

DRAFT

BROWN CITY COUNCIL PROCEEDINGS
November 10, 2025

MEETING CALLED TO ORDER BY MAYOR JULIE MILLER AT 6:00 P.M.

PRESENT:

Mayor Julie Miller, Council Members: Patricia Jacobson, Mark Vaerten, Robert Jacobson, Ross McIvor, Neil Kohler, Eugene Navock, City Clerk Sara Muxlow, Interim City Manager Kyle Harris.

ABSENT:

GUESTS:

Mike Vislosky, Becky Vislosky, Bill Muxlow, Kevin Miller, Chris Lee, BCPD LT. Perez, Jared McPhail, Sandusky City Manager Dave Faber (Rising Tide)

PLEDGE OF ALLEGIANCE LED BY MAYOR JULIE MILLER

ADDITIONS, CORRECTIONS, AND DELETIONS TO AGENDA: 2 Additions under New Business #2 Quotes for the DPW Truck and #3 Dave Faber. At the end Chris Lee for the Commissioners Report.

CORRECTIONS & APPROVAL OF MINUTES:

1. Correction to Regular Meeting October 13, 2025 under Personnel, add \$9200 for hiring Rising Tide. Motion by CM Kohler, Second by CM P. Jacobson to approve the \$9200 correction on the October 13, 2025 minutes. MOTION CARRIED
2. Regular Meeting of October 27th, 2025- Motion by CM Vaerten, Second by CM B. Jacobson to approve the Regular Meeting minutes from October 27, 2025 as written. MOTION CARRIED
3. Park Board from August 26, 2025- Motion by CM P. Jacobson, Second by CM Vaerten to approve the August 26, 2025 minutes as written. MOTION CARRIED

PAY BILLS:

Motion by CM Kohler, Second by CM McIvor, to pay the bills as presented in the following funds:

General- 33,403.26 (12930-12944)

Sanitary Sewer- 49,485.54 (4424-4427)

Water- 13,454.66 (4130-4136)

Lead and Copper- 7,443.75 (194)

Equipment- 171,351.69 (2015-2018)

Parks- 20,661.00 (3163-3166)

MOTION CARRIED.

Police Report- No questions for Lt. Marc Perez.

Permits: None.

PUBLIC HEARING: None.

ORDINANCES: None.

PUBLIC QUESTIONS AND COMMENTS: None.

OLD BUSINESS:

1. Approve the Budget Amendments from the October 27, 2025 meeting- Motion by CM Kohler, Second by CM P. Jacobson to approve the Budget Amendments from the October 27, 2025 meeting. MOTION CARRIED.
2. Approve Ethan's Resignation from October 27, 2025- Motion by CM Navock, Second by CM McIvor to approve Ethan's resignation. MOTION CARRIED.
3. Approve Chuck's Resignation- Motion by CM Navock, Second by CM Kohler to approve Chuck's Resignation. MOTION CARRIED.

NEW BUSINESS:

1. Draft Lease Agreement for the Park- Jared McPhail on behalf of the Park Board of Directors, stated that the lease is running out of time and should be renewed soon. The lease is similar to previous leases but they made a few changes. Mayor Miller believes the park should belong to the City. The millage expires in 2026 and wants to know what happens if that doesn't go through. How will the board of directors help pay the bills for the park? Jared stated that the board will help the City by fundraising, and for the City to stress the importance to the community that the millage be renewed. Mayor Miller asked about a member from the BCCPA being at any Parks and Rec board meeting as a voting member. Jared stated that the individual will just be another member of the board. Mayor Miller asked about who would be the substitute advisory board to assist in the operation and maintenance of the park. Jared said that it would be if the board of directors wasn't running at full capacity. The park lease needs to be renewed then the board of directors want to look at the by laws after so there aren't as many boards. He said he'd like to see the 2 boards be composed of the same members. Mike Vislosky asked what would happen if the City doesn't lease the

park. Jared stated that the park would remain the park but there wouldn't have the funds to be kept up. Kevin Miller questioned that in the last 20 years the Board hasn't fundraised and what makes the Board interested in fundraising now. Neil Kohler is looking to put the millage for the park on the May ballot so it can be put again on the November ballot if it doesn't pass.

2. Quotes for the undercoating on the DPW truck- 1 from Flynn \$1000-\$1200 and one from M&R for \$582. M&R can't get to it till February. Crown can get the DPW truck in on Friday for \$195. Motion by CM Kohler, Second by CM Vaerten to have Crown undercoat the DPW truck for \$195. MOTION CARRIED.
3. Dave Faber- Went over the top priorities for the search for a new City Manager. He used a questionnaire he passed to the council members. He's looking for a good communicator that's visible in the community, builds a more positive culture for employees, and finishes existing projects. He's looking for someone with budgeting and financial management experience and can run the City smoothly. He believes the city needs to look at a bracket for wages. He recommends the range should be in the area of \$75-\$80 thousand due to the field being competitive. The candidates will be confidential until the time of the interviews.

MANAGERS REPORT:

Trunk or Treat was a success. There was a problem with an oversized load coming through for the second year in a row. MDOT was contacted and it shouldn't happen again but in the future the load can be held for 4 hours.

Buby street hasn't been paved yet. The pumps should be replaced on Wednesday, and then it should be ready to be paved. The pump on Belview had parts replaced and is up and running. Will be consulting with Chris about bringing more funding into the city for projects. Looking into finding sites for a new well for the city.

Ethan's last day was today. There will be a posting for a new office assistant to get the position filled before Dave's retirement.

CLERK'S REPORT: None.

MAYOR'S REPORT:

Tree Lighting is on Friday December 5th at 6. Elvis Brian Dixon will be singing and the Band will be there. Smore's and Santa.

Bingo at the Whisky Jar on November 19th at 7, doors open at 6. End prize is Lions tickets.

COMMITTEE REPORTS:

1. Building and Grounds (Navock)- None
2. Personnel (P. Jacobson)- None
3. Streets and Sidewalks (Vaerten)- None
4. Tax and Finance (Kohler)- None
5. Water and Sewer (B. Jacobson)- None
6. Police and Park (Mclvor)- None

COMMISSIONERS REPORT- Chris Lee stated that she has visited with Kyle a few times this week. Asked if there were any questions for her on the report she gave out.

CLOSED SESSION: None

COUNCIL QUESTIONS AND COMMENTS:

Mayor Miller congratulated Lt Marc on the birth of his new baby boy.

ADJOURNMENT:

Motion by CM Vaerten, Second by CM B. Jacobson, to Adjourn the November 10, 2025 Meeting of the City Council at 6:39 P.M.

MOTION CARRIED.

Respectfully Submitted,

Sara Muxlow
City Clerk