

MINUTES FOR THE
BROWN CITY PARK AND RECREATION BOARD REGULAR MEETING
MONDAY MARCH 31ST, 2025 AT 7:00PM
4205 MAIN ST, BROWN CITY/CITY HALL COMMUNITY ROOM
[810-346-2325] EMAIL: browncty@greatlakes.net

*****MEETING CHANGED FROM TUESDAY MARCH 25, 2025 TO MONDAY MARCH 31, 2025*****

PRESENT: Tara Owens, Ross McIvor, Angel Kreiner, Louie Martus, Roger Burgess, Ray Dupie, Paul Farmer/Summer rec sub.

QUORUM PRESENT: YES. 7 out of 7 members present.

ABSENT: NONE

GUESTS: Julie Miller/Mayor, Officer Marc Perez, City Manager Charles Bennett, Tyne Kreiner(recorded/streamed live on Facebook under her name), Marlene Hill, Kevin Miller, Jamie Bird.

Meeting called to order at 7:00PM by Chair Tara Owens.

CORRECTION AND APPROVAL OF MINUTES:

MOTION BY Ross McIvor, **SECOND BY** Roger Burgess to approve minutes from February 25, 2025 as written. **MOTION CARRIED.**

WORKING MEETING: NONE

PAY BILLS: One bill presented for DTE, \$134.89.

MOTION BY Roger Burgess **SECOND BY** Louie Martus to pay the bill as presented. **MOTION CARRIED.**

UNFINISHED BUSINESS:

1. Signs from Laser Impression with PARK Rules printed on them to hang in park.

MOTION BY Louie Martus, **SECOND BY** Ross McIvor to purchase 5 (24X36) aluminum signs with the Park Rules printed on them, one to be placed at McMoran entrance, one at Cade Rd entrance, one by the pond, (2) one at each parking lot. **MOTION CARRIED.**

2. INSURANCE for Little league. Manager stated that it was not presented yet.
3. SCHEDULES: Eastern Tractor Pulling/Antique tractors submitted dates. (WILL GIVE DONATION) June 1st at 1pm (postponed), June 22nd at 1pm, July 13th at 1pm, July 20th at 1pm, August 3rd at 1pm, August 17th at 1pm. Little league dates. April through June. Tournament dates are June 13-15 and July 11-13. **CONFLICT WITH JUNE 13TH**

4. **BOARD OF DIRECTORS:** Lease update. Manager spoke with Jared McPhail. School, Rotary, BC council and Burnside Township are requesting to stay as members. Jeff Liebler to consult with their Attorney to put this into the paperwork.

PERSONAL APPEARANCES: NONE

PUBLIC QUESTIONS AND COMMENTS: Marlene Hill questioned water issue, Louie Martus stated that this would be looked at in summer when time allowed, Tara Owens stated that BOD would have to be involved in this decision.

PUBLIC HEARING: NONE.

RESOLUTIONS: NONE

REPORTS AND RECOMMENDATIONS:

1. **CURRENT BALANCE:** Checking-\$36,077.67 Savings/Pool Pavilion-\$7728.75, Fitness Court-\$10,891.05, Fitness Court CD-\$4,204.35. with 75% about to be moved from checking into investment account.

Chuck stated that MI Class would be an option to earn some money for these accounts. Chuck will presented to council and got approval.

2. **NEXT REGULAR MEETING:** APRIL 22, 2025 AT 7:00PM.
3. **NEXT WORKING MEETING:** APRIL 12, 2025 AT 12PM AT PARK/CLEAN UP DAY!

COMMITTEE REPORTS:

1. Athletic fields and Batting cages: Paul Farmer stated that Steve Kohler wants to donate Chain Link Fence. No decision made for acceptance nor to be put up in park. Board requested ***SITE PLANS FOR FENCING TO BE SUBMITTED***. Stated that Little league wants to donate \$1000.00 to park if and only if it is to be used on dug outs.

MOTION BY Ross McIvor **SECOND BY** Louie Martus to accept donation with the Little league parents doing the work and turning in receipts for the \$1000.00. **MOTION CARRIED.**

2. Driveways and Parking Lots: Louis Martus stated that he would Check on getting some gravel. Discussion on muddy road needing repairs. Manager to get DPW to cut locks off and install new locks to have gates shut to stop people from driving through. Much discussion on making a new road on North side of Park, heading off Maple and McMoran to help ease congestion.
3. Playground Equipment: Manager reported on playground equipment that needed repairs and exposed concrete bases that need pea gravel around them. Tara has full list of repairs needed.
4. Building Maintenance:

****Rotary bathrooms, water line broke/froze.**

****North Pavilion, Needs doors wired open. DPW put up required hooks, needs locks put on.**

****South Pavilion, NONE**

****Cade Road Pavilion/POOL-Estimates given by Tara. Need approximately \$35K to get fixed. Ray Dupie to be added to help raise money and work with Tara on this project.**

****Porta-lets-Carls septic gave proposal: Regular size/3 at \$115.00 a month each and 1 handicap at \$185.00 a month which includes 1 service per week. They suggested garbage cans near porta-let to help with garbage.**

MOTION BY Louie Martus SECOND BY Angel Kreiner to hire Carl's Septic Service to provide porta-lets listed above for the park for the 2025 season. MOTION CARRIED.

5. Events and Entertainment: Easter Egg hunt April 19th at 1pm. Set up starting at 10am.
6. Park and Recreation Grants: Jared McPhail applied for grant for park, Manager asked if Ethan should apply for grants for garbage cans/consensus is yes.
7. City Manager stated that 3 pieces of fitness equipment may get purchased, and \$400.00 emergency funds were approved by council.

PETITIONS AND COMMUNICATIONS: NONE.

NEW BUSINESS:

1. Welcome Ray Dupie.
2. 5 year plan. Tabled until next meeting.
3. Member pictures for website. Members please be ready for picture at next meeting.
4. RFP for Lawn Care: Tara opened proposals:

MTH was opened first, \$1,150.00 per mow, \$550.00 trim, \$250.00 spray and \$320.00 for special field mowing.

Rapid Lawn Care was opened second, \$625.00 per mow, \$200.00 trim, \$100.00 for special field mowing.

MOTION BY Louie Martus, SECOND BY Roger Burgess to accept/hire Rapid Lawn Care for the 2025 season at \$625.00 per mow and \$200.00 per trim with a not to exceed cap at \$22,000.00. MOTION CARRIED.

Ross McIvor offered to the board (to save money), to brush hog the Lincoln street area of the park for \$200.00 for 3 cuts for the 2025 season.

MOTION BY Ray Dupie SECOND BY Angel Kreiner to hire Ross McIvor to brush hog the Lincoln street area of the park for \$200.00 for 3 cuts/\$600.00 total for the 2025 season. **ROSS McIvor abstained from voting on this motion. MOTION CARRIED.

Much discussion on Pool Pavilion.

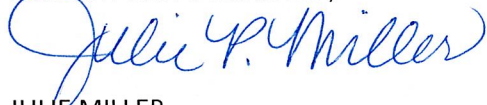
Much discussion on Fund raisers. Board to think on ideas and bring back to next meeting for further discussion and set dates to get events scheduled.

PUBLIC QUESTIONS AND COMMENTS: NONE

ADJOURMENT:

MOTION BY Tara Owens **SECOND BY** Ross McIvor to adjourn meeting at 8:55PM. **MOTION CARRIED.**

RESPECTFULLY SUBMITTED,



JULIE MILLER