

BROWN CITY COUNCIL PROCEEDINGS

August 24, 2026

City Hall, 4205 Main St. Brown City

MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 6:00 P.M.

PRESENT:

Mayor Julie Miller, Council Members: Pat Jacobson, Gino Navock, Bob Jacobson, Mark Vaerten, Neil Kohler, Ross McIvor, City Clerk Sara Muxlow, City Manager Kyle Harris.

ABSENT: None

GUESTS:

Officer Khan BCPD, Mike Vislosky DPW, Angel Kreiner, Larry Steigerwald, Denise Jones, Dan Jones.

PLEDGE OF ALLEGIANCE LED BY MAYOR JULIE MILLER

ADDITIONS, CORRECTIONS, AND DELETIONS TO AGENDA: Add #3 to New Business Materials for City Hall Roof.

CORRECTIONS & APPROVAL OF MINUTES:

Regular Meeting of August 10, 2026- Motion by CM Navock, Second by CM Vaerten, to approve the regular meeting minutes from August 10, 2026 as written. MOTION CARRIED

COMMUNICATIONS: Council received minutes from multiple committees to look over.

PAY BILLS:

Motion by CM Kohler, Second by CM P. Jacobson, to pay the bills as presented in the following funds:

General- 15,948.15 (13302-13319)

Payroll- 254,859.44 (12123-12133)

Sanitary Sewer- 916.36 (4513-4514)

Water- 227,041.58 (4268-4271)

Festival Commission- 1,557.41 (600-601)

Equipment- 207.16 (2068-2069)

Fire Authority- 3,259.14 (6614-6616)

MOTION CARRIED.

DPW REPORT: Council had no questions over the report and Mike had nothing to add.

PUBLIC QUESTIONS AND COMMENTS: Denise Jones 4288 Main St. asked when the water project would be working on Main Street in front of her house. Mike answered that there is a progress meeting on Thursday, and that they should have started on Main St. a few weeks ago. City Manager Harris added that repaving streets and sidewalks should be happening by the end of September.

Larry Steigerwald believes the town doesn't look good and someone should do something about it. He would like to see City ordinances regarding blight followed. He would like to see enforcement of unlicensed side by sides, golf carts with no lights, and riders without helmets.

OLD BUSINESS: None.

NEW BUSINESS:

1. Part-time police officers' wages are needed to be increased to make them more attractive to possible new hires. It will avoid having overtime for full time officers. City Manager Harris went over some local communities nearby part time officer wages. Brown City's part time officer wages is posted at \$30 per hour and have had no interest. He would like to see an increase in the wage posting to generate some interest. CM Kohler added that he would like to see a 3 year salary schedule to hopefully retain officers. It was discussed that if an officer had experience they should skip the lower wage on the salary schedule.

Motion by CM Kohler, Second by CM P. Jacobson to start part time officers at \$30 per hour with a salary schedule listed on the part time officers contract.

ROLL CALL VOTE: CM Navock- Yes CM P. Jacobson- Yes CM Kohler- Yes
CM Vaerten- Yes CM Mclvor- Yes CM B. Jacobson- Yes

6- Yes 0- No 0- Abstaining 0- Absent

MOTION CARRIED

2. A Public Hearing needs to be set for September 28, 2026 at 6:05 for a 5-Year Park Plan. A rough draft was given to the council and will be presented to the Park Committee tomorrow. Motion by CM Vaerten, Second by CM Navock to set a Public Hearing for September 28, 2026 at 6:05 pm to discuss the 5 Year Park Plan. MOTION CARRIED
3. The roof on City Hall is needing to be replaced soon. Quotes are around 30k. Material costs are rising and City Manager Harris asked the council if they would like to purchase materials now before the cost increases more. He also went over contractor bids. E & J Construction- Shingle roof with tear off \$30,900.

Amish- metal roof \$29,000. Shingle roof over existing roof \$30,500. Shingle roof with tear off \$35,000. It'll cost for materials- metal \$16,000 Shingles \$12,500 Metal will go over the existing roof. CM Vaerten suggested that the whole roof project be paid for now to save in the long run.

Motion by CM Kohler, Second by CM Navock to go with the Amish metal roof quote for \$29,000.

ROLL CALL VOTE: CM P. Jacobson- Yes CM Vaerten- Yes CM Mclvor- Yes
CM B. Jacobson- Yes CM Kohler- Yes CM Navock- Yes

6- Yes 0- No 0- Abstaining 0- Absent

MOTION CARRIED

MANAGERS REPORT: The BS&A cloud based system went live this morning.

The new website will go live soon as well.

DPW uniforms contract is costly and keeps increasing. Each worker has 11 sets but not everyone uses the service or the uniforms. The City could purchase uniforms for the DPW at a much more reasonable rate. The recent price increase has been contested but hasn't had a response yet. There are 2 years left on the contract.

Thursday is progress meetings on the water project and the meters.

Final paperwork was sent in for the CEM grant.

The police department switched to the Clemis system however the printers are not compatible. The quote for the printers is \$900 each so an alternative is being looked into.

The SRO car is being fixed by Chris Lindsay, the cost will be around \$1,000.

CLERKS REPORT: None

MAYOR'S REPORT: Trunk or treat is on Halloween and the Tree lighting is on the first Friday in December.

COMMITTEE REPORTS:

1. Building and Grounds (Navock)- None.
2. Personnel (P. Jacobson)- None.
3. Streets and Sidewalks (Vaerten)- None.
4. Tax and Finance (Kohler)- None.
5. Water and Sewer (B. Jacobson)- None.
6. Police and Park (Mclvor)- None.

COUNCIL QUESTIONS AND COMMENTS: CM P. Jacobson commented about a couple tree limbs that are needing to be cut. One on Wells St. and one behind the Health Center.

ADJOURNMENT:

Motion by CM Vaerten, Second by CM B. Jacobson, to Adjourn the August 24, 2026 Meeting of the City Council at 6:36 P.M.

MOTION CARRIED.

Respectfully Submitted,

Sara Muxlow
City Clerk