

DRAFT

PROCEEDINGS OF THE
BROWN CITY FESTIVAL COMMISSION REGULAR MEETING

WEDNESDAY AUGUST 13, 2025

4205 MAIN ST, BROWN CITY, MI 48416

Held at City Hall/Community Room

QUORUM: YES

PRESENT: Jason Fuller, Troy Gilbert, Kevin Miller. (After appointed) Kelly McClelland.

ABSENT: Tara Owens, City Manager Chuck Bennett.

GUESTS: Julie Miller/Mayor, Ross McIvor/Mayor Pro-tem, Pat and Renee Nason, Kelly McClelland and Shelly McClelland.

MEETING CALLED TO ORDER: Meeting called to order at 6:22PM by Co-Chair Kevin Miller. (copies of agenda and minutes were not provided from City Hall, needed to get for commission)

CORRECTION AND APPROVAL OF MINUTES:

1. Regular Meeting: July 9, 2025:

Correction: Date was corrected to 2025.

MOTION BY Jason Fuller, SECOND BY Troy Gilbert to approve Minutes from July 9, 2025 as corrected.
MOTION CARRIED.

Working Meeting: August 6, 2025: Discussion on Sesquicentennial.

APPOINT NEW MEMBER:

MOTION BY Jason Fuller SECOND BY Troy Gilbert to appoint Kelly McClelland to commission. MOTION CARRIED.

TREASURERS REPORT:

1. Bills to be Paid: Radios/Kevin to turn in receipts.
2. Checking account balance: \$2,625.87. \$30,000 in MI Class account. Total \$32,625.87.

PAY BILLS: Radios.

UNFINISHED BUSINESS:

1. Speaker issue: Jason to continue to address/Julie to help/possibly local help for this.
2. Native amusements:

MOTION BY Jason Fuller SECOND BY Kelly McClelland to have Tara sign contract with Native amusements after checking line 5 in contract. MOTION CARRIED.

3. Wolverine Fireworks: No new information.
4. Trailer for sound equipment: tabled until school starts in September.
5. New Booth/shed for commission. Check with Career center in September.
6. Facebook Page progress: None.
7. Thank you cards: Sending August 2025.
8. Fall Festival: October 18, 2025 Chili Cookoff and Pumpkin Roll (Library) Corn Hole. All weather dependent. Possible Spooky Trail/weather dependent.
9. Kevin reported that he has done research on BINGO. Much discussion on possibilities. More information to follow.

PERSONAL APPEARANCES: NONE

PUBLIC HEARING: NONE

PETITIONS AND COMMUNICATIONS: NONE

RESOLUTIONS: NONE

COMMITTEE REPORTS:

1. **DECEMBER 5, 2025 TREE LIGHTING.** Need to contact Bryan Dixon for contract. Ross will contact Rotary for bags of candy to give to children from Santa.
2. Possibly do a **"SAVE THE DATE"** on Social Media soon.
3. Goal is to have Tentative schedule by February for Celebration.

NEW BUSINESS:

1. NEW BC DAYS FESTIVAL Facebook page: City Manager to dive into this arena with Facebook and question if the admin people of current page can be changed and have this under City page. Need to continue looking into this.
2. DATES FOR 2026. BC DAYS SESQUICENTENNIAL FESTIVAL: June 7, 8, 9, 10, 11, 12, 13 and 14. **MOTION BY** Jason Fuller **SECOND BY** Troy Gilbert to add June 7 to 10, for the entire week of 7 through 14 for Sesquicentennial 2026 Celebration. **MOTION CARRIED.**
3. Discussion on possible camping during Celebration.
4. Schedule events and have tentative schedule by February.

REPORTS AND RECOMMENDATIONS:

1. **NEXT REGULAR MEETING: September 10, 2025 at 6PM.**
2. **NEXT WORKING MEETING: August 20, 2025.**
3. **INVENTORY ALL SUPPLIES/EQUIPMENT. AUGUST**
4. **ORGANIZE BOTH SHEDS. AUGUST.**

PUBLIC QUESTIONS AND COMMENTS: Pat and Renee Nason discussed ideas for Celebration.

ADJOURNMENT: **MOTION BY** Jason Fuller **SECOND BY** Kelly McClelland to adjourn meeting at 7:38PM. **MOTION CARRIED.**

RESPECTFULLY SUBMITTED,

Julie Miller