

AGENDA
BROWN CITY FESTIVAL COMMISSION

To be held

Wednesday April 29, 2026, at 7pm

at

Brown City Hall Community Room, 4205 Main Street, Brown City MI, 48416

CALL TO ORDER -

CORRECTIONS & APPROVAL OF MINUTES:

1. Regular Meeting: April 8, 2026
2. Working Meeting:

TREASURER REPORT:

1. Checking Account Balance: \$18,847.71 as of March 31, 2026
2. MICLASS Account: \$ 30,819.33 as of March 31, 2026
3. Overall Grand Total: \$ 49,667.04 as of March 31, 2026

PAY BILLS: None

UNFINISHED BUSINESS:

1. Speaker Issues – Progress from Jason
2. Facebook page progress – Table till after BC Days 2026
3. Timeline for Sesquicentennial – work in progress
4. Pastors for service? For schedule
5. Livestock Plop details (which table)
6. Sub Committees to set up and sell products at city hall.
7. 5k Shirts – design and color
8. Staff shirts and hoodie – design, color and quantity per person
9. Wednesday Kids Day - Details
10. Feather/Tube Flags and signage that is still needed.
11. Flyers that are still needed – Church Services, Bingo, Plop

NEW BUSINESS:

1. Radio advertising – 2 estimates
2. Water fight on Wednesday if possible? Or Both?
3. Snacks and water for 5K, route
4. Trailer from Bens – Baby & Pet Float
5. Confirm amount of Porta-lets & Handwashing from Carls

REPORTS & RECOMMENDATIONS:

1. Next Regular Meeting: May 13, 2026
2. Next Working Meeting: May 6. 2026

PUBLIC QUESTIONS & COMMENTS:

ADJOURN:

PROCEEDINGS OF THE
BROWN CITY FESTIVAL COMMISSION REGULAR MEETING

WEDNESDAY, APRIL 8, 2026

4205 MAIN ST, BROWN CITY, MI 48416

Held at City Hall/Community Room

QUORUM: YES

PRESENT: Chair Tara Owens, Kevin Miller, Kelly McClelland, Michelle Sanders, Jason Fuller, Troy Gilbert.

ABSENT: City Manager Kyle Harris.

GUESTS: Julie Miller/Mayor.

MEETING CALLED TO ORDER: at 6:00PM by Chair Tara Owens.

ADDITIONS TO AGENDA: NONE

CORRECTION AND APPROVAL OF MINUTES:

1. Regular Meeting: April 8, 2026:

MOTION BY Tara Owens **SECOND BY** Kelly McClelland to approve minutes from April 8, 2026 as written.
MOTION CARRIED.

2. Working Meeting: NONE

TREASURY REPORT: As of March 31, 2026: Current checking account balance is \$18,847.71, MI CLASS balance is \$30,819.33. Total as of March 31, 2026 with sponsor donations the balance is \$49,667.04.

PAY BILLS: Tents for Easter Egg Hunt for Fellowship Bible Church from G3 Tent Rental.

MOTION BY Tara Owens **SECOND BY** Kevin Miller to pay \$1,000.00 for the Tents from G3 Tent Rental for the Easter Egg Hunt at the Park for Fellowship Bible Church for Easter Egg Hunt on Saturday April 4, 2026. **MOTION CARRIED.**

UNFINISHED BUSINESS:

1. Speaker Issue-Jason. Not finished yet.
2. Wolverine Fireworks-Vote for Tuesday June 9, 2026.

MOTION BY Kelly McClelland **SECOND BY** Troy Gilbert to hire Wolverine Fireworks for Tuesday June 9, 2026 for \$6,000.00. **MOTION CARRIED.**

3. New Booth-Work in progress. Consensus is to rent tents from G3 tent rental for this year instead of building a new building.

MOTION BY Kevin Miller **SECOND BY** Jason Fuller to rents tents for 2026 Festival from G3 Tent Rental with a price not to exceed \$3,000.00. **MOTION CARRIED.**

4. Facebook page-TABLED.
5. Timeline for Sesquicentennial-work in progress. Discussion on changes. Time Capsule to be excavated on Sunday June 7, 2026 at 3:00PM on Main Street. Beard judging is Friday June 12, 2026 at 7:00PM. Probable Ice Cream Social on Monday June 8, 2026. TBD.
6. Brothers of the Brush. Friday June 12, 2026 at 7:00PM
7. Mayor's Brunch details. Will include Churches and visitors as a Pot Luck after the first Church service on June 7, 2026. Brunch to start approximately 11:30AM.
8. Time Capsule-Sunday June 7, 2026 at 3:00PM on Main Street in front of Library.
9. Dinner on Main Street. Work in progress. Tentatively set for Tuesday Evening.
10. Livestock plop. Sherry Wood stated that she does not have time to coordinate this event this year. Times and Days are TBD currently. Squares are \$5.00 each.

NEW BUSINESS:

1. Sub committees to set up and sell products at City Hall. Coordinate with Tara when available to sell Hats, T-Shirts, Tumblers, sweatshirts, parking permits.
2. 5K shirts- design and color. No decision made.
3. Staff shirts-design and color. No decision made. Discussion on possibly bright yellow or green.
4. Chamberlin's/ACME Partyworks for Wednesday Kids Day. Discussion to have Magician, Face Painters and Balloon Artists.

MOTION BY Jason Fuller **SECOND BY** Michelle Sanders to hire a Magician, Face Painter and Balloon Artist from ACME Party Works. **MOTION CARRIED.**

MOTION BY Jason Fuller **SECOND BY** Troy Gilbert to hire 2 of each listed above if necessary. **MOTION CARRIED.**

5. Printing-Let Tara know.
6. BINGO: Next date is Wednesday June 10, 2026. TV needed if held at park in Pavillion. Weather dependent. Idea is to raffle TV when finished with Bingo that night.

MOTION BY Tara Owens **SECOND BY** Kelly McClelland to purchase a 75 inch TV for Bingo with the cost not to exceed \$800.00. **MOTION CARRIED.**

7. Food eating contest-Discussion on different foods. Watermelon.

MOTION BY Kelly McClelland **SECOND BY** Kevin Miller to host a Watermelon eating contest during the festival. Time and Day TBD. **MOTION CARRIED.**

8. Feather/tube flags needed. Everyone to look and bring back ideas and prices to next meeting.

9. Flyers are still needed. Waiting on information for some/church and Mayors brunch, livestock plop, etc.
10. Banking for City Hall signers on checking account

MOTION BY Kelly McClelland **SECOND BY** Michelle Sanders to have Julie Miller and Stephanie Stimson on as signers for the Festival Checking account. **MOTION CARRIED.**

11. 2 additional food trucks requesting to be at the festival. Consensus from group is to keep current number of food trucks and to not allow any additional due to carnival rules.
12. Final Vote for 3 night of Fireworks, Tuesday, hiring Wolverine (paid for by festival commission) and for Thursday and Saturday hiring (paid for by Tri-County Bank) Shango's.

MOTION BY Tara Owens **SECOND BY** Kevin Miller to have Fireworks presented by Wolverine Fireworks on Tuesday June 9, 2026 paid for by Festival Commission and to have Fireworks presented by Shango's on Thursday June 11, 2026 and Saturday June 13, 2026 paid for by Tri-County Bank. **MOTION CARRIED.**

REPORTS AND RECOMMENDATIONS:

1. Next Regular Meeting: Wednesday May 13, 2026 at 6:00PM.
2. Next Working Meeting: NONE

PUBLIC QUESTIONS AND COMMENTS:

Jason stated the wagon being built as a stage looks great so far. Showed pictures.

Michelle Sanders asked if Lucy Coulson could ride in Golf Cart for parade. Consensus was YES.

Tara asked group if they wanted to re-new Banner/sign for baseball fields for \$250.00.

MOTION BY Kevin Miller **SECOND BY** Jason Fuller to not re-new the Banner/sign for baseball field. **MOTION CARRIED.**

ADJOURMENT: **MOTION BY** Tara Owen **SECOND BY** Kevin Miller to adjourn meeting at 7:49PM. **MOTION CARRIED.**

RESPECTFULLY SUBMITTED,

JULIE MILLER

Brown City Days 2026 Event Schedule

****REGISTER****
For events,
obtain info, and
buy merch.
at the
Info. Booth.

Sunday June 7th

10:00am - 11:30am
 Church Service
 Pastors :

11:30am- 3:30pm
 Potluck Luncheon
 with

Mayor: Julie Miller
 Featuring:

Devoted Beacon Music
 3:00pm
 Time Capsule
 Excavation

In front of the Library.
 Come and join us!
 (Opened Saturday)

Monday June 8th

TBD
 Kids Parade

TBD
 Methodist Church
 Ice Cream Social

Tuesday June 9th

6:30pm Arrival
 7:00pm Start
 Dinner on Main Street
 Ticket Needed

(Purchase @
 Tri-County Bank or
 Images Salon)

10:00pm(Dusk)
Fireworks!!!
 Rain Date of
 Wednesday!

Wednesday June 10th

12:00pm - 6:00pm
 Kids Day
 Hot Dogs & Chips

4:00pm - 7:00pm
 Rotary Club Hospitality/Beer Tent
 BINGO!

Registration by 3:30pm @ Info Booth

Thursday, June 11th

9:00am - 3:00pm
 Vendor and Crafter Display
 *Set up 7:00am - 8:30am

3:00pm - 10:00pm
 Carnival Rides and Food
 Tickets Needed

4:00pm - 7:00pm
 Rotary Club Chicken Dinner
 Ticket Needed

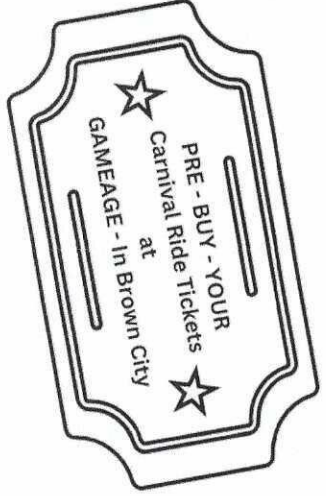
4:00pm - 7:00pm
 Bryan Dixon presents:
 Elvis

Near South Pavilion
 4:00pm - 10:00pm
 Rotary Club Hospitality/Beer tent

5:30pm - 7:00pm
 Free Ice Cream!
 Youth presentations-Topic: What is?
 Where is?
 At the Brown City District Library

7:00pm - Start
 Burn-Out Contest
 Registration by 6:30pm @ Info Booth

10:00pm (Dusk)
Fireworks!!!



*Parade Route: Second St to Walter St, to Main St, to McMorran, thru park and exiting right on to Cade.
 Only unloading permitted will be at Health Center on Cade to keep traffic moving*

Times and locations subject to change- watch our Facebook and Website page for last minute updates.

Brown City Days 2026 Event Schedule

Friday, June 12th

Saturday June 13th

Sunday June 14th

9:00am - 3:00pm
Vendor and Crafter Display
May stay longer

8:00am - Start
BC DAYS 5K Walk/Run
Registration by 7:45am

12:00pm - Start
Grand Parade
Cars & Tractors Welcome
Register at High School starting at 10:00am

9:00am - 3:00pm
Vendor and Crafter Display
May stay longer

10:00am - 9:00pm
Muxlow Exotic - Presentation
11am and 4pm

8:30 am- While Supplies Last
Methodist Church Food & Bake Sale
At South Pavilion

Cutest Babies and Pets Announced

10am - Start
Church Service
Pastors: Dave & Mike

10:00am - 11:00pm
Carnival Rides and Food
Tickets Needed

9:00am - 3:00pm
Vendor and Crafter Displays
May stay longer.

**DeWayne Spaw
in the Park
After Parade**
After Parade
Time Capsule - Opened

10:00am - 5:00pm
Muxlow Exotic
Presentation at 12:00pm

11:00am - While Supplies Last
FREE Hot Dog Lunch at Tri-County
Bank

9:00am - Car Show
Registration 8:00am-9:00am
(also welcome to participate in parade)

Rotary Club Hospitality/Beer Tent
12:00pm - 12:00am
Rotary Club Hospitality/Beer tent

Noon - 6:00pm
Rotary Club Hospitality/Beer tent
11:00am - 5:00pm
Carnival Rides and Food

11:00am - 2:00pm
FREE Ice Cream at Thumb Bank & Trust

**Bryan Dixon Presents:
Crooner Variety Show**
10am -Noon
Near
Car Show

1:30pm-Tractor Show start
*Registration starts at 1:30pm
Tractor games start at 2:00pm

2:00pm - Start
Rodeo
Kicking off with
Dewayne Spaw
Ticket Needed

4:00pm - 6:00pm
Chalk Art Competition
Sign up 3:30pm-4:00pm
Winners Announced at 6:15 pm

10:00am - 9:00pm
Muxlow Exotic - Presentation
11am, 4pm & 7pm

Awards for Car & Tractor Show
3:00pm

4:00pm - Start
Bump & Run
Ticket Needed

4:00pm - 12:00am
Rotary Club Hospitality/Beer tent

11:00am - 11:00pm
Carnival Rides and Food
Tickets Needed

4:00pm - Start
Bump & Run
Ticket Needed

4:00pm - 5:00pm
Water Fight
Near the Pond

Judging by
Images Salon
Friday
7:00pm
Rotary
Pavilion

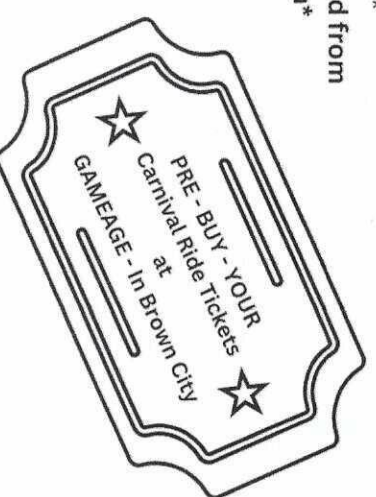
*Due to parade: park entrances closed from
approximately 12:20pm-1:00pm*

6:00pm - start
TTPA Tractor Pull
Ticket Needed

7:00pm - start
Corn Hole Tournament
Sign up 6:00pm - 6:30pm

****REGISTER**
For events,
obtain info, and
buy merch.
at the
Info. Booth.**

10:00pm (Dusk)
Fireworks!!!



Times and locations subject to change- watch our Facebook and Website page for last minute updates.