

MINUTES FOR THE
BROWN CITY PARK AND RECREATION BOARD REGULAR MEETING
THURSDAY AUGUST 27, 2026 AT 6:30PM
4205 MAIN ST, BROWN CITY/CITY HALL COMMUNITY ROOM
[810-346-2325] EMAIL: bcpark@cityofbrowncity.net

PRESENT: Angel Kreiner, Roger Burgess, Ross McIvor, Paul Farmer, Chad Dempsey.

QUORUM PRESENT: YES. 5 out of 7 members present.

ABSENT: Tara Owens, Michelle Sanders

GUESTS: Julie Miller/Mayor, City Manager/Kyle Harris, Kevin Miller, Ron Marion (7:00pm arrived).

Meeting called to order at 6:30PM by Angel Kreiner.

CORRECTION AND APPROVAL OF MINUTES:

1. **REGULAR MEETING:** July 28, 2026

MOTION BY Ross McIvor **SECOND BY** Paul Farmer to approve the minutes from July 28, 2026 as written. **MOTION CARRIED.**

TREASURER REPORT:

CURRENT BALANCE: Checking-\$15,836.47, MI CLASS checking-\$10,707.42, MI CLASS Savings/Pool Pavilion\$313.43, MI CLASS Fitness Court-\$7,704.59, Grand Total all accounts \$34,561.91.

PAY BILLS: TOTAL: \$11,455.94 for July.***SEE ATTACHED***

MOTION BY Ross McIvor **SECOND BY** Chad Dempsey to pay the Bills for July for a total of \$11,455.94 as presented. **MOTION CARRIED.**

UNFINISHED BUSINESS:

1. Eastern Michigan Council of Governments (EMCOG) 5-Year Plan. Kyle stated that City Council set a public hearing on September 28, 2026 at 6:05pm for the 5-year plan. This will help with DNR grants that become available.
2. Sue Foster or Ron Marion: Kreiner sign in park, wanting to restore the sign. No new information.

PERSONAL APPEARANCES: NONE.

PUBLIC HEARING: NONE.

PETITIONS AND COMMUNICATIONS: NONE.

RESOLUTIONS: NONE

COMMITTEE REPORTS:

1. Athletic fields and Batting cages: Paul Farmer:
Paul stated that Summer Rec received a grant from SCCF for \$5,400.00 to redo the dug outs. They want to lift dug outs and put concrete pads down. Paul called Kyle previous to the meeting and requested that they start on this project due to a timeline for the grant. Paul was told he could start project but **MUST HAVE VOLUNTEER WAIVER SIGNED BEFORE WORK STARTS.** Question was asked about County permits. No permit needed.
2. Driveways and Parking Lots: Burgess.
**Parking lots and driveway gravel- Discussion on where to place the gravel. No decisions made for gravel placement currently.
Mike/DPW graded roads in park.
3. Playground equipment, Courts and Trails:
4. Building maintenance: Owens
5. Events and Entertainment:
6. Park and Recreation grants/Fundraising: None.

7. City Manager: Kyle Harris:

- A. Tree: Emergency removal/in June minutes/final cost was \$4,500.00. Board of directors gave \$500.00 towards bill, Rotary donated \$500.00 towards bill, Paul Farmer stated that he just received messages from Neil during the Park meeting that Summer Rec would now, as of July 28 donate \$500.00 towards the bill and the City covered the remaining \$3,000.00. Festival donated \$250.00 as of August 12, 2026.

NEW BUSINESS:

1. Scheduling Events: Horseshoe Tournament was not on calendar for 2026. There was an issue with electric. Events need to be on calendar. Julie stated that she took a generator and gas to the park to aid the horseshoe tournament. Ground bees/hornets were an issue in the diamond dust pile, there were posts with caution tape set up around the area. Paul/Little league was notified of this issue. Need a barrier around Diamond dust, possibly like burn out area with concrete surrounding the area. She also stated that Matt Taepke made a derogatory post on Facebook about the park board. She also stated that Paul posted a derogatory post during BC Festival and requested that if someone has a complaint they should come to a meeting and discuss vs posting on Facebook. Porta-lets were moved for the horseshoe tournament (Shannon Pitts contacted Tara Owens and requested 2 porta-lets be moved to horseshoe pit area and stated that she would pay the \$80.00 for this) and then it was realized that the South Pavilion was rented on the same weekend for Saturday and Sunday. Carls Septic was notified and they brought a new porta-let/price is \$125.00.
2. Fitness Court Equipment: Currently stored at DPW. Salt is about to arrive and there is no room for the equipment. Possibility of equipment stored outside covered with Tarps, or stored in a pavilion.
3. Dirt pile, extra clay from water line project to be placed in low area near Cade Rd.
4. Bee Nest in tree. Need removal.

OLD BUSINESS:

1. Electric bill for June, split with Festival and Rotary. Festival agreed to split bill. Rotary agreed to pay a portion of the electric bill.

REPORTS AND RECOMMENDATIONS:

1. **NEXT REGULAR MEETING:** September 29, 2026 AT 7:00PM.
2. **NEXT WORKING MEETING:** NONE scheduled.

PUBLIC QUESTIONS AND COMMENTS:

Kevin Miller stated that he and his crew from Pearl Contracting were going to be available to fix the broken picnic tables at the Park. He stated that he would provide the labor costs if the Park was willing to pay for the lumber. Roger Burgess stated that he would pay for the lumber to fix the broken picnic tables.

MOTION BY Chad Dempsey **SECOND BY** Ross McIvor to have Kevin Miller and his crew, after signing volunteer waivers, to fix the broken picnic tables. **MOTION CARRIED.**

Mayor Julie requested that the board approve the City Clerk Sara Muxlow to take the minutes for the Park Board starting in September.

MOTION BY Roger Burgess **SECOND BY** Paul Farmer to approve City Clerk Sara Muxlow to take the Park Board Minutes starting in September. **MOTION CARRIED.**

ADJOURMENT:

MOTION BY Ross McIvor **SECOND BY** Paul Farmer to adjourn meeting at 7:11PM. **MOTION CARRIED.**

RESPECTFULLY SUBMITTED,

Julie Miller