkler controller?			
Are the sprinkler heads protected by appropriate metal guards when exposed to physical damage?			
Is proper clearance maintained below the sprinkler heads ?			
Do you have the adequate number and type of portable fire extinguishers ?			
Are the fire extinguishers mounted in readily accessible locations?			
Are fire extinguishers recharged regularly and is the inspection tag annotated properly?			
Are the employees periodically instructed in the use of fire extinguishers and fire protection procedures?			

This checklist is NOT all-inclusive. You should add to them or skip parts that are not applicable to your company. Carefully consider each item, and refer to OSHA standards for complete and specific guidelines that may apply to your work environment. This list is typical for general industry, not construction or maritime. Please contact NATIONAL SAFETY COMPLIANCE for any training or safety supplies you may need.

